



# Sherburne County Board of Commissioners

## February 21, 2023 - County Board Workshop

### Minutes

**10:47am** The Board Chair Opened the County Board Workshop Meeting.

**10:47am 1** Planning & Zoning Ordinances and Enforcement Procedures. Planning & Zoning  
*Dave Lucas, Solid Waste Administrator, Zach Guttormson, Addison Otto, Lynn Waytashek, Planning & Zoning Administrator*

Solid Waste Administrator Dave Lucas, Assistant Planning and Zoning Administrator Zach Guttormson, Planner Addison Otto, and Planning and Zoning Administrator Lynn Waytashek presented information regarding Planning & Zoning Ordinances and Enforcement Procedures (On file.) Discussion on process of complaint from when it is filed to when it is resolved and reviewed the failing septic loan and grant program; shared the safety protocol, zoning enforcement, and building code violations and shoreland and wetland enforcement. Discussion of the items presented were had.

**11:39am 2** Overview of Public Works and Road Design Standards. Public Works  
*Andrew Witter, Public Works Department Head, Kathleen Heaney, County Attorney*

Andrew Witter, Public Works Department Head, presented an overview of Public Works and Road Design Standards (on file.) Witter emphasized that the safety of the people traveling the roads is the department's priority. Witter also presented relative policies and directives, standard for highways, and road planning process. Bruce Messelt, County Administrator, stated that the Commissioners will be going on a road tour this spring.

**12:02pm 3** Future Enterprise-Level Phone Replacement. Information Technology  
*Brian Kamman, IT Director*

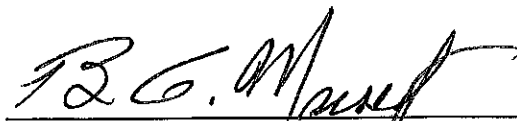
Brian Kamman, IT Director, presented on the need for future enterprise-level phone replacement (on file.) Brian gave an overview of the current system, proposed new system, identified some challenges, covered the benefits of cloud based phone for business, and talked next steps. Discussion on reliability and potential liabilities of a cloud-based VoIP system and cost took place.

**12:13pm 4** 2023 NACo Legislative Conference and Outcomes. Administration  
*Commissioners*

All County Commissioners reviewed and discussed their key takeaways and follow-ups from the 2023 NACo Legislative Conference. Highlighted topics were energy policy, technology/broadband, election integrity, agriculture, public safety, public health, mental health, and transportation. The Chair encouraged the commissioners to visit the NACo website and sign up for committees they would like to serve on. County Administrator Messelt requested that commissioners keep Administration informed of what committees they sign up for so it can be properly noted for Committee Assignments.

**12:13pm** Adjourn Workshop Meeting.

  
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Lisa A. Fobbe, Board Chairperson

  
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Bruce Messelt, Administrator

3/7/2023  
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