



Sherburne County Board of Commissioners

February 21, 2023 - County Board Meeting

Agenda

1. 9:00am Call to Order

- Moment of Silence and Pledge of Allegiance
- Approval of Regular Meeting Proposed Agenda

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;
- It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;
- It is requested that speakers refrain from campaign-type presentations;
- The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.
- It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;
- Speaker handouts are public information. The County may make copies of such handouts for the public if needed;
- The County Board Chair will ensure that the Open Forum Policy is followed.

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- | | | |
|----|---|-------------------------|
| 1 | Review and Approve Regular Meeting Minutes from February 7, 2023. | Administration |
| 2 | Review and Approve Meeting Minutes from the February 7, 2023 Board Workshop. | Administration |
| 3 | Consider and Approve Letter of Support for Lumen/Century Link Broadband Grant Application. | Administration |
| 4 | Consider and Approve the Gambling Premises Permit for Minnesota Paralyzed Veterans of America. | Administration |
| 5 | Review and Approve Expense Reimbursement for County Commissioner. | Administration |
| 6 | Consider and Approve Commissioner & Manual Warrants from January 31st, February 3rd, and February 10th, 2023. | Auditor / Treasurer |
| 7 | Review and Sign the Community Corrections Department's 2023 Interim Comprehensive Plan. | Community Corrections |
| 8 | Consider and Approve HHS/ADMIN Warrants from February 10, 2023. | Health & Human Services |
| 9 | Consider and Approve IT Consulting Agreement with Baldwin Township. | Information Technology |
| 10 | Consider and Approve Lowest Responsive Bidder for Construction of Grams Park Picnic Shelter & Play Structures, CP Grams2-B. | Public Works |
| 11 | Consider and Approve Lowest Responsive Bidder for County Road 63 Reconstruction, CP 71-663-017. | Public Works |
| 12 | Consider and Approve Resolution No. 022123-AD-3071 Authorizing an Application for Funding for Improvements to Island View Park Through the MN | Public Works |

DNR's Outdoor Recreation Grant.

- | | | |
|-----------|--|-------------------------|
| 13 | Consider and Approve the Joint Powers Agreement with Isanti County for the CSAH 28 Reconstruction Project (CP 71-628-020). | Public Works |
| 14 | Consider and Approve the Joint Powers Agreement with the City of Becker for County Road 53 Improvements. | Public Works |
| 15 | Consider and Approve the Appointment of Extension Committee Members. | U of M Extension Office |
| 16 | Consider and Approve Veteran Services to Cancel Previous Purchase Order for Two 2022 Toyota Sienna Van and Replace with Two 2023 Kia Carnivals from Cornerstone Kia for the County's Transportation Program. | Veteran's Services |

4. 9:20am Announcements

- 9:20am 1** Administrator Updates and Announcements.
Bruce Messelt, County Administrator

5. 9:25am Regular Agenda

- 9:25am 1** Recieve an Update regarding the Northland Reliability Project.
Maddie Huempfer, Meredith Hass

- 9:45am 2** Consider and Approve the 2023 SCORE Budget.
Dave Lucas, Solid Waste Administrator

- 9:50am 3** Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for January 2023.
Diane Arnold, County Auditor/Treasurer

- 10:00am 4** Consider and Approve the American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator

6. 10:05am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(February 7, 2023 - February 20, 2023)

7. 10:15am Open Ditch Authority Meeting

- 10:15am 1** Approve the Agenda for the February 21st, 2023 Meeting of the Ditch Authority.
Mike Lindenau, County Ditch Inspector

- 10:16am 2** Receive and Accept the Ditch Drainage Technician's Report.
Mike Lindenau, County Ditch Inspector

8. 10:26am Recess Regular Meeting, Break

9. 10:40am Reconvene, Open Workshop

- 10:40am 1** Review of Planning & Zoning Ordinances and Enforcement Procedures.
Dave Lucas, Solid Waste Administrator, Zach Guttormson, Addison Otto, Lynn Waytashek, Planning & Zoning Administrator

- 11:10am 2** Overview of Public Works and Road Design Standards.
Andrew Witter, Public Works Department Head, Kathleen Heaney, County Attorney

- 11:40am 3** Review and Discuss Future Enterprise-Level Phone Replacement.
Brian Kamman, IT Director

- 11:55am 4** Review and Discuss 2023 NACo Legislative Conference and Outcomes.
Commissioners

10. 12:10pm Close Workshop Meeting, Adjourn Regular Meeting

Upcoming Meetings

February 22-23, 2023, AMC Legislative Conference, InterContinental Hotel, St. Paul, Mn

March 7, 2023, County Board Meeting, 9:00am, County Board Room

March 16, 2023 Sherburne County EDA, 8:30am, County Board Room

March 21, 2023, County Board Meeting, 9:00am, County Board Room

Future Workshops

- County Enforcement of Solid Waste, Shoreland, and Land Use/Zoning Ordinances/Regulations Pt. 1
- County Enforcement of Solid Waste, Shoreland, and Land Use/Zoning Ordinances/Regulations Pt. 2
- Tobacco Ordinance Part 1
- Tobacco Ordinance Part 2
- Public Health 101
- Solar Ordinance
- Recycle Education Outreach Grant