



Sherburne County Board of Commissioners

March 7, 2023 - County Board Meeting

Agenda

1. 9:00am Call to Order

- Moment of Silence and Pledge of Allegiance
- Approval of Regular Meeting Proposed Agenda

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;
- It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;
- It is requested that speakers refrain from campaign-type presentations;
- The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.
- It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;
- Speaker handouts are public information. The County may make copies of such handouts for the public if needed;
- The County Board Chair will ensure that the Open Forum Policy is followed.

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Review and Approve County Board Meeting Minutes from February 21, 2023. | Administration |
| 2 | Review and Approve County Board Workshop Meeting Minutes from February 21, 2023. | Administration |
| 3 | Consider and Approve Commissioner Expense Claim from AMC New Commissioner Orientation & NACO Legislative Conference. | Administration |
| 4 | Consider and Approve Commissioner Expense Claim for NACo Legislative Conference. | Administration |
| 5 | Consider and Approve Commissioner & Manual Warrants for February 13, 17 and 24, 2023. | Auditor / Treasurer |
| 6 | Consider and Approve Resolution No. 030723-AD-3073 Allowing for Partial Reimbursement to Sherburne County Townships and Cities for Gopher Bounties for 2023. | Auditor / Treasurer |
| 7 | Consider and Approve HHS IFS Admin Warrants - February 24, 2023. | Health & Human Services |
| 8 | Consider and Approve a Health & Human Service Employee Out of State Conference Attendance. | Health & Human Services |
| 9 | Consider and Approve Appointment to the Sherburne County Board of Adjustment. | Planning & Zoning |
| 10 | Consider Authorization Request for the Planning and Zoning Department to Amend the MPCA Grant Entitled "Replacing Failing Septic Systems to Protect Groundwater" and Increase said Funding Request. | Planning & Zoning |

4. **9:20am Announcements**
 - 9:20am 1 Administrator Updates and Announcements.
Bruce Messelt, County Administrator
5. **9:25am Regular Agenda**
 - 9:25am 1 Consider and Approve the Preliminary and Final Simple Plat of Aspen Meadows - Robert Rasmussen.
Lynn Waytashek, Planning & Zoning Administrator
 - 9:30am 2 Consider and Approve the Preliminary and Final Simple Plat for Gullickson Addition.
Lynn Waytashek, Planning & Zoning Administrator
 - 9:35am 3 Consider and Approve Resolution No. 030723-AD-3072 Authorizing Submittal of an Application to the MPCA to Host an MPCA GreenCorps Member.
Addison Otto, Gabrielle Holman, Environmental Specialist
 - 9:40am 4 Authorize the Auditor/Treasurer to Sign an Agreement for Annual Auditing Services with a Recommended Audit Firm for the years 2023 - 2027.
Diane Arnold, County Auditor/Treasurer
 - 9:45am 5 Consider and Approve the American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator
6. **9:50am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
February 21, 2023 - March 6, 2023
7. **10:00am Recess Regular Meeting, Break**
8. **10:10am Open Closed Session**
 - 10:10am 1 Convene Closed Session for Review and Discussion of Union/Labor Negotiations and Strategies (M.S. 13D.03).
Tammy Bigelow, Director of Human Resources, Joel Brott, County Sheriff
9. **10:40am Close Closed Session, Break**
10. **10:50am Reconvene, Open Workshop Meeting**
 - 10:50am 1 Overview of Public Health and Role of the Community Health Board.
Nicole Ruhoff, CHS Administrator
 - 11:10am 2 Workshop on Solar Energy Production Facilities and Sherburne County's Role in Oversight and Regulation of the Same.
Lynn Waytashek, Planning & Zoning Administrator, Michelle Moen, County Assessor
 - 11:40am 3 Discuss Major Revenue and Expenditure Drivers Impacting Future Budget Preparations.
Bruce Messelt, County Administrator, Dan Weber, Assistant County Administrator
11. **12:10pm Close Workshop Meeting, Adjourn Regular Meeting**

Upcoming Meetings

March 16, 2023, Sherburne County EDA, 8:30am, County Board Room

March 21, 2023, County Board Meeting, 9:00am, County Board Room

March 29 - 31, 2023 AMC Leadership Summit, Grand View Lodge, Nisswa, Mn

Future Workshops

- March 21, 2023, County Enforcement of Solid Waste, Shoreland, and Land Use/Zoning Ordinances/Regulations Pt. 2
- Tobacco Ordinance Part 1
- Tobacco Ordinance Part 2
- Recycle Education Outreach Grant