



Sherburne County Board of Commissioners

November 2, 2021 - County Board Meeting Minutes

1. 9:00am Call to Order

The Sherburne County Board of Commissioners convened in regular session on November 2, 2021, at the Sherburne County Government Center in the City of Elk River, MN. Call to order by the Chair was at 9:00am.

- 1 Moment of Silence and Pledge of Allegiance
- 2 Approval of Regular Meeting Proposed Agenda
Dolan/Fobbe were unanimous to approve the agenda as amended with the addition of Big Lake and Baldwin Townships to Consent Item 2.3.

2. 9:02am Consent Agenda

Burandt/Dolan were unanimous in approving the Consent Agenda as amended.

- 1 Approved County Board Meeting Minutes: October 19, 2021
- 2 Approved County Workshop Meeting Minutes: October 19, 2021
- 3 Review and Approve Prosecution Agreement(s) with Township(s). Attorney
Kathleen Heaney, County Attorney
Approved the prosecution agreement with Palmer, Big Lake, and Baldwin Townships to allow the County Attorney's Office to prosecute limited township ordinances dealing with safety issues and authorized the County Attorney to sign. (On file.)
- 4 Three-Year Contract with Government Management Group (GMG) to Auditor / Treasurer
Provide Cost-Allocation Report for the A-87 Audit.
Diane Arnold, County Auditor/Treasurer
Approved and authorized the Auditor-Treasurer to sign an Agreement with Government Management Group to provide professional consulting services from Government Management Group at a cost of \$4,500 per year and shall commence October 1, 2021, and shall be in effect for the calendar years of 2022, 2023 and 2024, unless earlier terminated pursuant to this agreement, shall terminate on the date that all obligations have been fulfilled.
- 5 Local ARMHS Certification for Credent Care LLC. Health & Human Services
Tony Masters, Social Services Manager
Approved Local Adult Rehabilitative Mental Health Services (ARMHS) Certification for Credent Care LLC. (On file.)
- 6 Commissioner & Warrants. Auditor / Treasurer
Amanda Larson, HHS Director
Approved Commissioner Warrants as follows:

October 15th, 2021 Commissioner Warrants \$795,929.57
October 15th, 2021 Manual Warrants \$696,969.90
October 22nd, 2021 Commissioner Warrants \$2,483,052.78
October 22nd, 2021 Manual Warrants \$12,671.32
October 26th, 2021 Commissioner Warrants Est 50% School District Payout P2 \$1,040,626.24
- 7 HHS 3rd Quarter Donations. Health & Human Services
Amanda Larson, HHS Director

Approved and accepted 3rd Quarter donations in the amount of \$1,248.71 received by the Health and Human Services (HHS) Department. (On file.)

- 8 HHS IFS Admin 10-22-21 Warrants. Health & Human Services
Amanda Larson, HHS Director
 Approved HHS IFS Admin Warrants as follows:
 October 22, 2021 HHS IFS Admin Warrants \$88,340.52
- 9 2022 C&TC Contract Amendment, Budget and Workplan. Health & Human Services
Nicole Ruhoff, CHS Administrator
 Approved and accepted a Grant from the Minnesota Department of Human Services in the amount of \$132,579 to perform duties and responsibilities related to the Child and Teen Checkups program, with the funding period running from 1/1/2022 to 6/30/2022. (On file.)
- 10 Agreement for Central MN Jobs & Training Services, Inc. to Administer and Deliver the MFIP and DWP Employment Training Programs. Health & Human Services
Gina Anderson, Economic Supports Manager
 Approved an agreement for Central MN Jobs & Training Services, Inc. to administer and deliver the Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) Employment Training Programs. The term of the agreement shall be from January 1, 2022 to December 31, 2022. This contract would be paid for with MFIP Consolidated Funds.
- 11 Resolution 110221-AD-2070 Requesting MNDOT Conduct a Speed Zone Study - CSAH 12 in the City of Elk River. Public Works
Andrew Witter, Public Works Director
 Approved Resolution 110221-AD-2070 requesting MNDOT to conduct an engineering and traffic investigation (aka Speed Zone Study) on that portion of CSAH No. 12 located within the City of Elk River. (On file.)
- 12 Federal Land Access Program Grant Resolution 110221-AD-2069. Public Works
Gina Hugo, Park Coordinator
 Approved Resolution 110221-AD-2069 stating the commitment to provide matching funds (25%) in the amount of \$374,400 for a Federal Lands Access Program Grant that will be used to construct a grade separated pedestrian trail on the north side of CSAH 9, connecting Mohnomen and Blue Hill Trail Heads. (On file.)
- 13 Grant from AAA Minnesota. Sheriff
Joel Brott, County Sheriff
 Approved and accepted \$950.00 in grant funds sought by the Sheriff's Office through AAA Minnesota for traffic safety efforts in our community.

3. 9:02am Announcements

- 1 County Information and Board Correspondence. Administration
Bruce Messelt, County Administrator
 County Administrator Bruce Messelt shared an article on the Northstar Rail, letter from the Initiative Foundation, and University of Minnesota Extension data with the Board. The Board of Adjustment will have openings soon and the Board was asked how they would like to proceed with the interviewee processes. The consensus was to have a workshop on the item at the second November County Board Meeting. Mr. Messelt also informed the Board that staff is in the drafting stage of Legislative Priorities and are actively working on the scheduling of the Legislative Breakfast. Board Chair Danielowski and Commissioner Fobbe will be heading to Washington, D.C. November 30 - December 1 along with staff to lobby for the Zimmerman

overpass project. Truth and Taxation will be held on December 2. The AMC Annual Conference will be held December 6-8 and due to the conference, the first December Board meeting will be held on December 9.

4. 9:06am Public Hearing

- 1 Public Hearing Regarding Tax Forfeited Parcel #60-487-0105 Lot 1 Block Auditor / Treasurer
1, River Bend Second Addition, located in the City of Becker, MN, and
Approve and Direct Resolution of the Same.

Diane Arnold, County Auditor/Treasurer

The Board conducted a Public Hearing for the purpose of Classifying or Reclassifying and Sale of Tax-Forfeited Land situated in the County of Sherburne, parcel # 60-487-0105. The Public Hearing opened at 9:12am. Auditor/Treasurer Diane Arnold spoke on behalf of Janette A. Charpentier of Becker and her opposition to the creation of a Home Owners Association (HOA). City of Becker Community Development Director Marie Pflipsen was present to speak on behalf of the City Council and its stand on the property and implementation of an HOA. Tamara and Mark Radunz of Becker, Jethro Carpenter of St. Francis spoke in support of HOA and Diane Robeck of Becker provided her thoughts on the potential decision of the Board as well. The Public Hearing was closed at 9:26am. The consensus of the Board was to see the item return in 30 days, allowing additional time for the area residents and property owners to consider formation of a new, viable HOA.

5. 9:50am Open Forum

No one was present.

6. 9:51am Regular Agenda

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| 9:51am | 1 | Declaration of Adequacy of Environmental Assessment Worksheet
(EAW) and Negative Declaration on the need for an Environmental
Impact Statement (EIS) Knife River North Central. | Planning & Zoning |
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Lynn Waytashek, Planning & Zoning Administrator

Schmiesing/Fobbe were unanimous to approve Resolution 110222-AD-2076 and a Negative Declaration on the need for an Environmental Impact Statement (EIS) for Knife River North Central for mining of construction sand and gravel on a 145 acre parcel of land (of which 79 acres will be mined); PID # 25-027-1000 Sec 27, Twp 35, Rge 30. 5241 Haven Rd SE, St Cloud, 145 acres in the Agricultural District. (On file.)

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| 9:52am | 2 | Declaration of Adequacy of Environmental Assessment Worksheet
(EAW) and Negative Declaration on the need for an Environmental
Impact Statement (EIS) for Tiller Corp. | Planning & Zoning |
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Lynn Waytashek, Planning & Zoning Administrator

Fobbe/Dolan were unanimous to approve Resolution 110222-AD-2075 and a Negative Declaration on the need for an Environmental Impact Statement (EIS) for Tiller Corp. for a 155 acre mine (total acreage 194); PID# 30-034-2201, 30-034-2200, 30-034-1207, 30-027-3300, 30-027-3301, 30-027-3302 and 30-027-3303 Sections 27 and 34, Twp 34 Rge 26, in the General Rural District and within the Shoreland Overlay District of Rice Lake a Natural Environment Lake. (On file.)

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| 9:53am | 3 | Great River Energy's Elk River Energy Recovery Station: Closure
Certificate. | Planning & Zoning |
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Gabrielle Holman, Environmental Specialist

Burandt/Dolan were unanimous to approve issuance of a Closure Certificate, in accordance with the County's Solid Waste Management Ordinance, to Great River Energy for closure of their Elk

River Energy Recovery Station (SWF-15). (On file.)

9:54am

4

American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.

Administration

Dan Weber, Assistant County Administrator

Approved the bi-weekly ARPA related expenditures and discussed broadband grant program guidelines and resolution as follows:

- Dolan/Burandt were unanimous to approve expenses less than \$50,000, equaling \$35,756.80. (On file.)
 - Schmiesing/Fobbe were unanimous to approve expenses greater than \$50,000, equaling \$169,855.00 (On file.)
- Veteran's Services Officer Bruce Price was present to speak on behalf of the request for an additional Assistant Veteran's Services Officer FTE.
- Veteran's Staffing Request - 2022 = \$82,157 (100%) 2023 = \$57,798 (67%) 2024 = \$29,900 (33%) Total = \$169,855
- Discussion of Broadband Program Guidelines was had by the group.
 - Schmiesing/Fobbe were unanimous to approve Resolution 110221-AD-2072. (On file.)

7. 10:06am **Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

Commissioner Dolan - NACo Technology and Communications, County EDA, Planning Commission, Excel Energy meetings, CMRP, Magic Fund Audit Committee meeting, AMC Business Partnership Committee

Commissioner Burandt - ARPA Workshop, SCHSAC Meeting, AMC District 5 Meeting, Equity Summit, Bridgeview Park Grand Opening, CAMHI, County Road 169 Plans - Elk River City Hall, Six Dimensions of Wellness, Sherburne County Association of Townships Meeting, COVID Steering Committee, Strategic Planning Meeting, 1 Watershed 1 Plan Workshop

Commissioner Schmiesing - Association MN Township Meeting, Bridgeview Grand Opening

Commissioner Fobbe - Substance Use Prevention, Great River Regional Library, Grams Park Dedication, Bridgeview Grand Opening, Tri-Cap

Commissioner Danielowski - Bridgeview Grand Opening, EDA Meeting, CMRP, Options Board Meeting, CMRP Transportation Sub Committee Meeting

8. 10:16am **Adjourn Regular Meeting, Break**

9. 10:26am **Reconvene, Open Workshop**

10. 12:16pm **Adjourn Workshop**

Commissioner Warrants

10/15/21	201,377.07	General Revenue Fund
	512,430.39	Public Works Fund
	8,023.00	Solid Waste Fund
	18,087.20	Jail Commissary Fund
	463.26	Sherco Regional Rail Authority
	14,889.15	Justice Center Enterprise Fund
	40,659.50	Agency Collections
	795,929.57	Total

Manual Warrants

10/15/21	696,969.90	Agency Collections
	696,969.90	Total

Commissioner Warrants

10/22/21	87,940.16	Human Service Fund
	232.38	Agency Collections
	167.98	Children's Mental Health Collaboration
	88,340.52	Total

Warrants

10/22/21	2,800.00	Becker Public Schools ISD #726
	1,000.00	Bowling/Guy
	1,096.19	Captivated LLC
	2,383.00	Central Lutheran Church
	43,387.53	Central Mn Jobs & Training
	1,792.01	Elk River ISD 728 C/O Rick Michalak
	494.52	Ettesvold/Judith M
	3,623.40	Hennepin County
	2,750.00	ISD 728
	470.03	ISD 728 Attn: Nicole Stottlemire
	328.76	Lees/Mark F
	348.00	Lexis Nexis
	2,800.00	Liberty Elementary
	1,800.00	Lincoln Elementary c/o ISD 728
	303.88	Main Street Family Services
	750.00	MCAA
	1,939.36	Meadowvale Elementary School
	325.00	Seven County Process Servers, LLC
	750.00	Sherburne Co Childrens Mental Health Col
	1,662.58	Sherburne Co Public Works
	3,951.00	Sherburne County Auditor Treasurer
	1,785.58	Three Rivers Montessori
	750.00	US Post Office
	6,000.00	USPS-POC
	2,166.00	YMCA - Elk River
	2,883.68	28 Payments less than 300
	88,340.52	Total

Commissioner Warrants

10/22/21	220,691.24	General Revenue Fund
	1,927,777.73	Public Works Fund
	50.80	Human Service Fund
	605.00	Law Library Fund
	56,081.29	Solid Waste Fund
	191,608.62	Jail Commissary Fund
	84.52	Sherco Regional Rail Authority
	1,440.00	Capital Proj- Building, Land Acquisition
	44,900.08	Justice Center Enterprise Fund
	39,813.50	Agency Collections
	2,483,052.78	Total

Manual Warrants

10/22/21	1,954.32	General Revenue Fund
	10,717.00	Agency Collections
	12,671.32	Total

Manual Warrants

10/26/21	1,040,626.24	School Districts Collections
	1,040,626.24	Total

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Raeanne Danielowski, Board Chairperson

11/16/2021

Date

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Bruce Messelt, Administrator

11/16/2021

Date