



Sherburne County Board of Commissioners

September 20, 2022 - County Board Meeting Minutes

1. 10:00am Call to Order

The Sherburne County Board of Commissioners convened in regular session on September 20, 2022, at the Sherburne County Government Center in the City of Elk River, MN. Call to order by the Chair was at 10:00am.

- 1 Moment of Silence and Pledge of Allegiance
- 2 Approval of Special Meeting Proposed Agenda
Schmiesing/Dolan were unanimous to approve the agenda as presented.

2. 10:01am Consent Agenda

Dolan/Fobbe were unanimous to approve the Consent Agenda as presented.

- 1 Approved Regular Meeting Minutes: September 6, 2022.
- 2 Approved Workshop Meeting Minutes: September 6, 2022.
- 3 Community Resource Grant Agreement with The Wave. Administration
Dan Weber, Assistant County Administrator
Approved a Community Resource Non-Profit Investment Grant Agreement with The Wave. This grant shall be effective September 12, 2022 and shall expire on December 31, 2023. The total amount of the grant is \$36,600.00. (On file.)
- 4 Contract Amendment for 2022-23 State and Federal Lobbying Services. Administration
Bruce Messelt, County Administrator
Approved a Contract Amendment with Lockridge Grindal Nauen P.L.L.P. - Primacy Strategy Group to represent the County during the upcoming 2022-23 Federal and State Legislative Sessions with a modest increase from \$6,667 to \$7,000 per month. (On file.)
- 5 Letter of Support for Benton County for Federal Funding for the CSAH 29 Corridor Project. Administration
Bruce Messelt, County Administrator
Approved a letter in support of Benton County's request for federal funding to construct the new alignment segment of the Highway 10 to Highway 23 connection (the CSAH 29 Corridor Project), and authorized the Board Chair to sign the same. (On file.)
- 6 Letter to the Minnesota Public Utilities Commission in Support of a Proposed Xcel Energy Land Sale (Becker). Administration
Dan Weber, Assistant County Administrator
Approved a Letter to the Minnesota Public Utilities Commission in Support of a Proposed Xcel Energy Land Sale to Elk River Technologies (Becker). (On file.)
- 7 Memorandum of Agreement (MOA) with the Participants of the One Watershed, One Plan Initiative. Administration
Francine Larson
Approved a Memorandum of Agreement (MOA) with the participants of the One Watershed, One Plan Initiative. This Agreement is effective upon signature of all parties in consideration of the Board of Water and Soil Resources (BWSR) Operating Procedures for One Watershed, One Plan (version 2.1, March 24, 2021); and will remain in effect until 1-year after the term of the

BWSR One Watershed, One Plan Planning Grant Agreement, unless the Agreement is terminated earlier by agreement of the required parties, or if earlier terminated by law.

- 8** 2022-2023 Liquor License Renewal. Auditor / Treasurer
Diane Arnold, County Auditor/Treasurer
 Approved a 2022-2023 Liquor License application for Bar 10, contingent upon Sheriff and County Attorney signatures, for the license period of August 19, 2022- August 18, 2023, and authorized the Auditor/Treasurer and Chairperson to sign and execute said license.
- 9** Commissioner & Manual Warrants. Auditor / Treasurer
Diane Arnold, County Auditor/Treasurer
 Approved Commissioner and Manual Warrants as follows:

 August 31, 2022, Manual Warrants \$5,351.00
 September 2, 2022, Commissioner Warrants \$620,664.48
 September 2, 2022, Manual Warrants \$3,133.00
 September 9, 2022, Commissioner Warrants \$135,831.35
 September 9, 2022, Manual Warrants \$6,467.00
- 10** Auditor-Treasurer's Monthly Report for August 2022. Auditor / Treasurer
Diane Arnold, County Auditor/Treasurer
 Approved and accepted the August 2022 Financial Report from the Auditor-Treasurer.
- 11** Community Corrections' Ongoing Acceptance of Clothing Closet Community Corrections
 Donations.
J Hancuch, Community Corrections Department Head
 Approved and authorized Community Corrections to continue to accept ongoing donations from Community Corrections and Judicial Branch staff for clients and their families.
- 12** Reassignment of .5 FTE Health and Human Services Staff. Health & Human Services
Amanda Larson, HHS Director
 Approved reassignment of .5 FTE Health and Human Services Staff. This proposal would result in a cost savings of \$25,878.
- 13** August 31, 2022 HHS OBO Warrants. Health & Human Services
Amanda Larson, HHS Director
 Approved HHS OBO Warrants as follows:

 August 31, 2022 HHS OBO Warrants \$8,876.45
- 14** September 9, 2022 HHS/IFS ADMIN Warrants. Health & Human Services
Amanda Larson, HHS Director
 Approved the HHS/IFS Admin Warrants as follows:

 September 9, 2022 HHS/IFS Admin Warrants \$94,420.69
- 15** Local ARMHS Certification for Apollo Counseling. Health & Human Services
Tony Masters, Social Services Manager
 Approved Local ARMHS Certification for Apollo Counseling Inc.(On file.)
- 16** Local ARMHS Certification for Stride Health Services Inc. Health & Human Services
Amanda Larson, HHS Director
 Approved Local ARMHS Certification for Stride Health Services Inc. (On file.)

- 17 Unpaid Medical Leave of a Health and Human Services Employee. Health & Human Services
Amanda Larson, HHS Director
 Approved unpaid medical leave of a Health and Human Services employee for the period of 9/7/2022 – 12/8/2022.
- 18 Purchase of a New Printer for Wellpath. Information Technology
Brian Kamman, IT Director
 Approved to Purchase a New Printer for Wellpath. The agreement will be with Marco, who maintains our current printer contract, and will be co-termed to end in 2026 with the other devices. Total cost is 48 months * 71/month = \$3048. (On file)
- 19 Memorandum of Understanding for Purchase, Use and Maintenance of Public Works
 Winter Sports Equipment.
Gina Hugo, Park Coordinator
 Approved a Memorandum Of Understanding between Sherburne, Isanti, and Stearns Counties for Purchase, Use and Maintenance of Winter Sports Equipment. The term shall commence on January 1, 2023 and terminate on December 31, 2033. There are no financial impacts or local match required. (On file.)
- 20 Renewal Agreement with Data Abstract Solutions to Purchase Bulk Recorder
 Images.
Michelle Ashe, County Recorder
 Approved a Renewal Agreement with Data Abstract Solutions to Purchase Bulk Images. The renewed contract is at a rate of \$0.15 per page. This agreement shall commence on October 4, 2022 and continue on a month-to-month basis. (On file.)

3. 10:02am Announcements

County Administrator Bruce Messelt informed the Board that the AMC Annual Conference on December 5-7, 2022. Registration is open as well as lodging. Mr. Messelt also provided an update on broadband, public utilities commission, transmission line proposed by Greater Mn Power to GRE, and the Zimmerman overpass. The Board was also informed of an HHS Child Welfare Safety class that being offered.

4. 10:05am Open Forum

Gary Tonsager of Elk River and Kari Watkins spoke on election integrity. Teri Dickenson of Big Lake spoke regarding the removal of Kari Watkins from the ballot for Haven Township Board.

5. 10:16am Regular Agenda

- 10:16am 1 Great River Regional Library 2023 Budget Presentation. Administration
Karen Pundsack
 Received a presentation by Karen Pundsack of Great River Regional Library (GRRL) on their 2023 Budget and Strategic Plan,
- 10:32am 2 Proclamation of September as Recovery Month. Health & Human Services
Victoria Johannes, Social Services Supervisor
 Fobbe/Danielowski were unanimous to approve by Proclamation that September 2022 is Recovery Month in Sherburne County. (On file.) Victoria Johannes, Behavioral Health Supervisor, provided the board with statistics of mental health and drug abuse throughout the state of Minnesota.
- 10:38am 3 Veteran Services Update on the Recent Federal Law Passage of the Veteran's Services
 PACT ACT.
Bruce Price, Veterans Services Department Head
 Veteran's Services Officer Bruce Price provided an update on the new federal law (The PACT Act)

and its impact on the Sherburne County Veterans' Services Office and eligible Sherburne County Veterans, Dependents, and Surviving Spouses to the Board.

- 10:47am** **4** Three Lake Improvement District 2023 Budget. Administration
Dan Weber, Assistant County Administrator, Diane Arnold
 Schmiesing/Dolan were unanimous to approve and assess the costs of the projects identified in the 2023 proposed budget on benefited priorities within the Three Lake Improvement District (TLID), in the manner required by law as requested by the District Board.
- 10:49am** **5** Resolution # 092022-AD-3035 Certifying the Preliminary 2023 General Levy. Administration
Bruce Messelt, County Administrator
 Dolan/Schmiesing were unanimous to approve Resolution #092022-AD-3035 certifying the Preliminary 2023 Property Tax Levy in the amount of \$58,726,368. (On file.)

6. 10:56am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

Commissioner Dolan - Nothing to report.

Commissioner Schmiesing -Xcel Energy Breakfast, MCIT, Panel Preparation for AMC Annual Conference, MICA, Announced that LeRoy Anderson, Livonia Township Clerk, recently passed away.

Commissioner Fobbe – Emerald Ash Borer presentations, Sherburne County Soil & Water Conservation District meeting, AMC Fall Policy Conference, Princeton Airport Meeting, Tour of Conservation Practices with Sherburne County Soil Water District, 169 Overpass meetings, Central MN Jobs and Training, Announced that there will be a Wildlife Festival at the Refuge on October 1, 2022, MICA, Xcel Energy Breakfast

Commissioner Danielowski - Open House at Big Lake Elementary Schools, Webinar on Election Cyber Security, APO, Tour of Conservation Practices with Sherburne County Soil Water District, AMC Fall Policy Conference, Excel Energy Breakfast

Commissioner Burandt - SCHSAC Executive Meeting, Extension interviews for Quad Crop Educator position, Tour of Conservation Practices with Sherburne County Soil Water District, GBI meeting, PAC, Ribbon cutting at a dental clinic at the Wright County Government Center

7. 11:10am Adjourn Regular Meeting, Recess

8. 11:22am Reconvene, Open Community Health Board Meeting

9. 11:37am Adjourn Community Health Board Meeting, Open Workshop Meeting

10. 12:02pm Adjourn Workshop Meeting

Manual Warrants

8/31/22	5,351.00	5Agency Collections
	5,351.00	Total

HHS OBO Warrants

8/12/22	768.33	OBO Amazon 768.33
	2,400.00	OBO Holiday Station Store 2,400.00
	467.00	OBO Intown Self Storage 467.00
	350.00	OBO Salco Inc 350.00
	1,150.00	OBO Speedway 1,150.00
	677.81	OBO Target 677.81
	1,480.00	OBO Walmart 1,480.00
	590.12	OBO Xcel EZ-Pay 590.12
	993.19	15 Payments less than 300
	8,876.45	Total

Commissioner Warrants

9/2/22	157,041.89	157,041.89 General Revenue Fund
	263,076.21	Public Works Fund
	480.00	Law Library Fund
	37,339.14	Solid Waste Fund
	34,160.11	Jail Commissary Fund
	103,669.25	Sherco Regional Rail Authority
	19,115.45	Justice Center Enterprise Fund
	5,782.43	Agency Collections
	620,664.48	Total

Commissioner Warrants

9/2/22	3,133.00	Agency Collections
	3,133.00	Total

Commissioner Warrants

9/9/22	56,853.63	General Revenue Fund
	33,226.21	Public Works Fund
	51.59	Human Service Fund
	840.00	Law Library Fund
	11,096.18	Solid Waste Fund
	1,557.12	Jail Commissary Fund
	247.50	2015A G.O. CIP Refunding Bond
	10,890.67	Justice Center Enterprise Fund
	1,297.50	Agency Collections
	4,778.58	Taxes & Penalties Fund
	14,992.37	Payroll Fiduciary Fund
	135,831.35	Total

Manual Warrants

9/9/22	6,467.00	Agency Collections
	6,467.00	Total

Commissioner Warrants

9/9/22	88,130.91	Human Service Fund
	6,289.78	Agency Collections
	94,420.69	Total

Warrants

9/9/22	625.00	Central MN Mental Health Center 625.00
	1,300.00	Glover Consulting LLC
	4,098.13	Hennepin County
	23,220.00	Insight Public Sector

314.50	Main Street Family Services
700.00	MCAA
400.00	Mn Dept Of Health-Legitimations
10,039.22	Mn Dept Of Human Services - SWIFT
903.03	Mn Dept Of Human Services-SWIFT
1,959.30	Office Of MN.IT Services
1,426.11	Quadient Leasing USA, Inc
1,786.75	Real Time Translations, Inc
342.10	Riveness/Melodie
635.00	Seven County Process Servers, LLC
30,478.00	Sherburne Co Childrens Mental Health Col
4,347.00	Sherburne Co Sheriff
418.10	Skubitz/Christina
6,500.00	Tri-Cap
492.46	Wetzel/Amie
4,435.99	39 Payments less than 300
94,420.69	Total

DocuSigned by:

Barbara Burandt

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Barbara Burandt, Board Chairperson

10/12/2022

Date

DocuSigned by:

Bruce Messelt

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Bruce Messelt, Administrator

10/4/2022

Date