



Sherburne County Board of Commissioners

November 1, 2022 - County Board Meeting Minutes

1. 9:00am Call to Order

The Sherburne County Board of Commissioners convened in regular session on November 1, 2022, at the Sherburne County Government Center in the City of Elk River, MN. Call to order by the Chair was at 9:00am. Commissioner Dolan was absent.

- 1 Moment of Silence and Pledge of Allegiance
- 2 Approval of Regular Meeting Proposed Agenda
Schmiesing/Fobbe were unanimous to approve the Regular Meeting Agenda as presented.

2. 9:01am Consent Agenda

Danielowski/Schmiesing were unanimous to approve the Consent Agenda as presented.

- 1 Approved County Board Meeting Minutes: October 18, 2022. Administration
Bruce Messelt, County Administrator
- 2 Approved County Workshop Meeting Minutes: October 18, 2022. Administration
Bruce Messelt, County Administrator
- 3 2023 Renewal of 3.2% Liquor License for Del-Tone Gun Club. Auditor / Treasurer
Diane Arnold, County Auditor/Treasurer
Approved 2023 Renewal of a 3.2% Liquor License for Del-Tone Inc. DBA Del-Tone Gun Club and authorized the Auditor-Treasurer to sign said license. (On file.)
- 4 October 14, 2022 and October 21, 2022 Commissioner & Manual Warrants. Auditor / Treasurer
Diane Arnold, County Auditor/Treasurer
Approved Commissioner and Manual Warrants as follows:

October 14, 2022 Commissioner Warrants \$1,984,050.07
October 14, 2022 Manual Warrants \$10,158.25
October 21, 2022 Commissioner Warrants \$743,113.12
October 21, 2022 Manual Warrants \$369,821.61
- 5 Auditor-Treasurer to Create Fund 12 as a Special Revenue Fund in the IFS Accounting System. Auditor / Treasurer
Diane Arnold, County Auditor/Treasurer
Approved and authorized the Auditor-Treasurer to effect the addition of Fund12 in the IFS Accounting System as a Special Revenue Fund to record and track the Opioid Settlement money, starting in 2022.
- 6 10-21-22 HHS IFS Admin Warrants. Health & Human Services
Amanda Larson, HHS Director
Approved HHIS IFS Admin Warrants as follows:

October 21, 2022 HHS IFS Admin Warrants \$24,394.65
- 7 Resolution No.110122-AD-3042 to Initiate Eminent Domain Proceedings Public Works on County Road 73.

Andrew Witter, Public Works Department Head

Approved Resolution No.110122-AD-3042 to initiate Eminent Domain Proceedings on County Road 73. (On file.)

- 8 5-year Service Agreement with Motorola for Public Safety Equipment Sheriff
Service, Repair and Maintenance.

Joel Brott, Sherburne County Sheriff

Approved a 5 year service agreement with Motorola for public safety radio equipment for emergency service, repairs, and ongoing maintenance in the Sheriff's Office Communications Center (Dispatch) and tower sites around the county. The contract shall commence on January 1, 2023 and end on December 31, 2027 with a total contract cost of \$530,233.28. (On file.)

- 9 Donation of Expired Ballistic Vests to St. Michael's Shield Project. Sheriff

Joel Brott, Sherburne County Sheriff

Approved the donation of 16 ballistic vests with expired warranty to the St. Michael's Shield Project.

- 10 Upgrade of Certain Components of the Jail Security System. Sheriff

Joel Brott, Sherburne County Sheriff

Approved the purchase and upgrade of certain components of the jail security system from Stanley Convergent Security Solutions, Inc. The total estimated cost of the upgrade is \$71,455.00.

3. 9:02am Proclamations & Announcements

- 9:03am 1 Proclamation November 7-13, 2022 as Operation Green Light for Veteran's Services
Veterans Week.

Bruce Price, Veterans Services Department Head

Danielowski/Fobbe were unanimous to approve, by Resolution 110122-AD-3041, the designation of November 7-13, 2022 as Operation Green Light for Veterans Week. (On file.) Veteran Services Officer Bruce Price provided the Board with the history of Operation Green Light for Veterans. County Administrator Bruce Messelt read the resolution aloud to the group.

- 9:08am 2 Proclamation November 12-20, 2022 as National Hunger and Health & Human Services
Homelessness Awareness Week.

Jodi Heurung-Dick, Social Services Manager

Schmiesing/Fobbe were unanimous to approve, by Proclamation, the designation of November 12-20, 2022 as National Hunger and Homelessness Awareness Week. Jodi Heurung-Dick shared a success story of the program and background on the awareness. County Administrator Bruce Messelt read the proclamation to the group. Open Doors for Youth Executive Director Cindy Ley was present to provide the Board with information regarding their organization and how they support the local homeless youth.

4. 9:22am Open Forum

Gary Tonsager of Elk River and Kari Watkins of St. Cloud spoke on election integrity. Tacy Sodon of Big Lake spoke against Dominion voting software, solar power and the current proposed tax levy. Dean Detterman shared Day by Day by Billy Graham with the Board.

5. 9:34am Regular Agenda

- 9:34am 1 Prosecution Joint Powers Agreement with the City of Elk River. Attorney

Kathleen Heaney, County Attorney

Fobbe/Schmiesing were unanimous to approve an Addendum to the Joint Powers Agreement with the City of Elk River regarding the Prosecutorial Authority for the time period from January 1, 2023 to December 31, 2026. There is no fiscal impact with the passage of this agreement. (On file.) County Attorney Kathleen Heaney provided the Board with the background and explanation

of the Joint Powers Agreement and the partnership.

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| 9:37am | 2 | <p>Submission of a Greater MN Recycling and Composting Grant Application to the MPCA for a Proposed Household Hazardous Waste Facility.</p> <p><i>Jillian Carlson, Environmental Specialist</i></p> <p>Fobbe/Danielowski were unanimous to authorize County staff to submit a Greater MN Recycling and Composting Grant application to the Minnesota Pollution Control Agency, for an amount of \$250,000, as reimbursement of expenses incurred for siting and construction of a proposed Household Hazardous Waste Facility. Environmental Specialist Jillian Carlson presented the grant application to the Board.</p> | Planning & Zoning |
| 9:41am | 3 | <p>Lupulin Brewery SCORE Grant Agreement.</p> <p><i>Gabrielle Holman, Environmental Specialist</i></p> <p>Schmiesing/Danielowski were unanimous to approve the SCORE Grant Agreement for Lupulin Brewery in the amount of \$17,600 for the purchase of a trailer, a heat blanket, and two dump bins to be used exclusively for the collection of spent grain. Environmental Specialist Gabrielle Holman presented the background of the agreement and changes that had been made as requested from the last workshop discussion on the item. (On file.)</p> | Planning & Zoning |
| 9:45am | 4 | <p>American Rescue Plan Act (ARPA) Update and Consider Approval of Recommended Expenditures.</p> <p><i>Dan Weber, Assistant County Administrator</i></p> <ul style="list-style-type: none"> • Approved the bi-weekly ARPA related expenditures as follows: <ol style="list-style-type: none"> 1) Schmiesing/Danielowski were unanimous to approve the Bi-Weekly Expenditures, less than \$50,000 totaling \$45,150. 2) Approved the expenses greater than \$50,000 as follows: <ol style="list-style-type: none"> a) Danielowski/Fobbe were unanimous in approving the Admin - Court Backlog costs totaling \$80,000. b) Schmiesing/Fobbe were unanimous to approve the Sheriff - Jail Overtime Hours costs totaling \$203,102. Michele Mareck presented the item to the Board. | Administration |

6. 9:48am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

County Administrator Updates - Public Accuracy Testing is taking place this morning and afternoon in the Maple Room. Mr. Messelt reminded the Board that the TnT meeting on December 1 at 6:00pm in the Board Room and the AMC Annual Conference is December 5-7 at the DoubleTree Hilton in Bloomington. Please contact the Administration regarding your stay and registration. Mr. Messelt also responded to items brought up at the last Open Forum pertaining to USPS PO Box addresses, deceased person voting, duplicate votes, receipt of voter registration, voters from out of state, and clarified the county's association with SherCo coal plant and solar.

Commissioner Fobbe - Open House for Zimmerman County Rebuild, Park Project Works Session, Executive Steering meeting, Cathy Stevens Retirement Party from Baldwin Township, AMC District 5 meeting, Toured Iron Shoe Farm, Announced that there will be a Faith Community Outreach event on 11/2/22 from 1:30pm-3:30pm at the Government Center in the Maple Room

Commissioner Schmiesing - MICA, Airport Authority, AMC District 5 meeting

Commissioner Dolan - Absent

Commissioner Danielowski - Premier Marine Open House, Great River Energy Reliability Open House,

SUP meeting, Parks System meeting, Airport Authority Board meeting in St. Cloud, K-9 Bruno's Memorial Service, AMC District 5 meeting, Options Board meeting, Big Lake Chamber meeting, Wave Youth Center meeting, Met with Selena Schmidt's Girl Scout Troop, Council Meeting for Big Lake, Big Lake Township meeting, CMRP, Addressing Child Homelessness event in Big Lake, MnDOT 7W meeting

Commissioner Burandt - Healthy Minnesota Partnership meeting, SCHSAC Meeting, Airport Authority meeting, Fair Board meeting, APTMT, AMC District 5 meeting, ESC meeting

7. 10:04am Adjourn Regular Meeting

Commissioner Warrants

10/14/22	203,893.11	General Revenue Fund
	1,687,364.38	Public Works Fund
	51.59	Human Service Fund
	11,916.79	Solid Waste Fund
	34,425.78	Jail Commissary Fund
	447.61	Sherco Regional Rail Authority
	19,716.03	Justice Center Enterprise Fund
	15.00	Real Estate Assurance
	4,556.24	Agency Collections
	21,663.54	Taxes & Penalties Fund
	1,984,050.07	Total

Manual Warrants

10/14/22	10,158.25	Agency Collections
	10,158.25	Total

Commissioner Warrants

10/21/22	368,903.14	General Revenue Fund
	60,365.28	Public Works Fund
	5,439.37	Law Library Fund
	399.12	Solid Waste Fund
	49,685.62	Jail Commissary Fund
	255.67	Sherco Regional Rail Authority
	197,954.57	Justice Center Enterprise Fund
	1,841.00	Taxes & Penalties Fund
	58,269.35	Payroll Fiduciary Fund
	743,113.12	Total

Commissioner Warrants

10/21/22	24,368.65	Human Service Fund
	26.00	Agency Collections
	24,394.65	Total

Warrants

10/21/22	2,048.00	General Revenue Fund
	367,773.61	Agency Collections
	369,821.61	Total

Warrants

10/21/22	4,129.00	Becker Public Schools ISD #726
	2,565.89	Big Lake High School
	400.00	City of Elk River
	2,741.78	Independence Elementary STEM
	1,549.51	Influencer Hotspot

498.21	Irwin/Lori
2,440.00	ISD 728
1,644.44	Language Line Services, Inc
473.00	Lexis Nexis
394.16	Lhotka/Katherine M
737.00	Salk Middle School
440.00	Seven County Process Servers, LLC
3,216.75	Sherburne County Auditor Treasurer
3,164.91	29 Payments less than 300
24,394.65	Total

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Barbara Burandt, Board Chairperson

11/15/2022

Date

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Bruce Messelt, Administrator

11/15/2022

Date