



Sherburne County Board of Commissioners

October 5, 2021 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Consent Agenda

- 1 Review and Approve County Board Meeting Minutes: September 21, 2021
- 2 Review and Approve County Workshop Meeting Minutes: September 21, 2021
- 3 Consider and Approve Limited Prosecution Agreement with Becker Township. Attorney
- 4 Consider a Request to Identify "County Park Fund" on Levy Resolution for 2022. Auditor / Treasurer
- 5 Review and Approve Commissioner & Manual Warrants. Auditor / Treasurer
- 6 Consider and Approve Foster Care Transportation Agreement. Health & Human Services
- 7 Review and Approve HHS IFS Admin Warrants 9-24-21. Health & Human Services
- 8 Consider Revisions to Sherburne County Rules and Personnel Policies. Human Resources
- 9 Consider City of Elk River Recycling Day Expenditure. Planning & Zoning
- 10 Consider Revocation of Conditional Use Permit at the Request of Property Owner. Planning & Zoning
- 11 Approve Final Contract Payment with New Look Contracting, Inc for Project # SP 071-601-024 for 2020 CSAH 1 Reconstruction. Public Works
- 12 Consider Amended Agreement with SRF Consulting Group for TH 169 R-Cut Design and Construction Phase Services. Public Works
- 13 Consider an Amended Agreement with HDR Engineering for County Road 43 Design Phase Services. Public Works
- 14 Consider Park Memorial Request for Oak Savanna Park. Public Works
- 15 Consider Approving Acceptance of the 2021-2022 Toward Zero Death (TZD) Safe Roads Grant and Authorizing by Resolution 100521-AD-2066 Execution of Grant Agreement. Sheriff
- 16 Consider Approving the use of the Zimmerman Public Safety Building as Precinct 1 Polling Place for the City of Zimmerman. Sheriff

3. 9:03am Announcements

4. 9:05am Open Public Hearing

- 9:05am 1** Conduct Public Hearing & Consider Approval of On-Off Sale with Sunday Liquor License for Bar 10.
Diane Arnold, County Auditor/Treasurer

5. 9:10am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *Personal attacks of any kind against another person, commissioner, or employee are not allowed;*
- *Campaign-type presentations are not allowed;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time*

limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.

- *All input or information is to be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

6. 9:25am Regular Agenda

- 9:25am 1** Consider Tax Abatement for Carlson Development Group LLC/Premier Marine.
Dan Weber, Assistant County Administrator
- 9:35am 2** Consider Approval of Final Standard Plat of Elk Lake Oaks - N.C. Contracting Inc.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 9:40am 3** Consider Approval of Final Standard Plat of Sanford First Addition - Sanfords-Liestman, LLC.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 9:45am 4** Consider Approval of Final Standard Plat of J and J Meadows - Jon and Jeff Smith.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 9:50am 5** Consider Amending Zoning Ordinance-260-Section 5, Definitions and Rules of Language Construction, Subd 2, Definitions, Add Definition of Setback Averaging, Section 14, Shoreland Overlay District, Subd 5.2 (A) Dimensions, Design and Utilities, Add Clarifying Language and Section 14, Shoreland Overlay District, Subdivision 3.1 (A) Permit Required, Add Clarifying Language.
Lynn Waytashek, Assistant Planning & Zoning Administrator
- 9:55am 6** Review and Consider Approval of Vonco II License Modification.
Dave Lucas, Solid Waste Administrator
- 10:00am 7** Consider Approval of Vonco Big Lake Closed Landfill - Annual Residential Well Sampling and Analysis.
Dave Lucas, Solid Waste Administrator
- 10:05am 8** Consider Appointment of Planning and Zoning Administrator.
Bruce Messelt, County Administrator
- 10:10am 9** Review Responses to "All Jail Food Service" Requests for Proposals (RFP) and Consider the Sheriff's Office's Recommendation to Award an Agreement for Said Services.
Joel Brott, County Sheriff
- 10:20am 10** Consider and Approve an Addition of 10 hours to the Public Health Planner Position.
Nicole Ruhoff, CHS Administrator
- 10:25am 11** Consider American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator
- 10:30am 12** Central Mississippi River Regional Planning Partnership - Update.
County Commissioners Raeanne Danielowski and Tim Dolan

7. 10:45am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(September 22, 2021 - October 4, 2021)

8. 10:55am Adjourn Regular Meeting, Break

9. 11:05am Reconvene, Open Workshop Meeting

11:05am 1 GIS Update - Economic Development Website & Preview Adopt-A-Drain Website.
Brett Forbes, GIS Coordinator

11:15am 2 IT Review of the Cloud, Market, and Innovation.
Brian Kamman, IT Director

10. 11:35am Adjourn Workshop Meeting

Upcoming Meetings

October 13, 2021 Sherburne County Association of Townships Meeting, 7:00pm, Sherburne County History Center

October 19, 2021 County Board Meeting, 9:00am, County Board Room

October 21, 2021 County EDA Meeting, 8:30 am, County Board Room

October 25, 2021 AMC District 5 Fall Meeting, Maple Room

November 2, 2021 County Board Meeting, 9:00am, County Board Room