



Sherburne County Board of Commissioners

March 21, 2023 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Review and Approve County Board Meeting Minutes: March 7, 2023. | Administration |
| 2 | Review and Approve County Board Workshop Meeting Minutes: March 7, 2023. | Administration |
| 3 | Consider Approval of a Membership and Agreement with the H-GAC Cooperative Purchasing Program. | Administration |
| 4 | Consider and Approve Commissioner Expense Claims. | Administration |
| 5 | Consider and Approve Commissioner & Manual Warrants. | Auditor / Treasurer |
| 6 | Consider Approval of the 2022 Carryover and Designations for Preparation and Completion of Official Financial Statements. | Auditor / Treasurer |
| 7 | Consider Approval of Working Capital Cash Flow - General Fund | Auditor / Treasurer |
| 8 | Consider and Approve Community Corrections' Ongoing Acceptance of Clothing Closet Donations. | Community Corrections |
| 9 | Review and Approve Joint Power Agreements (JPAs) and Court Service Amendment and Renewal for the Community Corrections Department. | Community Corrections |
| 10 | Consider and Approve HHS OBO Warrants dated March 1st, 2023. | Health & Human Services |
| 11 | Review and Approve Children's Mental Health Respite Grant Amendment. | Health & Human Services |
| 12 | Consider and Approve March 10, 2023 IFS/ADMIN Warrants. | Health & Human Services |
| 13 | Consider and Approve an Agreement with Baldwin Township for Information Technology Consulting. | Information Technology |

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| 14 | Consider and Approve a Firewall Consulting Contract with Heartland Business Systems. | Information Technology |
| 15 | Consider Approval to Replace the South Portions of Asphalt at the Government Center Campus. | Maintenance |
| 16 | Consider and Approve Scheduling a Public Hearing for April 4th, 2023, to Consider Amendments to the Subsurface Sewage Treatment System Low Interest Loan Program (ORD-241). | Planning & Zoning |
| 17 | Consider Approval of a Professional Services Agreement for County-owned Property Clean-up on the Big Elk Lake Park Land. | Public Works |
| 18 | Consider and Approve Resolution No.032123-AD-3074 and an Agency Agreement with MnDot for Contract No. 1052381 for County Project 071-070-042. | Public Works |
| 19 | Consider Approval of a Request for Out-of-State Travel & Training for GIS Staff to Attend ESRI User Conference in San Diego, CA. | Public Works |
| 20 | Consider and Approve Donation of Sheriff's Office Lab Equipment to Alexandria Community College. | Sheriff |
| 21 | Consider and Approve Out-of-State Travel Request for a Sherburne County Substance Use Prevention Coalition Member. | Sheriff |
| 22 | Consider and Approve Request for Out-of-State Travel for Members of Jail CERT Sheriff Team. | |

4. 9:20am Announcements

- 9:20am 1** Appointments to Sherburne County Commissioner Committees.
Bruce Messelt, County Administrator

5. 9:25am Regular Agenda

- 9:25am 1** Consider and Approve a Proclamation of March as Developmental Disabilities Awareness Month.
Tony Masters, Social Services Manager
- 9:30am 2** Receive an Update on Midco Broadband Activities within Sherburne County.
Melissa Wolf, Dan Weber, Assistant County Administrator
- 9:45am 3** Consider and Approve a Donation for Park Land Development.
Gina Hugo, Park Coordinator
- 9:50am 4** Consider and Approve Re-Appointment of the County Agricultural Inspector.
Mitchell Glines, County Planner
- 9:55am 5** Consider Approval of Groundwater Sampling at Vonco, Vonco II, Becker Ash Landfill, and Elk River Landfill.
Dave Lucas, Solid Waste Administrator, June Sayers
- 10:00am 6** Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for February 2023.
Diane Arnold, County Auditor/Treasurer
- 10:10am 7** Consider and Approve the American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator

6. 10:15am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(March 8, 2023 - March 20, 2023)

7. 10:25am Recess Regular Meeting, Open Community Health Board Meeting

8. 10:40am Adjourn Community Health Board Meeting, Recess

9. 10:55am Reconvene, Open Workshop Meeting

- 10:55am 1** Convene a Workshop on Solid Waste Programs: Part 2.

Dave Lucas, Solid Waste Administrator, June Sayers, Hydrogeologist

11:25am 2 Sherburne County Comprehensive Land Use Plan Discussion.

Marc Schneider, County Planner

10. 11:55am Close Workshop Meeting. Adjourn Regular Meeting

Upcoming Meetings

March 22, 2023, We are water Exhibit by Sherburne County Soil & Water, 3:00pm-7:00pm, Sherburne History Center, Becker, Mn

March 29-31 2023 AMC Leadership Summit, Grand View Lodge, Nisswa, Mn

April 4, 2023, County Board Meeting, 9:00am, County Board Room

April 5, 2023, Sherburne County Association of Townships Meeting, 7:00pm, Sherburne History Center, Becker, Mn

April 18, 2023, County Board Meeting, 9:00am, County Board Room

Future Workshops

County Enforcement of Solid Waste, Shoreland, and Land Use/Zoning Ordinances/Regulations Pt. 1

County Enforcement of Solid Waste, Shoreland, and Land Use/Zoning Ordinances/Regulations Pt. 2

Tobacco Ordinance Part 1

Tobacco Ordinance Part 2

Recycle Education Outreach Grant