



Sherburne County Board of Commissioners

November 16, 2021 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Consent Agenda

- 1 Review and Approve County Board Meeting Minutes: November 2, 2021
- 2 Review and Approve County Workshop Minutes: November 2, 2021.
- 3 Consider Office Space Lease Agreement with Central MN Jobs & Training Services. Administration
- 4 Approve the Oath of Office for Jennifer Clements as the New Assistant Sherburne County Attorney. Attorney
- 5 Authorize Call for Bids for 2022 Publications. Auditor / Treasurer
- 6 Receive and Review the Auditor-Treasurer Monthly Report for October 2021. Auditor / Treasurer
- 7 Review and Approve Commissioner & Manual Warrants. Auditor / Treasurer
- 8 Set Date for Closed Bid Forfeited Land Sale. Auditor / Treasurer
- 9 Consider Community Corrections Electronic Monitoring Contract Extension. Community Corrections
- 10 Consider Community Corrections Juvenile Evaluations Contract Renewal - Dawn Pequschold. Community Corrections
- 11 Consider Community Corrections Programs Contract Renewal - Doug Bosacker. Community Corrections
- 12 Consider Community Corrections Programs Contract Renewal - Nate Parker. Community Corrections
- 13 Consider Community Corrections Juvenile Evaluations Contract Renewal - Tricia Aiken. Community Corrections
- 14 Review and Approve 10-28-21 HHS OBO Warrants. Health & Human Services
- 15 Review and Approve HHS/ADMIN Warrants 11/5/2021. Health & Human Services
- 16 Consider a Memorandum of Understanding with the Highway Association Regarding Temporary Employee Snowplowing Services. Human Resources
- 17 Consider Proposed Update to County Policy Regarding Personal Cellular Device Reimbursement. Information Technology
- 18 Consider Approval of Contract With Waste Management for Waste Removal at the four County Locations. Maintenance
- 19 Consider Amending Solar Farm Decommissioning Escrow Financial Surety to \$100,000 per Megawatt. Planning & Zoning
- 20 Authorize Out of State Travel to Discuss Federal Project Funding with Minnesota's Congressional Delegation, Staff and Executive Branch Representatives. Public Works
- 21 Review and Consider Approval for CR 53 - Amendment #1 for Grant Contract #TEDI-19-0001-O-FY20. Public Works
- 22 Review and Consider Approval for Resolution No. 111621-AD-2074 for the Five Year Bridge Replacement Plan Dated May 5, 2020. Public Works

3. 9:03am Announcements

- 1** County Information and Board Correspondence.
Bruce Messelt, County Administrator

4. 9:05am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *Personal attacks of any kind against another person, commissioner, or employee are not allowed;*
- *Campaign-type presentations are not allowed;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.*
- *All input or information is to be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

5. 9:20am Regular Agenda

- 9:20am 1** Consider Conditional Use Permit for Personal Storage Structure - Caryn Cruz.
Lynn Waytashek, Planning & Zoning Administrator
- 9:25am 2** Consider Approval of Preliminary and Final Simple Plat of Walker Estates - John Walker.
Lynn Waytashek, Planning & Zoning Administrator
- 9:30am 3** Consider Approval of Preliminary and Final Simple Plat of Hartkopf Number One - Kathy & Jim Hartkopf.
Lynn Waytashek, Planning & Zoning Administrator
- 9:35am 4** Consider Request to Rezone from Industrial to Commercial - World of Wheels Properties, LLC.
Lynn Waytashek, Planning & Zoning Administrator
- 9:40am 5** Consider Interim Use Permit (IUP) Application for Business Selling Vehicles, Boats, Farm Equipment-Auto Repair, Tire and Auto Accessory Sales - World of Wheels Properties, LLC.
Lynn Waytashek, Planning & Zoning Administrator
- 9:45am 6** Consider Updates to the Sherburne County Cremation and Funeral Policy.
Gina Anderson, Economic Supports Manager
- 9:50am 7** Introduction of Housing Resource Specialist.
Tony Masters, Social Services Manager
- 9:55am 8** Consider Proclamation of November as Adoption Month.
Wendy Hendrickson, Social Services Supervisor
- 10:00am 9** Consider American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator

6. 10:10am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(November 3, 2021 - November 15, 2021)

7. 10:20am Open Community Health Board Meeting

- 10:20am 1 Approve Community Health Board Meeting Minutes: September 21, 2021
- 10:21am 2 Approve Community Health Board Meeting Minutes: July 15, 2021.
- 10:22am 3 Approval of Community Health Board Proposed Agenda.
- 10:23am 4 Consider Acceptance of the Women, Infants & Children (WIC) Program and Peer Breastfeeding Support Program Grant from the Minnesota Department of Health.
Nicole Ruhoff, CHS Administrator
- 10:30am 5 Receive the Community Health Services (CHS) Administrator's Bimonthly Report.
Nicole Ruhoff, CHS Administrator
- 8. 10:40am **Adjourn Community Health Board Meeting, Break**
- 9. 10:50am **Reconvene, Open Closed Session**
 - 10:50am 1 Discuss Labor-Negotiation Strategy and Proposals Pursuant to Minn. Stat. § 13D.03, subd. 1 (b).
Tamara Bigelow, Human Resource Director, Joel Brott, County Sheriff
- 10. 11:05am **Close Closed Session, Open Closed Session**
 - 11:05am 1 Presentation of the Radiological Emergency Preparedness (REP) Plan and the Emergency Operations Plan (EOP).
Kyle Breffle, Emergency Services Director
- 11. 11:20am **Close Closed Session, Break**
- 12. 11:30am **Reconvene, Open Workshop**
 - 11:30am 1 Tax Abatement Financing Discussion.
Jessica Green, Managing Director of Northland Public Finance
 - 12:00am 2 Discussion on Board of Adjustment Applicant Selection Process.
Lynn Waytashek, Planning & Zoning Administrator
 - 12:05am 3 Discuss ARPA Funding: Staffing Position in Community Corrections & Community/Non-Profit Investments.
J. Hancuch, Community Corrections Director, Bruce Messelt, County Administrator, Dan Weber, Assistant County Administrator, Amanda Larson, HHS Director
 - 12:20am 4 Discuss Messaging Regarding Federal COVID-19 Vaccination Mandate.
Bruce Messelt, County Administrator
- 13. 12:35am **Adjourn Workshop Meeting**

Upcoming Meetings

November 18, 2021 County EDA Meeting, 8:30 am, County Board Room
 December 2, 2021 Truth & Taxation Meeting, 6:00pm, County Board Room
 December 6-8, 2021 AMC Annual Conference, DoubleTree Hotel, Bloomington, MN
 December 9, 2021 County Board Meeting, 9:00am, County Board Room
 December 16, 2021 County EDA Meeting, 8:30 am, County Board Room
 December 21, 2021 County Board Meeting, 9:00am, County Board Room
 January 20, 2022 Annual Joint City/County/School/Township Meeting Big Lake City Council Chambers 6:00pm