



# Sherburne County Board of Commissioners

## July 12, 2022 - County Board Meeting

### Agenda

**1. 9:00am Call to Order**

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

**2. 9:02am Consent Agenda**

- 1 Review and Approve County Board Meeting Minutes: June 21, 2022
- 2 Review and Approve County Board Workshop Meeting Minutes: June 21, 2022 Administration
- 3 Consider Approval of Community Support Grant Agreements (ARPA-Funded). Administration
- 4 Consider Approval and Acceptance of Initiative Foundation Grant for an EV Charging Station (Becker). Administration
- 5 Consider and Approve an Addendum to the County's Memorandum of Agreement (MOA) with the University of MN. Administration
- 6 Consider and Approve Unpaid Leave of Absence in the County Attorney's Office. Attorney
- 7 Consider and Approve 2022-2023 Liquor License Renewals. Auditor / Treasurer
- 8 Consider and Approve Commissioner & Manual Warrants. Auditor / Treasurer
- 9 Receive, Review, and Accept the Auditor-Treasurer Monthly Report for June 2022. Auditor / Treasurer
- 10 Consider a Proclamation Designating July 17 - 23, 2022 as Sherburne County Pretrial, Probation and Parole Supervision Week. Community Corrections
- 11 Consider an Amendment to the Children's Mental Health Respite Grant Agreement. Health & Human Services
- 12 Consider and Approve an Unpaid Leave of Absence for a Health and Human Services Employee. Health & Human Services
- 13 Consider and Approve an Agreement with the University of Northwestern-St Paul for Clinical Experience for General Nursing and Allied Health Programs. Health & Human Services
- 14 Consider and Approve the Influencer Hotspot Contract. Health & Human Services
- 15 Consider Approval of an Agreement with Language Line for Additional Language Services. Health & Human Services
- 16 Review and Approve 06-29-22 HHS OBO Warrants. Health & Human Services
- 17 Review and Approve HHS IFS Admin 6-24-22. Health & Human Services
- 18 Consider and Approve a New Third-Party Administrator for Employee Flexible Spending Accounts, Health Savings Accounts and Health Reimbursement Arrangement. Human Resources
- 19 Consider and Approve Sherburne County's Submission of the 2023 Low Income Septic Grant Application. Planning & Zoning
- 20 Consider and Approve Amendments to the Planning and Zoning Budget and the Planning & Zoning Solid Waste Budget. Planning & Zoning
- 21 Consider Approval of County Engineer Attendance at the 2022 Transportation Public Works

Alliance Conference, September 19-22, 2022.

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| <b>22</b> | Consider and Approve the Lowest Responsive Bidder for CSAH 33 Reconstruction - CP 71-633-020.                       | Public Works |
| <b>23</b> | Consider and Approve the Lowest Responsive Bidder for HSIP Mumble Strips & Stop Sign Enhancements - SP 071-070-043. | Public Works |
| <b>24</b> | Consider and Approve Request from Big Lake Township for Park Dedication Funds.                                      | Public Works |
| <b>25</b> | Consider and Approve Request from Clear Lake Township for Park Dedication Funds.                                    | Public Works |
| <b>26</b> | Consider and Approve Resolution No. 071222-AD-3027 Authorizing the Acquisition of Property on County Road 43.       | Public Works |

**3. 9:03am Announcements**

**4. 9:05am Open Forum** - *Please sign up at the table in the back of the Board Room*

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *Personal attacks of any kind against another person, commissioner, or employee are not allowed;*
- *Campaign-type presentations are not allowed;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.*
- *All input or information is to be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

*Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.*

**5. 9:20am Regular Agenda**

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| <b>9:20am 1</b> | Consider and Approve an Interim Use Permit for a Home Business in an Accessory Building - Small Engine Repair Shop - Rebekah & Jeremy Schneidermann.<br><i>Lynn Waytashek, Planning &amp; Zoning Administrator</i>                                                                   |
| <b>9:25am 2</b> | Consider Approval of Final Standard Plat of Suburban Refuge - Suburban Builders Inc.<br><i>Lynn Waytashek, Planning &amp; Zoning Administrator</i>                                                                                                                                   |
| <b>9:30am 3</b> | Consider and Approve an Interim Use Permit for a Home Business in an Accessory Building - Motorcycle Tuning, CNC Artwork and Signs - Jason Albertaine.<br><i>Lynn Waytashek, Planning &amp; Zoning Administrator</i>                                                                 |
| <b>9:35am 4</b> | Consider and Approve an Interim Use Permit Amendment for Knife River Corporation for a Gravel Mine.<br><i>Lynn Waytashek, Planning &amp; Zoning Administrator</i>                                                                                                                    |
| <b>9:40am 5</b> | Consider Appointment of the County Commissioner's to the County Canvass Board to Canvass the Results of the August 9th Primary (on Friday August 12) and of the November 8th General Election Results (on Wednesday November 16th).<br><i>Diane Arnold, County Auditor/Treasurer</i> |
| <b>9:45am 6</b> | Consider American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.<br><i>Dan Weber, Assistant County Administrator</i>                                                                                                                                      |

**10:00am 7** Receive an Update on Election Preparations from the Secretary of State's Office.

*Diane Arnold, County Auditor/Treasurer, David Maeda*

**6. 10:30am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

(June 22, 2022 - July 11, 2022)

**7. 10:40am Adjourn Regular Meeting, Recess**

**8. 10:55am Reconvene, Open Workshop Meeting**

**10:55am 1** Receive an Information Update on the Mental Health Crisis Co-Responder Program.

*Roy Neumann, CMMH Mental Health Responder*

**11:05am 2** ARPA Priority Discussion.

*Bruce Messelt, County Administrator, Dan Weber, Assistant County Administrator*

**11:20am 3** Discussion of 2021-2023 Strategic Plan

*Bruce Messelt, County Administrator*

**9. 11:40am Adjourn Workshop Meeting**

**Upcoming Meetings**

July 21, 2022 County EDA Meeting, 8:30am, County Board Room

July 21-24, 2022 NACo Annual Conference & Expo, Adams County, Colorado

August 2, 2022 County Board Meeting, 9:00am, County Board Room

August 2, 2022 County Budget Workshop, Following County Board Meeting, County Board Room

August 3, 3033 County Budget Workshop, 9:00am, County Board Room

August 16, 2022, County Board Meeting, 9:00am, County Board Room

August 18, 2022, County EDA Meeting, 8:30am, County Board Room