



# Sherburne County Board of Commissioners

## November 15, 2022 - County Board Meeting

### Agenda

#### 1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

#### 2. 9:02am Consent Agenda

*The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.*

- 1 Review and Approve Minutes from the November 1st, 2022 Regular Meeting.
- 2 Consider and Approve a Gambling Premises Permit - Big Lake Sno-Cruisers. Administration
- 3 Consider Resolution No.111522-AD-3043 to Approve Sponsorship of the Sherburne County E.D.A. for MCIT Membership. Administration
- 4 Authorize Call for Bids for 2023 Publications. Auditor / Treasurer
- 5 Consider Commissioner & Manual Warrants for October 26th, October 28th, and November 4th, 2022. Auditor / Treasurer
- 6 Receive, Review, and Accept the Auditor-Treasurers Monthly Report for October 2022. Auditor / Treasurer
- 7 Consider Advertisement for a Public Hearing for a Required On/Off Sale w/Sunday Liquor License Application. Auditor / Treasurer
- 8 Consider and Approve a Contract with AVIVO for the Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) for Employment Training and Services. Health & Human Services
- 9 Consider Acceptance of HHS Grant Award for Adult Protective Services and Authorization to Execute a Grant Agreement/Contract. Health & Human Services
- 10 Consider and Approve HHS 3rd Quarter Donations. Health & Human Services
- 11 Consider and Approve Reclassification of HHS Lead Social Worker to Clinical Lead Social Worker. Health & Human Services
- 12 Consider Approval of HHS Administrative Warrants for November 4th, 2022. Health & Human Services
- 13 Consider Approval of HHS OBO Warrants for November 3rd, 2022. Health & Human Services
- 14 Consider Approval to Purchase Pavement Management Program from ESRI GIS Mapping Software. Public Works
- 15 Consider Approval of a Joint Powers Agreement with the City of Elk River for Reconstruction of CSAH 33. Public Works
- 16 Consider Resolution No. 111522-AD-3044 for Approval of Land Acquisition for Park Purposes. Public Works
- 17 Consider Resolution No. 111522-AD-3045 to Prohibit Parking along portions of County State Aid Highway (CSAH) 8 in St. Cloud. Public Works
- 18 Consider Approval for Lease of a new Printer for the Sherburne County Sheriff's Office. Sheriff's Office

**3. 9:03am Proclamations & Announcements**

- 9:03am 1** Consider and Approve by Proclamation November as Adoption Month.  
*Wendy Hendrickson*

**4. 9:20am Public Hearing**

- 9:20am 1** Public Hearing - Consider Revisions to 2023 Sherburne County Fee Schedule.- Sheriff's Office.  
*Bruce Messelt, County Administrator*

**5. 9:25am Open Forum - Please sign up at the table in the back of the Board Room**

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

*Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.*

**6. 9:40am Regular Agenda**

- 9:40am 1** Sherburne County Substance Use Prevention Coalition - Presentation and Update.  
*Joel Brott, County Sheriff*
- 9:55am 2** Receive the American Rescue Plan Act (ARPA) Update and Consider Approval of Recommended Expenditures.  
*Dan Weber, Assistant County Administrator*

**7. 10:00am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

November 1, 2022 - November 14, 2022

**8. 10:10am Recess Regular Meeting, Open Regional Rail Authority Meeting**

- 10:10am 1** Approval of the Regional Rail Authority Agenda.  
*Andrew Witter, Public Works Department Head*
- 10:15am 2** Receive an Annual Northstar Operations Update from Metropolitan Council.  
*Andrew Witter, Public Works Department Head*
- 10:35am 3** Consider Approval of the 2023 Subordinate Funding Agreement with the Metropolitan Council for the Northstar Corridor Commuter Rail.  
*Andrew Witter, Public Works Department Head*

**9. 10:40am Adjourn Regional Rail Authority Meeting, Reconvene Regular Meeting**

**10. 10:40am Recess Regular Meeting, Open Workshop Meeting**

- 10:41am 1** Presentation and Discussion on Employee Resource Groups.  
*Amanda Larson, HHS Director, Tamara Bigelow, Human Resource Director*

**11. 11:10am Adjourn Workshop Meeting, Reconvene Regular Meeting**

**12. 11:10am Adjourn Regular Meeting**

**Upcoming Meetings**

November 17, 2022, County EDA Meeting, 8:30 am, County Board Room

December 1, 2022, Truth & Taxation, 6:00 pm, County Board Room

December 5-7, 2022 AMC Annual Conference, DoubleTree, Bloomington, MN

December 8, 2022, County Board Meeting, 9:00 am, County Board Room

December 20, 2022, County Board Meeting, 9:00 am, County Board Room

**Future Workshops**

- 2023 Legislative Priorities.
- 2023 Commissioner Committee Assignments.
- County Enforcement of Solid Waste, Shoreland, and Land Use/Zoning Ordinances/Regulations.