



# Sherburne County Board of Commissioners

## August 2, 2022 - County Board Meeting

### Agenda

**1. 9:00am Call to Order**

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

**2. 9:02am Consent Agenda**

- 1 Review and Approve Regular Meeting Minutes: July 12, 2022
- 2 Review and Approve Workshop Meeting Minutes: July 12, 2022.
- 3 Consider and Approve Carryover Request for Community Corrections. Administration
- 4 Consider and Approve of Community Support Grant Agreements. Administration
- 5 Consider the Approval of the 2021-2023 Strategic Plan Update. Administration
- 6 Review and Approve Charter & Frontier Communications DEED Border to Border Broadband Letters of Support. Administration
- 7 Review and Approve Commissioner Expense Claim. Administration
- 8 Consider Approve Appointment and the Oath of Office for Assistant County Attorney. Attorney
- 9 Consider Approval of Minutes and Authorize Signatures for the County Board of Appeal and Equalization Meeting held on June 14th, 2022. Auditor / Treasurer
- 10 Review and Approve Commissioner & Manual Warrants. Auditor / Treasurer
- 11 Review and Approve the Issuance of Invasive Species Prevention Program Funds to the Soil & Water Conservation District. Auditor / Treasurer
- 12 Consider and Approve a Contract to Participate in the Local Collaborative Time Study for Federal Funding as the Fiscal Agent on Behalf of the Children's Mental Health Collaborative. Health & Human Services
- 13 Consider and Approve HHS 2nd Quarter Donations. Health & Human Services
- 14 Consider and Approve a Proclamation of August 2022 as Child Support Awareness Month. Health & Human Services
- 15 Consider a Project Agreement Amendment with the Minnesota Department of Health for Receipt of Public Health Emergency Preparedness (PHEP)/ Cities Readiness Initiative (CRI) Funding for 7/1/22-6/30/23. Health & Human Services
- 16 Review and Approve July 8, 2022 HHS/IFS Admin Warrants. Health & Human Services
- 17 Review and Approve July 22, 2022 HHS IFS Admin Warrants. Health & Human Services
- 18 Consider and Approve the Replacement of Aged Building Automation Controllers. Administration
- 19 Consider and Approve a Professional and Technical Services Agreement with McFarlane Consulting, LLC. for Traditional Cultural Property Survey. Public Works
- 20 Consider and Approve Contract Amendment with Bolton & Menk, Inc. for the Acquisition of Property for TH 169 and CSAH 4 Interchange. Public Works
- 21 Consider and Approve Engineering Design Services with Short Elliot Public Works

Hendrickson (SEH), Inc for the HSIP Intersection Lighting Project (SP 071-070-044).

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| <b>22</b> | Review and Approve Lowest Responsive Bidder for the Overlay Projects on County Roads 34, 53 and 54.                                                                   | Public Works       |
| <b>23</b> | Consider and Approve Professional Services Agreement with the Mille Lacs Band of Ojibwe Tribal Historic Preservation Office for Traditional Cultural Property Survey. | Public Works       |
| <b>24</b> | Consider and Approve the CVSO Operational Improvement Grant - FY 2023.                                                                                                | Veteran's Services |

**3. 9:03am Announcements**

**4. 9:05am Open Forum** - Please sign up at the table in the back of the Board Room

- The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;
- Personal attacks of any kind against another person, commissioner, or employee are not allowed;
- Campaign-type presentations are not allowed;
- The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.
- All input or information is to be addressed to the Board of Commissioners and not to members of the audience;
- Speaker handouts are public information. The County may make copies of such handouts for the public if needed;
- The County Board Chair will ensure that the Open Forum Policy is followed.

*Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.*

**5. 9:20am Regular Agenda**

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|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>9:20am 1</b> | Review and Consider Agreement for Coffee Services at the Government Center.<br><i>Michelle Ashe, County Recorder</i>                                                   |
| <b>9:25am 2</b> | Review for County Board Supplemental Budget Information for 2023 TnT Notices and Request to Increase 2022 Budget.<br><i>Diane Arnold, County Auditor/Treasurer</i>     |
| <b>9:35am 3</b> | Consider and Approve a Memorandum of Agreement (MOA) with the participants of the One Watershed, One Plan Initiative.<br><i>Francine Larson, SWCD District Manager</i> |
| <b>9:40am 4</b> | Consider American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.<br><i>Dan Weber, Assistant County Administrator</i>                        |

**6. 9:45am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**  
(July 13, 2022 - August 1, 2022)

**7. 9:55am Adjourn Regular Meeting**

**Upcoming Meetings**

August 2, 2022 County Budget Workshop, 1:00pm, County Board Room  
August 3, 2022 County Budget Workshop, 9:00am, County Board Room  
August 16, 2022, County Board Meeting, 9:00am, County Board Room  
August 18, 2022, County EDA Meeting, 8:30am, County Board Room

September 6, 2022, County Board Meeting, 9:00am, County Board Room  
September 15 - 16, 2022, AMC Fall Policy Conference, Arrowood Resort, Alexandria, Mn