



Sherburne County Board of Commissioners

April 4, 2023 - County Board Meeting

Agenda

1. 7:00pm Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 7:02pm Public Hearing

- 1 Public Hearing and Consideration of Amendments to the Subsurface Sewage Treatment System Low Interest Loan Program Ordinance (ORD-241). Planning & Zoning

3. 7:10pm Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

4. 7:25pm Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1 Review and Approve the County Board Meeting Minutes from March 21, 2023. Administration
- 2 Review and Approve County Board Workshop Meeting Minutes from March 21, Administration 2023.
- 3 Consider and Approve an Exempt Permit for Lawful Gambling for the Big Lake High School Trap Team Boosters. Administration
- 4 Consider and Approve an Exempt Permit for Lawful Gambling for the Minnesota Sporting Clays. Administration
- 5 Consider and Approve Resolution No. 040423-AD-3075 Rescinding Approval of Tax Abatement. Administration
- 6 Consider Approval of the Updated Opioid Settlement Resolution No. 040423-AD-3083 and Amended Memorandum of Understanding. Administration
- 7 Consider Approval of an Update to the County Financial Policy. Administration
- 8 Consider and Approval of Out of State Training for Assistant County Attorney. Attorney
- 9 Consider and Approve Commissioner & Manual Warrants for March 17th, 23rd, Auditor / Treasurer and 24th, 2023.
- 10 Consider and Approve a 2022-2023 New Tobacco License for Z Tobacco - City of Auditor / Treasurer Zimmerman.

11	Consider Approval of March 24th, 2023, HHS IFS Admin Warrants.	Health & Human Services
12	Consider Approval of a Memorandum of Understandings Regarding Patrol Deputy, Investigator, and Sergeant Wage Adjustments.	Human Resources
13	Consider and Approve Copier Lease Refresh Agreement with Marco.	Information Technology
14	Consider Approval of End-User Licensing from Microsoft.	Information Technology
15	Consider Approval of Scheduled Annual Refresh of Desktop and Laptop Computers.	Information Technology
16	Consider Approval of a Contract with Grounds Maintenance Services of Elk River for 2023 Seasonal Mowing.	Maintenance
17	Consider Approval of the Suckert & Dorweiler Registered Land Survey (RLS).	Planning & Zoning
18	Review the Request For Proposals for Assessment of a Potential Permanent Household Hazardous Waste Facility.	Planning & Zoning
19	Consider Approval of Resolution No. 040423-AD-3079 to Acquire Property for the Zimmerman Interchange.	Public Works
20	Consider Approval of Resolution No. 040423-AD-3080 to Acquire Property for the CSAH 28 Reconstruction Project.	Public Works
21	Consider Approval of Resolution No. 040423-AD-3081 to Acquire Property for the County Road 65 Intersection Improvement Project.	Public Works
22	Consider and Approve Out-of-State Travel Request for the Sheriff's Office Human Resources Business Partner.	Sheriff

5. **7:26pm Announcements**

6. **7:30pm Regular Agenda**

- 7:30pm 1** Consider and Approve by Proclamation the Week of April 3-9, 2023 as National Public Health Week.
Bruce Messelt, County Administrator
- 7:35pm 2** Consider and Approve by Proclamation the Week of April 9-15, 2023, as Public Safety Telecommunications Week.
Bruce Messelt, County Administrator
- 7:40pm 3** Consider Approval of a Final Standard Plat for Pines Edge - Jason Allen.
Lynn Waytashek, Planning & Zoning Administrator
- 7:45pm 4** Consider Approval of an Interim Use Permit for Home Business in an Accessory Building to Operate a Boutique Shop - Christenia Nelson and Ruth Carpenter.
Lynn Waytashek, Planning & Zoning Administrator
- 7:50pm 5** Consider Approval of the Preliminary and Final Simple Plat of Leines Second Addition - Paulette Britzius Revocable Trust
Lynn Waytashek, Planning & Zoning Administrator
- 7:55pm 6** Consider Approval of a Letter of Support for a Pope/Douglas CAP Grant Solicitation.
Dave Lucas, Solid Waste Administrator
- 8:00pm 7** Consider and Approve the American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator

7. **8:05pm Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

(March 22, 2023 - April 3, 2023)

8. **8:15pm Recess Regular Meeting, Open Workshop Meeting**

- 8:15pm 1** Continue Discussion of Major Revenue and Expenditure Drivers Impacting Future Budget Preparations.
Bruce Messelt, County Administrator, Dan Weber, Assistant County Administrator

9. 8:30pm Close Workshop Meeting, Adjourn Regular Meeting

Upcoming Meetings

April 5, 2023, Sherburne County Association of Townships Meeting, 7:00pm, Sherburne History Center, Becker, Mn

April 18, 2023, County Board Meeting, 9:00am, County Board Room

April 20, 2023, County EDA Meeting, 8:30am, County Board Room

May 2, 2023, County Board Meeting, 9:00am, County Board Room

May 16, 2023, County Board Meeting, 9:00am, County Board Room

May 18, 2023, County EDA Meeting, 8:30am, County Board Room

Future Workshops

Tobacco Ordinance Part 1

Tobacco Ordinance Part 2

Recycle Education Outreach Grant

Housing Discussion

Northstar Commuter Rail

Planning Advisory Committee and Board of Adjustment Roles

Emergency Response Plan

Backup Dispatch Center