



Sherburne County Board of Commissioners

August 17, 2021 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Consent Agenda

- 1 Review and Approve Minutes: August 3, 2021.
- 2 Consider Setting Date and Time for Public Hearing - Tax Abatement for Carlson Administration Development Corporation, LLC/Premier Marine.
- 3 Review and Approve Commissioner & Manual Warrants. Auditor / Treasurer
- 4 Consider Setting Date for Public Hearing and Publication of Said Notice, as required for On Sale Liquor License application. Auditor / Treasurer
- 5 Receive and Review the Auditor-Treasurer's Monthly Report for July 2021. Auditor / Treasurer
- 6 Requesting Authorization to Publish a Notice of Public Hearing on September 25th and to Set a Date for Public Hearing of November 2nd, 2021 for the Purpose of Classifying and Sale of Tax-Forfeited parcel #60-487-0105, as per M.S. 282.01 sub.(c). Auditor / Treasurer
- 7 Review and Approve Temporary On -Sale Liquor License. Auditor / Treasurer
- 8 Review and Approve the Issuance of Invasive Species Prevention Program Funds to the Soil & Water Conservation District. Auditor / Treasurer
- 9 Accept the Annual Allocation for Title V, Maternal Child Health (MCH) and Follow Along Program (FAP) Grant. Health & Human Services
- 10 Consider Joint Powers Agreement (JPA) for Sherburne County to act as Fiscal Agent for SNAP Employment & Training and Amendment to add Isanti County to the Same JPA. Health & Human Services
- 11 Review and Approve 07-29-21 HHS OBO Warrants. Health & Human Services
- 12 Consider Approval of Purchase of County IT Server Computer Equipment. Information Technology
- 13 Consider Approval of Server Refresh for Sherburne County Sheriff's Office, in the amount of \$112,750, to be drawn from the YES Account. Information Technology
- 14 Consider and Approve an Agreement with Alliant Engineering in the Amount of \$191,475 to provide Design Engineering Services for the Intersection Improvements to County Road 65 at TH 10 in Haven Township. Public Works
- 15 Consider Approval and Acceptance of the 2022-2023 Radiological Emergency Preparedness(REP) Grant. Sheriff
- 16 Consider Approval of a Joint Powers Agreement between Metropolitan Emergency Services Board and Sherburne County. Sheriff
- 17 Consider Approval of a Release for a Request for Proposals for the Jail Food Service. Sheriff
- 18 Consider Approval of Adding a Jail Corporal Position to the Sheriff's Office Staffing Complement. Sheriff
- 19 Consider Approval of Adding a Public Safety Answering Point (PSAP) Manager Position to the Sheriff's Office. Sheriff

3. **9:03am Announcements**

4. **9:05am Open Forum** - Please sign up at the table in the back of the Board Room

- The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;
- Personal attacks of any kind against another person, commissioner, or employee are not allowed;
- Campaign-type presentations are not allowed;
- The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.
- All input or information is to be addressed to the Board of Commissioners and not to members of the audience;
- Speaker handouts are public information. The County may make copies of such handouts for the public if needed;
- The County Board Chair will ensure that the Open Forum Policy is followed.

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

5. **9:20am Regular Agenda**

9:20am 1 Receive an Update from the Minnesota Inter-County Association.

9:35am 2 Consider and Approve Resolution 081721-AD-2058 Establishing the Sherburne County Emergency Assistance Program.

Amanda Larson, HHS Director & Gina Anderson, Economic Supports Manager

9:40am 3 Consider American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.

Dan Weber, Assistant County Administrator

6. **10:00am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

(August 4, 2021 – August 16, 2021)

7. **10:05am Recess Regular Meeting, Open Ditch Authority Meeting**

10:05am 1 Approve Ditch Authority Agenda.

Mike Lindenau, County Ditch Inspector

10:06am 2 Receive and Approve Drainage Technician's Report.

Mike Lindenau, County Ditch Inspector

10:11am 3 Approve and Authorize Billing of Proposed 2021 County Drainage Assessments.

Diane Arnold, County Auditor/Treasurer

8. **10:15am Recess Regular Meeting, Open Regional Rail Authority**

10:15am Review and Approve Regional Rail Authority Meeting Minutes: August 3, 2021.

10:16am 1 Consider Approval of 2022 Master Funding & Annual Operating Grant Agreement of the Northstar Link Commuter Bus.

Andrew Witter, Public Works Department Head, Dan Weber, Assistant County Administrator

9. **10:21am Adjourn Regional Rail Authority Meeting, Open Closed Session**

10:21am 1 Closed Session Pursuant to Minnesota Statute 13D.05, Subd (3a) - Performance Evaluation.

Bruce Messelt, County Administrator

10. 10:35am Close Closed Session, Adjourn Meeting

Upcoming Meetings

August 19, 2021 County EDA Meeting, 8:30am, County Board Room

September 7, 2021 County Board Meeting, 9:00am, County Board Room

September 16, 2021 County EDA Meeting, 8:30am, County Board Room

September 16-17, 2021 AMC Fall Policy Conference, Arrowwood Conference Center, Alexandria, MN

September 21, 2021 County Board Meeting, 9:00am, County Board Room