



Sherburne County Board of Commissioners

April 18, 2023 - County Board Meeting

Agenda

1. 9:00am Call to Order

- Moment of Silence and Pledge of Allegiance
- Approval of Regular Meeting Proposed Agenda

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;
- It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;
- It is requested that speakers refrain from campaign-type presentations;
- The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.
- It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;
- Speaker handouts are public information. The County may make copies of such handouts for the public if needed;
- The County Board Chair will ensure that the Open Forum Policy is followed.

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1 Review and Approve County Board Meeting Minutes from the April 4th, 2023 Regular Meeting.
- 2 Review and Approve the Minutes from the April 4th, 2023, County Board Workshop.
- 3 Consider and Approve Commissioner Reimbursement. Administration
- 4 Consider and Approve Food Truck Vendor Contracts. Administration
- 5 Consider and Approve a Government Center Lease Agreement with Elk River Cycle Sports, LLC. Administration
- 6 Consider and Approve Resolution No. 041823-AD-3082 Requesting Extension of Administration the Comprehensive Local Water Management Plan.
- 7 Consider and Approve Scheduling a Public Hearing Regarding a Tax Abatement Request for Beaudry Oil & Service Inc. Administration
- 8 Consider and Approve Commission & Manual Warrants for March 31st, April 6, Auditor / Treasurer and April 7th, 2023.
- 9 Consider Resolution No. 0401823-AD-3078 Supporting an Application for the 2023-24 Trail Assistance Program, Designating Sherburne County as Sponsor for the Snowmobile Trails Assistance Program, Authorizing Use of County Road Right-of-Way as Part of the Snowmobile Trail System, and Approving the 2024 County/Club Trail Agreement, Auditor / Treasurer
- 10 Consider and Approve an Agreement with the Minnesota Commissioner of Agriculture for Receipt of \$1,800 in Support of the Farmer's Market Nutrition Program (FMNP). Health & Human Services

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| 11 | Consider and Approve HHS OBO Warrants for March 30th, 2023. | Health & Human Services |
| 12 | Consider and Approve HHS/ADMIN Warrants for April 7th, 2023. | Health & Human Services |
| 13 | Consider and Approve Acceptance of a \$50,000 Grant for Development of Family Resource Centers. | Health & Human Services |
| 14 | Review and Accept the Minnesota Department of Health CDC Infrastructure Grant Award. | Health & Human Services |
| 15 | Consider and Approve a Request for Approval for Out of State Travel for a County Employee to attend a National Family Support Network (Family Resource Centers) Conference in Washington DC in June 2023. | Health & Human Services |
| 16 | Consider and Approve the License Agreement for Sherburne County Trail Association's Use of County Right-of-Way as Part of the Snowmobile Trail System. | Public Works |
| 17 | Consider and Approve the Lowest Responsive Bidder for 2023 Mumble Strips project, SP 071-070-045. | Public Works |
| 18 | Consider and Approve a Coffee Service Agreement with Blackbird Coffee Company. | Recorder |
4. 9:20am **Announcements**
5. 9:25am **Regular Agenda**
- 9:25am 1 Consider and Approve a Proclamation of April as Child Abuse Awareness and Prevention Month in Sherburne County.
Megan Carriveau, Social Services Manager
- 9:40am 2 Consider and Approve Sherburne County's Participation in a Wright County Contract with Bolton-Menk to Study Improvements to TH10 and I-94 Connectivity.
Dan Weber, Assistant County Administrator
- 9:50am 3 Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for March 2023.
Diane Arnold, County Auditor/Treasurer
- 10:00am 4 Receive the 2022 Health and Human Services Annual Report.
Amanda Larson, HHS Director
- 10:10am 5 Consider Approval of Resolution No. 041823-AD-3086 Establishing 2023 Programs and Activities Undertaken Pursuant to County Participation in State and National Opioid Settlement Agreements.
Bruce Messelt, County Administrator
- 10:30am 6 Consider and Approve the American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator
6. 10:40am **Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
(April 5, 2023 - April 17, 2023)
7. 10:50am **Open Ditch Authority Meeting**
- 10:50am 1 Consider Approval of Ditch Authority Agenda.
Mike Lindenau, County Ditch Inspector
- 10:51am 2 Consider and Accept the Ditch Drainage Technician's Report.
Mike Lindenau, County Ditch Inspector
- 11:05am 3 Consider Approval of a County Ditch Crossing Agreement for Luke Corrigan - Ditch 14.
Diane Arnold, County Auditor/Treasurer
8. 11:10am **Adjourn Ditch Authority Meeting, Recess**
9. 11:25am **Reconvene, Open Workshop**

- 11:25am 1** Emergency Response Plan Discussion.
Kyle Breffle, Emergency Services Director
- 11:40am 2** Sheriff's Office Presentation Regarding Back-Up Dispatch Center.
Joel Brott, County Sheriff
- 12:00pm 3** Discussion Regarding Federal Enterprise Fund and Federal Contracts.
Joel Brott, County Sheriff

10. 12:45pm Adjourn Workshop, Reconvene Regular Meeting

Upcoming Meetings

April 20, 2023, County EDA Meeting, 8:30am, County Board Room
May 2, 2023, County Board Meeting, 9:00am, County Board Room
May 16, 2023, County Board Meeting, 9:00am, County Board Room
May 18, 2023, County EDA Meeting, 8:30am, County Board Room

Future Workshops

Tobacco Ordinance Part 1
Tobacco Ordinance Part 2
Recycle Education Outreach Grant
Housing Discussion
Northstar Commuter Rail
Planning Advisory Committee and Board of Adjustment Roles
Total Rewards - Competitive Compensation