



Sherburne County Board of Commissioners

January 17, 2023 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1 Review and Approve County Board Meeting Minutes: January 3, 2023.
- 2 Review and Approve County Workshop Meeting Minutes: January 3, 2023. Administration
- 3 Consider and Approve Appointments to the Mississippi River St. Cloud 1W1P Citizen Advisory Committee. Administration
- 4 Consider and Approve Appointments to the Water Plan Advisory Committee. Administration
- 5 Consider Resolution 011723-AD-3067 of Support for AMC Appointment to NACo Board of Directors. Administration
- 6 Consider and Approve the Appointment of an Assistant County Attorney. Attorney
- 7 Consider Approval of December 30, 2022 and January 6, 2023 Commissioner & Auditor / Treasurer Manual Warrants. Auditor / Treasurer
- 8 Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for December 2022. Auditor / Treasurer
- 9 Consider Appointment of Individuals to Serve on the Sherburne County Community Corrections Advisory Board. Community Corrections
- 10 Consider Resolution 011723-AD-3068 of Support for Greater & More Equitable State Funding for Community Supervision. Community Corrections
- 11 Consider and Approve the HHS OBO Warrants - December 28, 2022. Health & Human Services
- 12 Consider Approval of January 6, 2023 HHS/ADMIN Warrants. Health & Human Services
- 13 Consider and Approve HHS 4th Quarter 2022 Donations. Health & Human Services
- 14 Consider and Approve the HHS IFS Admin December 30, 2022 Warrants. Health & Human Services
- 15 Consider and Approve a Memorandum of Understanding with MNPEA Corrections Officer/Master Control Operator Unit Regarding Specialty Pay. Human Resources
- 16 Consider and Approve an Agreement for Professional Services with Baker Tilly. Human Resources
- 17 Consider Approval of the Pay Equity Report to Minnesota Management & Budget as Required by the Local Government Pay Equity Act. Human Resources
- 18 Consider and Approve a 2023 Appointment to the Sherburne County Planning Advisory Commission for Blue Hill Township. Planning & Zoning
- 19 Consider and Approve Revocation of Conditional Use Permit at the Request of Property Owner - County of Sherburne. Planning & Zoning
- 20 Consider Approval of the EPA's Solid Waste Infrastructure Recycling Grant Application. Planning & Zoning
- 21 Consider Authorization for the Planning and Zoning Department to Apply for a Planning & Zoning

MPCA Grant Entitled "Replacing Failing Septic Systems to Protect Groundwater."

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| 22 | Consider and Approve the Lowest Responsive Bidder for 2022 Intersection Improvements (Street Lights), SP 071-070-042. | Public Works |
| 23 | Consider and Approve the Lowest Responsive Bidder for Zimmerman Community Trail Project, SP 071-591-003. | Public Works |
| 24 | Consider and Approve Donation of an AED to Emmanuel Christian Center. | Sheriff |
| 25 | Consider and Approve Out-of-State Travel & Training Request for Four Sheriff/Jail Employees. | Sheriff |

3. **9:03am Announcements**

4. **9:05am Open Forum** - Please sign up at the table in the back of the Board Room

- The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;
- It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;
- It is requested that speakers refrain from campaign-type presentations;
- The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.
- It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;
- Speaker handouts are public information. The County may make copies of such handouts for the public if needed;
- The County Board Chair will ensure that the Open Forum Policy is followed.

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

5. **9:20am Regular Agenda**

9:20am 1 Consider and Approve an Application for the EPA's Recycling Education and Outreach Grant.
Addison Otto, Planning & Zoning Planner

9:25am 2 Consider and Approve the American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator

9:40am 3 Review, Discuss, and Consider Approval 2023 Commissioner Committee Assignments.
Bruce Messelt, County Administrator

9:55am 4 Review, Discuss, and Consider Approval of the 2023 County Board Meeting Schedule.
Bruce Messelt, County Administrator

10:10am 5 Review, Discuss, and Consider Approval of 2023 State and Federal Legislative Priorities.
Bruce Messelt, County Administrator

6. **10:25am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

(January 4, 2023 - January 16, 2023)

7. **10:35am Recess Regular Meeting, Break**

8. **10:50am Reconvene, Open Community Health Board Meeting**

9. **11:03am Close Community Health Board Meeting, Open Workshop Meeting**

11:03am 1 Sherburne County Board of Adjustment Discussion.
Lynn Waytashek, Planning & Zoning Administrator

11:18am 2 County EDA Incentive & Priority Discussion.
Jessica Barthel, Economic Development Coordinator, Dan Weber, Assistant County Administrator

11:48am 3 Review of County Policy on Ceremonial Proclamations & Resolutions.

Bruce Messelt, County Administrator

10. 12:05pm Close Workshop Meeting, Adjourn Regular Meeting

Upcoming Meetings

January 19, 2023, MICA Annual Legislative Forum & Dinner, 2:00pm – 8:00pm, Jack and Jim's Event Center, Duelm, Mn

January 19, 2023, Joint Meeting of Big Lake City Council, Big Lake Township, Orrock Township, Sherburne County Board of Commissioners and I.S.D. #727 School Board, Big Lake City Council Chambers, Big Lake, Mn

January 25, 2023, AMC County Government 101, InterContinental Hotel, St. Paul, Mn

January 26, 2023, County EDA Meeting, 8:30am, County Board Room

February 11-14, 2023, NACo Legislative Conference, Washington, D.C.

February 15, 2023, Community Partners Meeting, 1:30pm, Sunken Ship, Princeton

Future Workshops

- County Enforcement of Solid Waste, Shoreland, and Land Use/Zoning Ordinances/Regulations
- Tobacco Ordinance Part 1
- Tobacco Ordinance Part 2
- Public Health 101
- Solar Ordinance