



Sherburne County Board of Commissioners

August 16, 2022 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Consent Agenda

- 1 Review and Approve Minutes: August 2, 2022
- 2 Consider and Approve a Lease Extension with the Sherburne County Soil and Water Conservation District (SWCD). Administration
- 3 Consider and Approve a Lease Extension with Tri-CAP. Administration
- 4 Consider and Approve Commissioner & Manual Warrants. Auditor / Treasurer
- 5 Consider and Approve Temp On-Sale Liquor Licenses. Auditor / Treasurer
- 6 Receive, Review, and Accept the Auditor-Treasurer Monthly Report for July 2022. Auditor / Treasurer
- 7 Consider and Approve a Housing Support Letter for the Hillside Heights Housing Development. Health & Human Services
- 8 Consider and Approve August 5, 2022 HHS IFS Admin Warrants. Health & Human Services
- 9 Consider Child Foster Care and Kinship Provider Support Grant. Health & Human Services
- 10 Consider and Approve July 29, 2022 HHS OBO Warrants. Health & Human Services
- 11 Consider Approval of Gallagher Consulting Agreement. Human Resources
- 12 Consider and Approve Contract for UPS Maintenance. Information Technology
- 13 Consider and Approve a Professional Services Agreement with the Lower Sioux Indian Community. Public Works
- 14 Consider and Approve a Professional Services Agreement with the Upper Sioux Community. Public Works
- 15 Consider and Approve a \$50.00 Donation to the Sheriff's Office Reserves. Sheriff
- 16 Consider and Approve a Paid Leave for a Sheriff's Office Employee to Attend the 2022 Law Enforcement Torch Run International Conference. Sheriff
- 17 Consider and Approve Out-of-State Travel Request for Sheriff's Office/Jail Employees to Attend ProPhoenix Advanced Training. Sheriff
- 18 Consider Approval of an Application for the 2022-2023 Toward Zero Death (TZD) Safe Roads Grant. Sheriff

3. 9:03am Announcements

4. 9:05am Open Forum - *Please sign up at the table in the back of the Board Room*

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations are not allowed;*

- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

5. 9:20am Regular Agenda

- 9:20am 1** Consider and Approve an Interim Use Permit for Home Business in an Accessory Building - Automotive Work - Jason Brott.
Lynn Waytashek, Planning & Zoning Administrator
- 9:25am 2** Consider and Approve an Interim Use Permit for a Business Selling Vehicles, Boats and Farm Equipment - Grant Berquist.
Lynn Waytashek, Planning & Zoning Administrator
- 9:30am 3** Consider and Approve a Conditional Use Permit for a Personal Storage Structure - Robert Kissell.
Lynn Waytashek, Planning & Zoning Administrator
- 9:35am 4** Review and Approve the Lupulin Brewery SCORE Grant Request.
Dave Lucas, Solid Waste Administrator
- 9:40am 5** Consider and Approve the American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator

6. 9:45am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(August 3, 2022 - August 15, 2022)

7. 9:55am Open Ditch Authority Meeting

- 9:55am 1** Approve Ditch Authority Agenda.
Diane Arnold, County Auditor/Treasurer
- 9:56am 2** Receive and Accept the Ditch Drainage Technician's Report.
Mike Lindenau, County Ditch Inspector
- 10:10am 3** Approve and Authorize Billing of Proposed 2022 County Drainage Assessments.
Diane Arnold, County Auditor/Treasurer
- 10:15am 4** Set Next Ditch Authority Meeting for October 16th, 2022
Diane Arnold, County Auditor/Treasurer

8. 10:16am Close Ditch Authority Agenda, Recess

9. 10:30am Reconvene, Open Closed Session

- 10:30am 1** Closed Session Pursuant to Minnesota Statute 13D.05, Subd (3a) - Performance Evaluation.
Bruce Messelt, County Administrator

10. 11:30am Adjourn Closed Session

Upcoming Meetings

August 16, 2022, County Board Meeting, 9:00am, County Board Room

August 18, 2022, County EDA Meeting, 8:30am, County Board Room

September 6, 2022, County Board Meeting, 9:00am, County Board Room

September 15 - 16, 2022, AMC Fall Policy Conference, Arrowood Resort, Alexandria, Mn

September 20, 2022, County Board Meeting, 9:00am, County Board Room