



Sherburne County Board of Commissioners

September 7, 2021 - County Board Meeting Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Consent Agenda

- 1 Review and Approve County Board Meeting Minutes: August 17, 2021.
- 2 Review and Approve Joint Meeting Minutes: July 21, 2021.
- 3 Consider Acceptance of Victim Witness Grant. Attorney
- 4 Request to Set Public Hearing for October 5th 2021 to consider On-Off Sale Liquor License Application - Bar 10. Auditor / Treasurer
- 5 Review and Approve Commissioner & Manual Warrants. Auditor / Treasurer
- 6 Authorize Lutheran Social Service of Minnesota to Apply for the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program. Health & Human Services
- 7 Consider approval of Central MN Healthcare Preparedness Coalition Membership, Mutual Aid Memorandum of Understanding, and Bylaws. Health & Human Services
- 8 Review and Approve Children's Mental Health Respite Grant Amendment. Health & Human Services
- 9 Review and Approve HHS IFS Admin Deb 8-20-21. Health & Human Services
- 10 Review and Approve Statewide Health Improvement Partnership (SHIP) Grant Program Amendment. Health & Human Services
- 11 County Administrator 2021 Performance Evaluation Summary. Human Resources
- 12 Review and Approve Funding to Purchase a Plow Truck. Maintenance
- 13 Consider and Approve Clear Lake Township Park Dedication Fund Request. Public Works

3. 9:05am Announcements

4. 9:10am Public Hearing

- 9:10am 1 Hold Public Hearing and Consider Approval of On-Off Sale Liquor License for Kinitski's Grill & Bar.
Diane Arnold, County Auditor/Treasurer

5. 9:15am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *Personal attacks of any kind against another person, commissioner, or employee are not allowed;*
- *Campaign-type presentations are not allowed;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.*
- *All input or information is to be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if*

needed;

- The County Board Chair will ensure that the Open Forum Policy is followed.

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

6. 9:30am Regular Agenda

- 9:30am 1** Consider Approval of Final Standard Plat for Carlson Farm-Ziegler Custom Homes Inc.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 9:35am 2** Consider Conditional Use Permit (CUP) Application by Cardinal Enterprises, LLC for a Drive-in Retail Service to Operate a Pet Grooming, Dog Daycare Boarding Business.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 9:40am 3** Consider Amending Zoning Ordinance-256-Section 17, General Development Regulations, Subd 2, Parking and Loading Regulations Proposal.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 9:50am 4** Consider Comment Letter to MN PUC Regarding Proposed Xcel Sherco Solar Project.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 9:55am 5** Consider and Approve the 2021 Solid Waste Management Plan.
Gabrielle Holman, Environmental Specialist
- 10:00am 6** Consider an Increase in the SSTS Low Interest Loan Program Budget from \$500,000 to \$750,000.
Dave Lucas, Solid Waste Administrator
- 10:05am 7** Acceptance of the Public Health COVID-19 Workforce Development Grant.
Nicole Ruhoff, CHS Administrator, Amanda Larson
- 10:10am 8** Receive the Health and Human Service Director's Update.
Amanda Larson, HHS Director
- 10:20am 9** Consider Economic Development Authority's (EDA) Recommendation to Guide Comprehensive Land Use Plan Map Change.
Dan Weber, Assistant County Administrator, Andrew Witter, Public Works Department Head
- 10:25am 10** Consider American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator

7. 10:45am Recess Regular Meeting, Open Regional Rail Authority

- 10:45am 1** Approval of the Regional Rail Authority Agenda.
- 10:46am 2** Review and Approve Regional Rail Authority Meeting Minutes: August 7, 2021.
- 10:47am 3** Consider Resolution #090721-RRA-52 Setting the Preliminary Levy for the 2022 Regional Rail Authority.
Dan Weber, Assistant County Administrator, Andrew Witter, Public Works Department Head

8. 10:50am Adjourn Regional Rail Authority, Reconvene Regular Meeting

- 10:50am 1** Consider and Approve Resolution #090721-AD-2059 Setting the 2022 Preliminary Levy for the Regional Rail Authority.
Dan Weber, Assistant County Administrator

9. 10:55am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(August 18, 2021 – September 6, 2021)

10. 11:05am Adjourn Regular Meeting, Open Closed Session

11:05am 1 Closed Session Pursuant to Minn. Stat.13D.05, Subd. 3 (b) to Discuss Litigation Strategies.
Kathleen Heaney, County Attorney

11. 11:25am Close Closed Session, Open Closed Session

11:25am 1 Closed Session for Negotiation Strategy (M.S. 13D.03).
Tammy Bigelow, HR Director

12. 11:45am Adjourn Closed Session, Recess

13. 11:55am Reconvene, Open Workshop

11:55am 1 Discussion on County Solar Ordinance Language Regarding Decommissioning Escrow.
Lynn Waytashek, Assistant Planning & Zoning Administrator

12:00pm 2 2022 Budget Update & Discussion.
Dan Weber, Assistant County Administrator, Bruce Messelt, County Administrator

12:10pm 3 Workshop - Discussion on Sherburne County Representation on Tri-Cap Board of Directors.
Lisa Fobbe, County Commissioner

12:20pm 4 Consider Notice by Baldwin Township to Terminate Joint Powers Agreement.
Kathleen Heaney, County Attorney, Lynn Waytashek, Assistant Planning & Zoning Administrator, Tim Sime, Asst. County Attorney, Bruce Messelt, County Administrator

14. 12:40pm Adjourn Workshop

Upcoming Meetings

September 16, 2021 County EDA Meeting, 8:30am, County Board Room

September 16-17, 2021 AMC Fall Policy Conference, Arrowwood Conference Center, Alexandria, MN

September 21, 2021 County Board Meeting, 9:00am, County Board Room

October 5, 2021 County Board Meeting, 9:00am, County Board Room