



Sherburne County Board of Commissioners

February 21, 2023 - County Board Meeting Minutes

1. 9:04am **Call to Order**

The Sherburne County Board of Commissioners convened in regular session on February 21, 2023, at the Sherburne County Government Center in the City of Elk River, MN. Call to order by the Chair was at 9:04AM. Commissioner Hulse attended via interactive technology, pursuant to Minnesota Statute § 13D.02.

- 1 Moment of Silence and Pledge of Allegiance
- 2 Approval of Regular Meeting Proposed Agenda
Felber/Gray were unanimous to approve the Regular Meeting Agenda as presented.
Roll Call Vote: Commissioner Hulse - Aye; Commissioner Danielowski - Aye, Commissioner Fobbe - Aye; Commissioner Gray - Aye; Commissioner Felber - Aye

2. 9:06am **Open Forum**

Bret Collier of Big Lake spoke Consent Agenda. Teri Dickenson and Tracy Sodon of Big Lake spoke on Second Amendment. Kari Watkins of Haven Township spoke on elections.

3. 9:19am **Consent Agenda**

Danielowski/Hulse were unanimous to approve the Consent Agenda as amended with Consent Agenda Item 12 to be removed and voted on separately.

Roll Call Vote: Commissioner Hulse - Aye; Commissioner Danielowski - Aye, Commissioner Fobbe - Aye; Commissioner Gray - Aye; Commissioner Felber- Aye

- 1 Approved the minutes from the February 7th, 2023 County Board Regular Meeting.
- 2 Approved Meeting Minutes from the February 7, 2023 Board Workshop.
- 3 Letter of Support for Lumen/Century Link Broadband Grant Application. Administration
Dan Weber, Assistant County Administrator
Approved a Letter of Support for Lumen/Century Link's application to the State Border-To Border Broadband Development Grant Program.
- 4 Gambling Premises Permit for Minnesota Paralyzed Veterans of America. Administration
Bruce Messelt, County Administrator
Approved the application for a Gambling Premises Permit for the Minnesota Paralyzed Veterans of America, for event on March 19, 2023 at 590 E. Humboldt Drive in Big Lake, MN.
- 5 Expense Reimbursement for County Commissioner. Administration
Bruce Messelt, County Administrator
Approved reimbursement to Commissioner Hulse for expenses in Washington DC for the NACo Legislative Conference, February 10-14, 2023. Total amount of reimbursement is \$1,655.17.
- 6 Commissioner & Manual Warrants from January 31st, February 3rd, and Auditor / Treasurer February 10th, 2023.
Diane Arnold, County Auditor/Treasurer
Approved Commissioner & Manual Warrants from January 31st, February 3rd, and February 10th, 2023, as follows.

January 31, 2023 Manual Warrants \$2,630.75

February 3, 2023 Commissioner Warrants \$396,551.95

- February 3, 2023 Manual Warrants \$3,173.50
 February 10, 2023 Commissioner Warrants \$625,874.72
 February 10, 2023 Manual Warrants BMO Harris Pcard Jan \$104,178.13
 February 10, 2023 Manual Warrants \$11,833.25
- 7 Community Corrections Department's 2023 Interim Comprehensive Plan. Community Corrections
J Hancuch, Community Corrections Department Head
 Approved and authorized execution of the 2023 Interim Comprehensive Plan for the Community Corrections Department. (On file.)
- 8 HHS/ADMIN Warrants from February 10, 2023. Health & Human Services
Amanda Larson, HHS Director
 Approved HHS/ADMIN Warrants from February 10, 2023, as presented.
- February 10, 2023 HHS ADMIN Warrants \$317,330.48
- 9 IT Consulting Agreement with Baldwin Township. Information Technology
Brian Kamman, IT Director
 Approved an IT Consulting Agreement with Baldwin Township. This agreement shall go into effect on February 21, 2023 and shall terminate on December 31, 2023. The County will provide the services as requested by the Township at a rate of \$80.00 per hour worked for an estimated 20 hours in 2023. (On file.)
- 10 Lowest Responsive Bidder for Construction of Grams Park Picnic Shelter Public Works & Play Structures, CP Grams2-B.
Andrew Witter, Public Works Department Head
 Approved the Lowest Responsive Bidder, SafetyFirst Specialty Contracting, Inc., dba SafetyFirst Playground Maintenance, with a bid of \$547,625.00, for construction of the Grams Park Picnic Shelter & Play Structures, Project No. CP Grams2-B.
- 11 Lowest Responsive Bidder for County Road 63 Reconstruction, CP 71- Public Works 663-017.
Andrew Witter, Public Works Department Head
 Approved the Lowest Responsive Bidder, Kraemer Trucking & Excavating Inc., with a bid of \$470,569.73, for the reconstruction of CR 63 from CSAH 8 to the St. Cloud Park/Ride. Project No. CP 71-663-017.
- 13 Joint Powers Agreement with Isanti County for the CSAH 28 Reconstruction Project (CP 71-628-020). Public Works
Andrew Witter, Public Works Department Head
 Approved a Joint Powers Agreement (JPA) with Isanti County for the reconstruction of CSAH 28, CP 71-628-020 and authorized the County Board Chair and County Administrator to execute the same. (On file.)
- 14 Joint Powers Agreement with the City of Becker for County Road 53 Public Works Improvements.
Andrew Witter, Public Works Department Head
 Approved the Joint Powers Agreement with the City of Becker for the County Road 53 Improvements. The agreement shall commence on February 21, 2023 and shall terminate on the date that the Project has been completed, the Grant funds have been disbursed to the County, and all other obligations of this agreement have been fulfilled. The estimated total construction cost of the Project is 8,980,098.67, which includes estimated costs of \$7,743,245.91 associated with the City Improvements and estimated costs of \$ 1,236,852.76 for construction of the

County Improvements.(On file.)

- 15 Appointment of Extension Committee Members. U of M Extension Office
Danielle Ganje
Approved the following appointments to the Sherburne County Extension Committee:

- Barbara Burandt as the Member At large

- 16 Veteran Services to Cancel Previous Purchase Order for Two 2022 Veteran's Services Toyota Sienna Van and Replace with Two 2023 Kia Carnivals from Cornerstone Kia for the County's Transportation Program.
Bruce Price, Veterans Services Department Head
Approved Veteran Services to cancel the previous purchase order for two 2022 Toyota Sienna Vans and replace them with two 2023 Kia Carnivals from Cornerstone Kia at \$37,125.00 per van with a total cost of \$74,250.00.

12. 9:21am No. 022123-AD-3071 Authorizing an Application for Funding for Improvements to Island View Park Through the MN DNR's Outdoor Recreation Grant.
Gina Hugo, Park Coordinator
Felber requested information on the cultural resources surveys. Felber/Gray were unanimous to approve Resolution No. 022123-AD-3071 in support of applying for funding to make improvements to Island View Park. (On file.)
Roll Call Vote: Commissioner Hulse - Aye; Commissioner Danielowski - Aye, Commissioner Fobbe - Aye; Commissioner Gray - Aye; Commissioner Felber- Aye

4. 9:23am **Announcements**

- 9:23am 1 Administrator Updates and Announcements. Administration
Bruce Messelt, County Administrator
Country Administrator Bruce Messelt informed the Board that the AMC Legislative Conference has been moved to an all-virtual conference via Zoom due to inclement weather. Room reservations have successfully been canceled at no cost. Messelt provided an update that Property Maintenance and Public Works are prepping for the upcoming weather and that the subcommittee met regarding constitutional issues. Messelt also asked the Board if any are interested in attending the AMC Leadership Summit to let him or Keisha know.

Chair Fobbe announced that this week is Community Corrections Director, J. Hancuch's last week with Sherburne County. The Chair and Board thanked him for his services and wished him well on his retirement.

5. 9:26am **Regular Agenda**

- 9:26am 1 Update regarding the Northland Reliability Project. Administration
Brian Hunker
Brain Hunker from Great River Energy presented an Update on the Northland Reliability Project. Handouts from this presentation are on file.
Commissioners also encourage public participation in the workshops and public comment periods.

- 9:53am 2 2023 SCORE Budget. Planning & Zoning
Dave Lucas, Solid Waste Administrator
Danielowski/Felber were unanimous to approve the 2023 SCORE budget, as presented by Dave Lucas, Solid Waste Administrator. (On file.)
Roll Call Vote: Commissioner Hulse - Aye; Commissioner Danielowski - Aye, Commissioner Fobbe - Aye; Commissioner Gray - Aye; Commissioner Felber - Aye.

9:56am 3

Auditor-Treasurer's Monthly Report for January 2023.

Auditor / Treasurer

Diane Arnold, County Auditor/Treasurer

Danielowski/Felber were unanimous to approve the January 2023 Financial Report as presented by Diane Arnold, Auditor-Treasurer. Roll Call Vote: Commissioner Hulse - Aye; Commissioner Danielowski - Aye, Commissioner Fobbe - Aye; Commissioner Gray - Aye; Commissioner Felber - Aye.

Arnold highlighted the township elections, gravel tax, and fund balance. The Finance Officer presented the Board with the investment report. The Board requested that Arnold present this report as a regular item on a monthly basis.

10:06am 4

American Rescue Plan Act (ARPA) Update and Recommended Approvals Administration and Expenditures.

Dan Weber, Assistant County Administrator

Roll Call Vote: Commissioner Hulse - Aye; Commissioner Danielowski - Aye, Commissioner Fobbe - Aye; Commissioner Gray - Aye; Commissioner Felber - Aye.

1) Approved the bi-weekly ARPA related expenditures as follows and presented by Dan Weber, Assistant County Administrator:

Felber/Gray were unanimous to approve expenses less than \$50,000 totaling \$45,467 for 2023 Cybersecurity premium.

Felber/Danielowski were unanimous to approve expenses greater than \$50,000 totaling \$143,145 for the 2023 Budgeted Phase-in of HR Business Partner costs. Roll Call Vote: Commissioner Hulse - Aye; Commissioner Danielowski - Aye, Commissioner Fobbe - Aye; Commissioner Gray - Aye; Commissioner Felber - Aye.

2) Round #2 Broadband Access Grant Program Discussion was held regarding a commitment letter requested by Arvig. Danielowski/Felber were unanimous to approve Resolution 022123-AD-3070 to reopen the application process. Roll Call Vote: Commissioner Hulse - Aye; Commissioner Danielowski - Aye, Commissioner Fobbe - Aye; Commissioner Gray - Aye; Commissioner Felber - Aye.

Danielowski/Felber were unanimous to approve the Letter of Commitment with Arvig. (On file.) Roll Call Vote: Commissioner Hulse - Aye; Commissioner Danielowski - Aye, Commissioner Fobbe - Aye; Commissioner Gray - Aye; Commissioner Felber - Aye.

6. 10:18am **Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

Commissioner Danielowski - Reminded the Board about the Xcel Energy information meeting tonight in Becker and that there will be a traveling exhibit and community engagement that explores the science of water in Minnesota at the Sherburne County History Center. Also, that there is still time to include your input on the park improvements. This can be found on the County Website. ECFE, CMRP, St. Cloud APO, NACo Legislative Conference in Washington, D.C., SUP, Community Partners meeting, EDA, 7W Transportation Board meeting.

Commissioner Gray - Meet and Greet with Mayor Kleis of St. Cloud, met with Santiago Township, SWCD meeting, Community Partners meeting, Greater St Cloud Development Committee meeting, Elk River Chamber Panel for newly elected officials, NACo Legislative Conference in Washington, D.C.

Commissioner Felber - CMRP, NACo Legislative Conference in Washington, D.C., Elk River Chamber Panel for newly elected officials, Community Partners meeting.

Commissioner Hulse - Constitution Sub-Committee, NACo Legislative Conference in Washington, D.C., EDA, discussion with Representative Novotny regarding the legislature .

Commissioner Fobbe - ISD 728 Community Partners meeting, MICA Board meeting, Met Vice President Harris at an event in St. Cloud, NACo Board of Directors meeting, NACo Legislative Conference in Washington, D.C., Community Partners meeting, DEIB, TRICAP Board meeting, AMC Board Orientation, Constitution Sub-Committee.

7. 10:32am Open Ditch Authority Meeting

- 10:32am 1** February 21st, 2023 Meeting of the Ditch Authority. Auditor / Treasurer
Mike Lindenau, County Ditch Inspector
Felber/Gray were unanimous to Approve the Agenda for today's Meeting of the Ditch Authority as presented. Roll Call Vote: Commissioner Hulse - Aye; Commissioner Danielowski - Aye, Commissioner Fobbe - Aye; Commissioner Gray - Aye; Commissioner Felber - Aye.
- 10:32am 2** Ditch Drainage Technician's Report. Administration
Mike Lindenau, County Ditch Inspector
Gray/Danielowski were unanimous to approve the Ditch Drainage Technicians Report, as presented by County Ditch Inspector Mike Lindenau. Roll Call Vote: Commissioner Hulse - Aye; Commissioner Danielowski - Aye, Commissioner Fobbe - Aye; Commissioner Gray - Aye; Commissioner Felber - Aye.

8. 10:35am Recess Regular Meeting, Break

9. 10:47am Reconvene, Open Workshop Meeting

10. 12:37pm Close Workshop Meeting, Adjourn Regular Meeting

Manual Warrants

1/31/2023	2,630.75	Agency Collections
	2,630.75	Total

Commissioner Warrants

2/3/2023	70,323.13	General Revenue Fund
	143,530.92	Public Works Fund
	5,592.59	Law Library Fund
	37,658.34	Solid Waste Fund
	10,128.95	Jail Commissary Fund
	4,168.10	Justice Center Enterprise Fund
	125,149.92	Prepaid Tax Collections
	396,551.95	Total

Manual Warrants

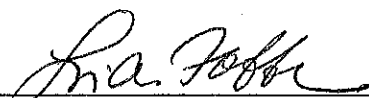
2/3/2023	3,173.50	Agency Collections
	3,173.50	Total

Commissioner Warrants

2/10/2023	229,816.40	General Revenue Fund
	279,858.25	Public Works Fund
	5,537.73	Human Service Fund
	635.10	Law Library Fund
	8,475.78	Solid Waste Fund

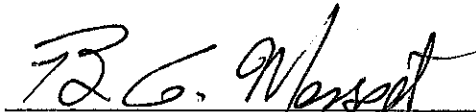
	22,572.86	Jail Commissary Fund
	48,399.82	Justice Center Enterprise Fund
	1,301.00	Agency Collections
	4,118.00	Taxes & Penalties Fund
	25,159.78	Payroll Fiduciary Fund
	625,874.72	Total
Manual Warrants		
2/10/2023	2,133.00	General Revenue Fund
	9,700.25	Agency Collections
	11,833.25	Total
Warrants for Publication		
2/10/2023	301.03	Airport Taxi Inc
	321.76	Backhaus/Elizabeth
	41,785.81	Benton County Public Health
	4,996.56	Central Mn Jobs & Training
	305.52	Graves-Petron/Trisha
	5,814.63	Hennepin County
	1,554.00	Larson/Laurie
	471.50	Lexis Nexis
	608.83	Main Street Family Services
	1,096.66	Mn Dept Of Human Services-SWIFT
	753.15	Motorola Solutions Inc
	2,467.50	Office Of MN.IT Services
	628.45	Real Time Translations, Inc
	550.00	Seven County Process Servers, LLC
	4,843.80	Sherburne Co Sheriff
	187,187.13	Sherburne County Auditor Treasurer
	2,851.00	Stearns Co Human Services
	1,500.00	USPS-POC
	355.00	Welgraven/Chelsie
	51,904.74	Wright County Health & Human Services
	3,360.00	Zingtree LLC
	3,673.41	Payments less than \$300
	317,330.48	Total
Manual Warrants BMO Harris Pcard		
2/10/2023	88,840.16	General Revenue Fund
	5,965.62	Public Works Fund
	6,646.81	Human Service Fund
	1,815.79	Jail Commissary Fund
	909.75	Justice Center Enterprise Fund
	104,178.13	Total
Audit List		
2/10/2023	316,457.65	Human Service Fund
	608.83	Agency Collections
	264.00	Children's Mental Health Collaborative

317,330.48 Total



Lisa A. Fobbe, Board Chairperson

3/7/2023
Date



Bruce Messelt, Administrator

3/7/2023
Date

