



Sherburne County Board of Commissioners

May 17, 2022 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Consent Agenda

- 1 Review and Approve County Board Meeting Minutes: May 3, 2022
- 2 Consider and Approve Food Truck Vendor Contract. Administration
- 3 Consider Approval of Purchase of Google Workspace Licenses for AODocs. Administration
- 4 Consider Resolution #051722-AD-3011 Authorizing Participation in the Performance Measures Program. Administration
- 5 Consider Approval of Commissioner & Manual Warrants. Auditor / Treasurer
- 6 Review and Consider Approval of Letter of Engagement for Audit Services for 2021 Audit. Auditor / Treasurer
- 7 Receive, Review, and Accept the Auditor-Treasurer Monthly Report for April 2022. Auditor / Treasurer
- 8 Consider Approval of the WIC-Farmer's Market Nutrition Program Grant From the Minnesota Department of Agriculture. Health & Human Services
- 9 Review and Approve 04-28-22 HHS OBO Warrants. Health & Human Services
- 10 Review and Approve HHS/IFS - ADMIN Warrants. Health & Human Services
- 11 Consider Approval of Collective Bargaining Agreement with LELS Patrol/Investigator Unit. Human Resources
- 12 Consider Approval of a Collective Bargaining Agreement with MNPEA Corrections Officers/Master Control Operators Unit. Human Resources
- 13 Consider Approval of a Collective Bargaining Agreement with Sherburne County Highway Association. Human Resources
- 14 Consider Approval of Low Bids for the 2022 Roofing Replacement and Masonry Repair Projects. Maintenance
- 15 Review and Approve Card Access/Key Issuance Policy and Protocol. Maintenance
- 16 Consider Approval of a Joint Powers Agreement with Orrock Township to Include 180th Street Construction with the CSAH 4 Construction Project. Public Works
- 17 Review and Approve Final Payment for 2021 Bridgeview Park Parking Lot & Trail Improvements (CP Bridgeview1). Public Works
- 18 Consider and Approve Resolution No. 051722-AD-3013 and MnDOT Agreement No. 1050334. Public Works
- 19 Consider MNDOT Resolution to Execute Previously-Approved Detour Agreement No. 1049445. Public Works
- 20 Consider Resolution No. 051722-AD-3014 Authorizing the Acquisition of Property on County Road 63. Public Works
- 21 Consider and Approval Out-of-State Travel for a Member of the Sherburne County Substance Use Prevention Coalition to Attend the National Emerging

Drug Trends Conference.

- 22** Consider and Approve Out-of-State Travel for a Sheriff's Office Employee. Sheriff
- 23** Consider Approval of the 2021-23 State of MN Off Highway Vehicle (OHV) Grant in the Annual Amount of \$8,642. Sheriff
- 24** Consider Approval of the 2022 Federal Boating Safety Supplement Patrol Grant in the Amount of \$5,500. Sheriff
- 25** Consider Turning Over the Care and Responsibility for Retiring K-9 Deputy Riggs to His Handler. Sheriff

3. 9:03am Announcements

4. 9:05am Open Forum - Please sign up at the table in the back of the Board Room

- The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;
- Personal attacks of any kind against another person, commissioner, or employee are not allowed;
- Campaign-type presentations are not allowed;
- The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.
- All input or information is to be addressed to the Board of Commissioners and not to members of the audience;
- Speaker handouts are public information. The County may make copies of such handouts for the public if needed;
- The County Board Chair will ensure that the Open Forum Policy is followed.

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

5. 9:20am Regular Agenda

- 9:20am 1** Consider a Proclamation of May 2022 as Foster Care Month and Receive the Announcement of Award Winners.
Megan Carriveau, Social Services Manager
- 9:30am 2** Consider Approval of Preliminary Residential Standard Plat of "Suburban Refuge" - Suburban Builders, Inc.
Lynn Waytashek, Planning & Zoning Administrator
- 9:35am 3** Consider American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator
- 9:40am 4** Update on Sherburne County Preparations for 2022 Elections.
Diane Arnold, County Auditor/Treasurer

6. 10:10am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(May 3, 2022 – May 16, 2022)

7. 10:20am Adjourn Regular Meeting, Recess

8. 10:30am Reconvene, Open Community Health Board Meeting

- 10:30am 1** Approve Community Health Board Proposed Agenda.
Nicole Ruhoff, CHS Administrator
- 10:31am 2** Approval of Community Health Board Meeting Minutes: March 22, 2022.

Amanda Larson, HHS Director

10:32am 3 Receive the Community Health Services Administrator's Bimonthly Report.

Nicole Ruhoff, CHS Administrator

9. 11:00am Adjourn Community Health Board Meeting, Recess

10. 11:10am Reconvene, Open Workshop Meeting

11:10am 1 Parks and Trail Comprehensive Plan.

Gina Hugo, Park Coordinator, Andrew Witter, Public Works Department Head

11:20am 2 Overview of Total Rewards Project.

Tammy Bigelow, Director of HR

11:35am 3 Update on Potential Use/Disposition of County Property Located South of the Government Center (Elk River).

Bruce Messelt, County Administrator & Dan Weber, Assistant County Administrator

11. 11:50am Adjourn Workshop

Upcoming Meetings

May 19, 2022 County EDA Meeting, 8:30am, County Board Room

June 7, 2022 County Board Meeting, 9:00am, County Board Room

June 16, 2022 County EDA Meeting, 8:30am, County Board Room

July 12, 2022 County Board Meeting, 9:00am, County Board Room

July 21-24, 2022 NACo Annual Conference & Expo, Adams County, Colorado