



Sherburne County Board of Commissioners

June 15, 2021 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Consent Agenda

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| 1 | Review and Approve County Board Meeting Minutes: June 1, 2021. | |
| 2 | Consider Sale of County Lot to City of Zimmerman. | Administration |
| 3 | Consider Authorizing Payment of Annexation Fee. | Administration |
| 4 | Review and Consider Revisions to the Use of County-Provided Vehicle Policy. | Administration |
| 5 | Accept a Donation of A Framed and Numbered Print. | Attorney |
| 6 | Commissioner & Manual Warrants. | Auditor / Treasurer |
| 7 | Consider 2021-2022 Tobacco License Renewals. | Auditor / Treasurer |
| 8 | Review and Receive Monthly Auditor-Treasurer Report for May 2021. | Auditor / Treasurer |
| 9 | Consider Renewal of Adapt-A-Highway Agreement. | Community Corrections |
| 10 | 06-02-21 HHS OBO Warrants. | Health & Human Services |
| 11 | Consider Acceptance of MN Department of Health Grant and Approve Grant Agreement - Eliminating Health Disparities. | Health & Human Services |
| 12 | Consider Approval of an HHS Housing Subsidies Letter for Center City Housing River Heights Development in St. Cloud. | Health & Human Services |
| 13 | Consider approval of an HHS Housing Subsidies letter for the CommonBond Communities Lake Crossing Senior Housing Development in Big Lake. | Health & Human Services |
| 14 | Consider Approval of Housing Subsidies Letter for Senior Housing Development - Aeon Big Lake Station. | Health & Human Services |
| 15 | Consider Sherburne County 2021 Benefit Plan (Cafeteria Plan) Amendment. | Human Resources |
| 16 | Set Public Hearing Date of July 15th, 2021 for Consideration of Amending County Ordinance No. 241 Subsurface Sewage Treatment System Low Interest Loan Program. | Planning & Zoning |
| 17 | Consider Approval of New Look Contracting Inc. as Lowest Responsive Bidder for the 2021 History Center Trail Improvements project (CP 71-HIS-001). | Public Works |
| 18 | Consider Resolution No. 061521-AD-2048 to Support the County's Request for State Bond Funding for the Interchange of TH 169 and CSAH 4 in Zimmerman. | Public Works |
| 19 | Consider Resolution No. 061521-AD-2049 to Support RAISE Grant Application for TH 169 and CSAH 4. | Public Works |
| 20 | Consider Resolution No. 061521-AD-2050 to Support State Bond Funding Request for Acquisition of Park Land in Palmer Township. | Public Works |
| 21 | Consider Joint Powers Agreement with Soil and Water Conservation District for the Adopt-A-Drain Program. | Public Works |

- 22 Consider Amendment to the Communications Antenna Lease Agreement with Sheriff the State of Minnesota on Behalf of the Department of Natural Resources.

3. **9:03am Announcements**

4. **9:05am Open Forum** - Please sign up at the table in the back of the Board Room

- The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;
- Personal attacks of any kind against another person, commissioner, or employee are not allowed;
- Campaign-type presentations are not allowed;
- The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.
- All input or information is to be addressed to the Board of Commissioners and not to members of the audience;
- Speaker handouts are public information. The County may make copies of such handouts for the public if needed;
- The County Board Chair will ensure that the Open Forum Policy is followed.

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

5. **9:20am Regular Agenda**

- 9:20am 1** Consider Request to Rezone from Agricultural to General Rural - Justin and Melissa Massmann.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 9:25am 2** Consider Approval of Preliminary Standard Plat for Carlson Farm-Ziegler Custom Home, Inc.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 9:30am 3** Consider Interim Use Permit (IUP) Application for Large Contractor's Yard by Polacek Family Partnership LLLP.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 9:35am 4** Consider Interim Use Permit (IUP) Application for Home Business in an Accessory Building-Office from Branden & Pamela Hubbard (Core Exteriors LLC).
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 9:40am 5** Consider Interim Use Permit (IUP) Application for a Home Business in an Accessory Building-Auto Repair and Restoration by Ryan Kirsling.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 9:45am 6** Consider Conditional Use Permit (CUP) Application for Riding Stable & Horse Boarding Facility by Jenna and Jeremy Hoffman.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 9:50am 7** Consider Conditional Use Permit for Personal Storage Structure by Craig Hart.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 9:55am 8** Consider Conditional Use Permit Application for Personal Storage Structure by Mark Hart.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 10:00am 9** Consider Conditional Use Permit for Personal Storage Structure by Diane Tiegs & Robert Tjostelson.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 10:05am 10** Consider Approval of Preliminary and Final Simple Plat of Buenaventura Vista 3rd Addition-Anderson Brothers Properties, LLC and Orton Properties, LLC.
Lynn Waytashek, Assistant Planning & Zoning Administrator

- 10:10am 11** Consider Request to Rezone from Commercial to Industrial - Anderson Brothers Properties, LLC and Orton Properties, LLC.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 10:15am 12** Consider Amendment to Pope/Douglas Allocation Agreement.
Dave Lucas, Solid Waste Administrator
- 10:20am 13** Consider Elk River Landfill: License Modification and Renewal.
Dave Lucas, Solid Waste Administrator
- 10:25am 14** Annual County Administrator Performance Evaluation.
Tammy Bigelow, HR Director
- 10:35am 15** Receive American Rescue Plan Act (ARPA) Update and Consider Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator
- 10:45am 16** Receive Public Works Report Regarding CSAH 3/CSAH 20 Intersection Safety Improvements and Consider Authorization of Additional Pilot Project.
Andrew Witter, Public Works Department Head, Bruce Messelt, County Administrator
- 6. 11:00am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
June 2, 2021 – June 14, 2021
- 7. 11:05am Adjourn Regular Meeting, Recess**
- 8. 11:15am Open Ditch Authority Meeting**
- 11:15am 1** Approve Ditch Authority Agenda.
- 11:16am 2** Receive and Approve Drainage Technician's Report.
Mike Lindenau, County Ditch Inspector
- 9. 11:25am Adjourn Ditch Authority Meeting, Open Workshop**
- 11:25am** Broadband Market Survey Results Workshop.
Finley Engineering & Dan Weber, Assistant County Administrator
- 11:55am** 2022 Budget Priority Discussion.
Dan Weber, Assistant County Administrator, Bruce Messelt, County Administrator
- 10. 12:25am Adjourn Workshop Meeting**

Upcoming Meetings

June 15, 2021 Board of Appeal & Equalization, 3:00pm, County Board Room
June 17, 2021 County EDA Meeting, 8:30am, County Board Room
June 29, 2021 Employee Anniversary Recognition, 10:00am, Government Center Tent
July 9-12, 2021, NACo Annual Conference, Prince George's County, MD
July 14, 2021, Sherburne County Association of Townships, 6:00pm, History Center
July 15, 2021, County EDA Meeting, 8:30am, County Board Room
July 15, 2021 County Board Meeting, 10:00am, County Board Room