



Sherburne County Board of Commissioners

December 9, 2021 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:03am Consent Agenda

- 1 Review and Approve County Board Meeting Minutes: November 16, 2021
- 2 Review and Approve County Board Workshop Meeting Minutes: November 16, 2021.
- 3 Consider and Approve 2022 Meal Reimbursement Rates. Administration
- 4 Consider and Approve 2022 Mileage Reimbursement Rate. Administration
- 5 Consider Minnesota Housing Finance Agency Participation Program Agreement for 2022. Administration
- 6 Set the Date and Time for the County Board of Appeal and Equalization Meeting as June 14, 2022 at 3:00 pm. Assessor
- 7 Consider Approval for an Assistant County Attorney to Attend an Out of State Conference on Homicides. Attorney
- 8 Consider Approval of Prosecution Agreement with Townships for Public Safety Issues. Attorney
- 9 Consider Authorization for the Auditor-Treasurer to Approve the Repurchase Request by River Bend Homeowners Association for Tax Forfeited Lot 1, Block 1 River Bend Second Addition. Auditor / Treasurer
- 10 Consider Authorization for the Auditor-Treasurer to Create Fund 85 Under Fiduciary (Agency) Funds in IFS Accounting System. Auditor / Treasurer
- 11 Consider Authorization to Issue Checks to Eligible Parties for Tax Rebate Financing, in Accordance with Agreements on File. Auditor / Treasurer
- 12 Review and Approve Community Corrections 2022 - 2023 Comprehensive Plan. Community Corrections
- 13 Consider and Approve 11-29-21 HHS OBO Warrants. Health & Human Services
- 14 Consider Acceptance and Approval of a 2022 Community Outreach Program Grant Award from the CommUNITY Adult Mental Health Initiative. Health & Human Services
- 15 Consider and Approve Successful Transition to Adulthood for Youth (STAY) Grant Award. Health & Human Services
- 16 Consider Approval of HHS IFS Admin Warrants 11-19-21. Health & Human Services
- 17 Review and Approve the Child Support Program Interagency Cooperative Agreement for 2022-2023. Health & Human Services
- 18 Consider Revisions to Sherburne County Personnel Rules and Policies. Human Resources
- 19 Consider Agreement for 2022 Contract for Climate Control Services with UHL. Maintenance
- 20 Consider Appointments to the Solid Waste Management Advisory Committee. Planning & Zoning
- 21 Consider and Approve Resolution No. 120921-AD-2084 in Support of Sponsoring the CSAH 5/Elk River Pedestrian & Bicycle Bridge in Seeking Public Works

Transportation Alternatives Program Funding from MNDOT.

- 22 Review and Consider Approval of Resolution No. 120921-AD-2085 to Authorize Public Works Local Financial Commitment for Local Trail Connection Grant for the CSAH 5/Elk River Pedestrian & Bicycle Bridge.
- 23 Review and Consider Approval for Resolution No. 120921-AD-2083 Revoking Public Works County State Aid Highway Designation for County State Aid Highway (CSAH) 24.
- 24 Consider Approval of the Radiological Emergency Preparedness Plan and the Sheriff Emergency Operations Plan.
- 25 Consider the Acceptance of a Christmas Donation by an Anonymous Veteran to Veteran's Services be Used to Support a Sherburne County Veteran Family in Need.

3. **9:05am Open Forum - Please sign up at the table in the back of the Board Room** - Please sign up at the table in the back of the Board Room

- The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;
- Personal attacks of any kind against another person, commissioner, or employee are not allowed;
- Campaign-type presentations are not allowed;
- The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.
- All input or information is to be addressed to the Board of Commissioners and not to members of the audience;
- Speaker handouts are public information. The County may make copies of such handouts for the public if needed;
- The County Board Chair will ensure that the Open Forum Policy is followed.

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

4. **9:20am Announcements**

5. **9:25am Regular Agenda**

- 9:25am 1** Eagle Scout Project Proposal for the Great Northern Trail.
Gina Hugo, Park Coordinator
- 9:30am 2** Consider Issuance of an Interim Use Permit for Home Business in an Accessory Structure - Dog Training Business - Julie Weitz.
Lynn Waytashek, Planning & Zoning Administrator
- 9:35am 3** Consider Approval of the Preliminary and Final Simple Plat of "The Shores of Cantlin Lake" - Lakeside Investments MN LLC.
Lynn Waytashek, Planning & Zoning Administrator
- 9:40am 4** Consider and Approve an Interim Use Permit for Home Business in Accessory Structure - Marine Repair - Nicholas Greenlee.
Lynn Waytashek, Planning & Zoning Administrator
- 9:45am 5** Consider an Amendment to an Existing Conditional Use Permit for 40 Horses on Property; to Allow People to Leave the Property on Horses; and for Manure Management to be a Dumpster or Compost - Andy and Jolene Thelen.
Lynn Waytashek, Planning & Zoning Administrator
- 9:50am 6** Review and Approve Issuance of a Request For Proposals (RFP) for Sherburne County Comprehensive Land Use Plan Rewrite - Planning & Zoning Department.
Marc Schneider, County Planner

6. **9:55am Recess Regular Meeting, Open Regional Rail Authority Meeting**
- 9:55am 1 Approve Regional Rail Authority Meeting Agenda
- 9:55am 2 Approve Regional Rail Authority Meeting Minutes: September 7, 2021
- 9:56am 3 Consider Options for Early Repayment to the Anoka County Regional Rail Authority of the Sherburne County's Share of Regional Rail Authority Bonds.
Loraine Rupp, Finance Officer
7. **10:00am Adjourn Regional Rail Authority Meeting, Reconvene Regular Meeting**
- 10:00am 1 Consider Recommendation of the Sherburne County Regional Rail Authority for Early Repayment of its Share of Anoka County Regional Rail Authority-Issued Bonds.
Loraine Rupp, Finance Officer
- 10:05am 2 Receive an Update from the Health and Human Service Director.
Amanda Larson, HHS Director
- 10:10am 3 Consider Approval of the University of Minnesota Extension Three-Year Staffing Agreement.
Dan Weber, Assistant County Administrator
- 10:15am 4 Consider American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator
- 10:20am 5 Review and Consider the Proposed 2022 Board Meeting Schedule and Set the January 2022 Meeting Dates and Times.
Bruce Messelt, County Administrator
- 10:25am 6 Conduct a Preliminary Review of 2022 Committee Assignments.
Bruce Messelt, County Administrator
8. **10:35am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
(November 17, 2021 - December 8, 2021)
9. **10:45am Adjourn Regular Meeting, Recess**
10. **10:55am Reconvene, Open Workshop**
- 10:55am 1 Review and Discuss Potential 2022 State Legislative Priorities.
Bruce Messelt, County Administrator
- 11:15am 2 Discuss ARPA Funding: Community/Non-Profit Investments.
Bruce Messelt, County Administrator, Dan Weber, Assistant County Administrator, Amanda Larson, HHS Director
11. **11:30am Adjourn Workshop**

Upcoming Meetings

December 21, 2021 County Board Meeting, 9:00am, County Board Room

January 6, 2021 Legislative Breakfast, 9:00am, Maple Room

January 20, 2022 Annual Joint City/County/School/Township Meeting Big Lake City Council Chambers 6:00pm

January 27, 2022 County EDA Meeting, 8:30am, County Board Room