



Sherburne County Board of Commissioners

August 3, 2021 - County Board Meeting Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Consent Agenda

- 1 Review and Approve Regular Meeting Minutes: July 15, 2021.
- 2 Review and Approve Workshop Meeting Minutes: July 15, 2021.
- 3 Transfer of YES (Year End Savings) Funds. Administration
- 4 Review and Approve Commissioner & Manual Warrants. Auditor/Treasurer
- 5 Consider Acceptance of an Increase in the Local Public Health Grant Award. Health & Human Services
- 6 Consider and Approve HHS 2nd Quarter Donations. Health & Human Services
- 7 Consider Proclamation of August 2021 as Child Support Awareness Month. Health & Human Services
- 8 Review and Approve HHS IFS Admin Deb 6-18-21. Health & Human Services
- 9 Review and Approve HHS IFS Admin Deb 7-23-21. Health & Human Services
- 10 Consider and Approve AFSCME Council 65 Assistant County Attorney MOU on PTO Accrual. Human Resources
- 11 Consider Approval of County Submission to MPCA of 2022 Low Income Septic Grant Application. Planning & Zoning
- 12 Consider Approval of Lowest Responsive Bidder for CSAH 13, SP 71-613-012. Public Works
- 13 Consider Amended Agreement with Bolton & Menk for County State Aid (CSAH) 13 to Add Construction Phase Services. Public Works
- 14 Consider and Approve Agreement with TDKA in the Amount of \$278,855 to provide Design Engineering Services for the Reconstruction of County Road 44 in the City of Elk River. Public Works
- 15 Consider Approval of Temporary Staff Over-Strength in Sheriff's Office. Sheriff
- 16 Consider and Authorize Kevin Davis to Attend the 2021 National Rodeo Competition, September 28 - October 1, 2021 in Loveland, Colorado. Public Works
- 17 Consider Cost Share Agreement with the City of Elk River for Reconstruction of CSAH 13. Public Works
- 18 Consider Approval of CVSO Operational Improvement Grant - FY 2022. Veteran's Services
- 19 Consider and Approve Donation of \$500.00 of Coborn Gift Cards from Big Lake Legion Auxiliary Unit 147. Veteran's Services
- 20 Consider and Approve Donation of \$500.00 Gas Cards from Big Lake Beyond the Yellow Ribbon. Veteran's Services

3. 9:03am Announcements

- 1 Receive General Correspondences.

Bruce Messelt, County Administrator

2 Lobbyist RFP.

Bruce Messelt, County Administrator

4. 9:06am Public Hearing

1 Hold Public Hearing and Consider Proposed Amendments to the SSTS Low Interest Loan Program Ordinance.

Dave Lucas, Solid Waste Administrator

5. 9:10am Open Forum- Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *Personal attacks of any kind against another person, commissioner, or employee are not allowed;*
- *Campaign-type presentations are not allowed;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.*
- *All input or information is to be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

6. 9:25am Regular Agenda

9:25am 1 Receive Great River Regional Library 2022 Budget Presentation.

Karen Pundsack, Executive Director

9:40am 2 Receive an Update on the Retired Seniors Volunteer (RSVP) Program.

Jennifer Wucherer, RSVP Director

9:55am 3 Receive an Update from the Initiative Foundation.

Carl Newbanks, Grands & Development Manager

10:10am 4 Consider Approval of Preliminary and Final Simple Plat of Gullickson Addition - James & Sharon Gullickson.

Lynn Waytashek, Assistant Planning & Zoning Administrator

10:15am 5 Consider Approval of Preliminary Standard Plat of Elk Lake Oaks - N.C. Contracting Inc.

Lynn Waytashek, Assistant Planning & Zoning Administrator

10:20am 6 Consider Approval of Preliminary Standard Plat of Sanford First Addition – Sanfords - Liestman LLC.

Lynn Waytashek, Assistant Planning & Zoning Administrator

10:25am 7 Consider Approval of Preliminary Standard Plat of J and J Meadows - Jon & Jeff Smith.

Lynn Waytashek, Assistant Planning & Zoning Administrator

10:30am 8 Consider Request for an Amendment to the Sherburne County Comprehensive Land Use Map from Agricultural to Rural Residential and Amend the County Zoning Map from Agricultural District to Shoreland Residential District.

Lynn Waytashek, Assistant Planning & Zoning Administrator

10:35am 9 Consider Adoption of Sherburne County ARPA Guidelines and Procedures.

Dan Weber, Assistant County Administrator

10:45am 10 Discuss Planning and Zoning Department Transition & Department Selection

Bruce Messelt, County Administrator

7. 10:55am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(July 16, 2021 – August 2, 2021)

8. 11:00am Adjourn Regular Meeting, Open Regional Rail Authority

11:00am 1 Review and Approve Regional Rail Minutes: January 5, 2021

11:01am 2 Consider Approval of 2022 Master Funding & Annual Operating Grant Agreement of the Northstar Link Commuter Bus.

Andrew Witter, Public Works Department Head and Dan Weber, Assistant County Administrator

9. 11:06am Adjourn Regional Rail Authority

Upcoming Meetings

August 3, 2021 County Staff Appreciation, 11:45am, Staff Cafe

August 5, 2021 Budget Workshop, 9:00am, County Board Room

August 6, 2021 Budget Workshop, 9:00am, County Board Room

August 17, 2021 County Board Meeting, 9:00am, County Board Room

August 19, 2021 County EDA Meeting, 8:30am, County Board Room

September 7, 2021 County Board Meeting, 9:00am, County Board Room