



Sherburne County Board of Commissioners

April 5, 2022 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Consent Agenda

- 1 Review and Approve Regular Meeting Minutes: March 22, 2022
- 2 Review and Approve Workshop Meeting Minutes: March 22, 2022.
- 3 Consider a Proclamation of April 26th, 2022 as County Staff Appreciation Day. Administration
- 4 Review and Consider Approval of MN Lawful Gambling Application - Big Lake Firefighters Relief Association. Administration
- 5 Consider Approval of the 2021 Carryover and Designations for Preparation and Completion of Official Financial Statements. Auditor / Treasurer
- 6 Consider Approval of Working Capital Cash Flow - General Fund. Auditor / Treasurer
- 7 Consider Transfer of Money to the YES (Yes-end Savings) Account. Auditor / Treasurer
- 8 Consider Approval of the County/Club Trail Agreement, the 2022-23 Resolution for Sherburne County to Act as Sponsor for the Snowmobile Trails Assistance Program, and Use of County Road Right-of-Way as Part of the Snowmobile Trail System. Auditor / Treasurer
- 9 Review and Approve Commissioner & Manual Warrants. Auditor / Treasurer
- 10 Consider Approval of the Annual License Renewal for Qualtrics Software. Health & Human Services
- 11 Consider Approval of the Sherburne Statewide Health Improvement Partnership, Letters of Agreement (mini-grants). Health & Human Services
- 12 Review and Approve 03-29-22 HHS OBO Warrants. Health & Human Services
- 13 Consider Contract for Greater Minnesota Family Services to Provide Website Updates and Maintenance Services for the Stronger Together Building Resilience (STIR) Network as Part of the Larger Systems of Care Grant from the Minnesota Department of Human Services. Health & Human Services
- 14 Consider a Contract for Targeted Mental Health Outreach Services with WAYCAN (Women and Youth Community Action Network) as Part of the Larger Systems of Care Grant. Health & Human Services
- 15 Review and Consider Approval of the Local ARMHS Certification for Alliance Health Care. Health & Human Services
- 16 Review and Consider Approval of the HHS IFS Admin Warrants. Health & Human Services
- 17 Review and Consider Approval of the Local ARMHS Certification for Central Minnesota Solutions Inc. Health & Human Services
- 18 Consider Approval of Collective Bargaining Agreement with AFSCME Assistant County Attorney Unit. Human Resources

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| 19 | Consider Resolution # 040522-AD-3006 to Support the County's 2022 RAISE Grant Application. | Public Works |
| 20 | Consider Setting and Advertising for a Public Hearing for Municipal Separate Storm Sewer System (MS4) Annual Reporting Requirements. | Public Works |
| 21 | Consider Approval of SRF Consulting Group for Engineering Services on CSAH 4, in the City of Zimmerman. | Public Works |
| 22 | Consider and Approve Proclamation of April 10th - 16th as Public Safety Telecommunications Week. | Sheriff |

3. **9:03am Announcements**

4. **9:08am Public Hearing - Consider Amendments to the Subsurface Sewage Treatment System Low Interest Loan Program Ordinance (ORD-241)**

- 9:08am 1 Public Hearing and Consideration of Amendments to the Subsurface Sewage Treatment System Low Interest Loan Program Ordinance (ORD-241).
Dave Lucas, Solid Waste Administrator

5. **9:18am Public Hearing - Undertake Decennial Redistricting of County Commissioner Districts**

- 9:18am 1 Public Hearing to Undertake Redrawing of County Commissioner Districts following Decennial Census.
Bruce Messelt, County Administrator, Diane Arnold, County Auditor/Treasurer

6. **9:40am Open Forum** - *Please sign up at the table in the back of the Board Room*

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *Personal attacks of any kind against another person, commissioner, or employee are not allowed;*
- *Campaign-type presentations are not allowed;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.*
- *All input or information is to be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

7. **10:05am Regular Agenda**

- 10:05am 1 Receive a 2021 Activities Update from the Great River Regional Library (GRRL).
Karen Pundsack, Executive Director of Great River Regional Library
- 10:20am 2 Receive a Farm Friends Update and Consider Parking Lot Project Approval.
Jean Johnson, Dan Weber, Assistant County Administrator
- 10:35am 3 Consider a Conditional Use Permit for a Permanent Government Structure - Orrock Township Hall.
Lynn Waytashek, Planning & Zoning Administrator
- 10:40am 4 Consider an Interim Use Permit for Home Business in an Accessory Structure - Cabinet Making - Matthew Jacobs.
Lynn Waytashek, Planning & Zoning Administrator
- 10:45am 5 Consider a Conditional Use Permit for Personal Storage Structure - Timothy Reber.

Lynn Waytashek, Planning & Zoning Administrator

- 10:50am 6** Consider an Interim Use Permit for a 1 MW Solar Farm-MN CSG 15 LLC.

Lynn Waytashek, Planning & Zoning Administrator

- 10:55am 7** Consider American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.

Dan Weber, Assistant County Administrator

8. 11:00am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(March 24, 2022 - April 4, 2022)

9. 11:10am Adjourn Regular Meeting, Recess

10. 11:25am Reconvene, Open Workshop Meeting

- 11:25am 1** Receive an Update on Baldwin Township Assumption of Planning & Zoning Responsibilities.

Lynn Waytashek, Planning & Zoning Administrator

11. 11:35am Adjourn County Workshop Meeting

Upcoming Meetings

April 6, 2022 Sherburne County Association of Townships Meeting, 7:00pm, History Center in Becker, Mn

April 19, 2022 County Board Meeting, 9:00am, County Board Room

April 21, 2022 County EDA Meeting, 8:30am, County Board Room

May 3, 2022 County Board Meeting, 9:00am, County Board Room