



Sherburne County Board of Commissioners

May 16, 2023 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Public Hearing

- 9:02am 1** Public Hearing - Tax Abatement Request from CMP Attachments LLC.
Dan Weber, Assistant County Administrator

3. 9:12am Public Hearing

- 9:12am 1** Public Hearing - Boulder Creek Wine Bar Request for a Farm Winery License for On/Off Sale with Sunday.
Diane Arnold, County Auditor/Treasurer

4. 9:22am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

5. 9:37am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Review and Approve County Board Meeting Minutes: May 2, 2023 | |
| 2 | Review and Approve County Workshop Meeting Minutes: May 2, 2023 | Administration |
| 3 | Consider Approval of a Food Truck Vendor Contract. | Administration |
| 4 | Consider Approval of Retainer Agreement for Specialized Professional Legal Services. | Administration |
| 5 | Consider and Approve Micro Market Vending Services Contract. | Administration |
| 6 | Consider and Approve the Purchase and Replacement of Three Fleet Vehicles.. | Administration |
| 7 | Consider and Approve Department of Corrections (DOC) Prosecution Agreement. | Attorney |
| 8 | Consider and Approve a Transfer of Truancy Program Funds from the County Attorney's Office to the HHS Department . | Attorney |
| 9 | Consider and Approve Commissioner & Manual Warrants. | Auditor / Treasurer |

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| 10 | Consider and Approve a Transfer of \$1,235,468.87 from Fund 33 Debt Service 2015A G.O. CIP Refunding Bond to Fund 32 Debt Service 2017A G.O. CIP Bond-Govt Center. | Auditor / Treasurer |
| 11 | Consider and Approve a Community Living Infrastructure Grant Amendment. | Health & Human Services |
| 12 | Consider and Approve HHS Department 1st Quarter 2023 Donations. | Health & Human Services |
| 13 | Consider and Approve May 2, 2023 HHS OBO Warrants. | Health & Human Services |
| 14 | Consider and Approve HHS/ADMIN Warrants from May 5, 2023. | Health & Human Services |
| 15 | Consider and Approve a Joint Powers Agreement with the City of Zimmerman and ISD 728 for the Zimmerman Community Trail - SP 071-591-003. | Public Works |
| 16 | Consider and Approve the Lowest Responsive Bidder for 2024 Overlay Projects CP 71-609-022, CP 71-662-021, CP 71-685-022, & SAP 71-619-013. | Public Works |
| 17 | Consider and Approve Central Minnesota Violent Offender Task Force Amended Joint Powers Agreement (JPA). | Sheriff |
| 18 | Consider Approval of an Out-of-State Travel Request for Six Members of the Sherburne County Substance Use Prevention Coalition to attend a June 2023 Training Event. | Sheriff |
| 19 | Consider and Approve Out-of-State Travel Request for Two Members of the Sherburne County Substance Use Prevention Coalition to Attend an August 2023 Conference. | Sheriff |
| 20 | Consider Approval of Request for Out-of-State Travel for Two Sheriff's Office Employees to attend the 44th Annual Northwest Shuttle Conference in September 2023. | Sheriff |

6. 9:38am Announcements

7. 9:45am Regular Agenda

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| 9:45am | 1 | Consider and Approve a Proclamation of May 2023 as Foster Care Month and Receive the Announcement of Award Winners.
<i>Julie Mlsna, Social Services Supervisor</i> |
| 9:55am | 2 | Consider Approval of a Conditional Use Permit for Farm Related Business-Small Winery - Applicants Carol and Anthony Zimmerman.
<i>Lynn Waytashek, Planning & Zoning Administrator</i> |
| 10:00am | 3 | Consider and Approve Amending Subdivision Ordinance-266-Section 11, General Regulations, Subd 4, Buildable Lot Standards.
<i>Lynn Waytashek, Planning & Zoning Administrator</i> |
| 10:05am | 4 | Consider and Accept a Proposal Submitted by HDR to Conduct a Feasibility Study for a Permanent Household Hazardous Waste Facility.
<i>Dave Lucas, Solid Waste Administrator</i> |
| 10:10am | 5 | Receive a Presentation by HHS Staff in Recognition of May as Mental Health Awareness Month.
<i>Victoria Johannes, Social Services Supervisor</i> |
| 10:25am | 6 | Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for April 2023.
<i>Diane Arnold, County Auditor/Treasurer</i> |

8. 10:30am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items
(May 3, 2023 - May 15, 2023)

- 9. 10:40am Recess Regular Meeting, Open Community Health Board Meeting**
- 10. 11:00am Close Community Health Board Meeting, Break**
- 11. 11:15am Reconvene, Open Workshop**

- 11:15am 1** Receive a Soil and Water Conservation District Update.
Francine Larson, Dan Cibulka, SWCD
- 11:45am 2** Presentation on and Discussion Regarding Total Rewards Philosophy - Competitive Compensation.
Tammy Bigelow, HR Director
- 12:15pm 3** Possible Transfer/Acquisition of Outdoor Warning Sirens.
Joel Brott, County Sheriff, Kyle Breffle, Emergency Services Director

12. 12:30pm Close Workshop Meeting, Adjourn Regular Meeting

Upcoming Meetings

May 18, 2023, County EDA Meeting, 8:30am, County Board Room
June 6, 2023, County Board Meeting, 9:00am, County Board Room
June 13, 2023, County Board of Appeals Meeting, 3:00pm, County Board Room
June 20, 2023, County Board Meeting, 9:00am, County Board Room
June 22, 2023, County EDA Meeting, 8:30am, County Board Room

Future Workshops

Tobacco Ordinance Part 1
Tobacco Ordinance Part 2
Recycle Education Outreach Grant
Housing Discussion
Planning Advisory Committee and Board of Adjustment Roles
County Broadband Discussion