



Sherburne County Board of Commissioners

June 6, 2023 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1 Review and Approve County Board Meeting Minutes: May 16, 2023.
- 2 Review and Approve County Workshop Meeting Minutes: May 16, 2023. Administration
- 3 Consider and Approve Gambling Premises Permit for Big Lake Firefighters Relief Administration Association.
- 4 Consider and Approve Resolution No. 060623-AD-3091 Authorizing Participation in the State of Minnesota Performance Measurement Program. Administration
- 5 Review and Consider Approval of MN Lawful Gambling Application - Carefree Country Club. Administration
- 6 Consider and Approve Commissioner & Manual Warrants dated May 12th, 19th, 24th, and 16th, 2023. Auditor / Treasurer
- 7 Consider and Approve May 19, 2023 HHS IFS Warrants. Health & Human Services
- 8 Review and Approve an Emergency Assistance Policy to Govern the ARPA-Funded HHS Emergency Assistance Program. Health & Human Services
- 9 Consider Approval of Memorandums of Understanding on New Juneteenth (June 19th) State Holiday. Human Resources
- 10 Consider and Approve Proposed Revision to the Sherburne County Personnel Rules and Policies - New Juneteenth (June 19th) State Holiday. Human Resources
- 11 Consider and Approve Position Reclassifications Following Conduct of the Annual Discretionary Review Process. Human Resources
- 12 Consider and Approve the Trakstar Performance Evaluation Software Human Resources

Subscription Renewal.

- | | | |
|----|---|-------------------|
| 13 | Consider and Approve Amendments to Fund 21 - Solid Waste Budget. | Planning & Zoning |
| 14 | Consider and Approve Amendment to the Braun Intertec Corp. Master Services Agreement - Public Works. | Public Works |
| 15 | Consider and Approve Budget Change to Transfer Funds from Parks to Public Works. | Public Works |
| 16 | Consider and Approve Resolution No. 060623-AD-3089 to Affect Turnback County Highway No. 79. | Public Works |
| 17 | Consider and Approve Resolution No. 060623-AD-3090 to Accept County Highway No. 94. | Public Works |
| 18 | Review, Consider, and Approve Award to the Lowest Responsive Bidder for County State Aid Highway 20 Reconstruction, SAP 71-620-005 & SAP 71-620-007. | Public Works |
| 19 | Consider Approval of Transfers from the Unallocated Recorder's Compliance Fund to Various Departments for the 2023 & 2024 Budget Years. | Recorder |
| 20 | Consider Approval of a Request for Out-of-State Travel for Two HHS Employees to Attend the National Commission on Correctional Health Care: Correctional Mental Health Care Conference in Washington, DC, in July 2023. | Sheriff |
| 21 | Consider Approval of Requested Out-of-State Travel for Three Sheriff/Jail Employees to Attend Training in Atlanta, GA in September 2023. | Sheriff |

4. 9:20am **Announcements**

5. 9:25am **Regular Agenda**

- 9:25am 1 Receive an Update Regarding the Northland Reliability Project.
Brian Hunker, Great River Energy
- 9:40am 2 Receive an Update from the Initiative Foundation.
Carl Newbanks, Initiative Foundation
- 9:55am 3 Consider a Rezoning Request from General Rural to Industrial - Elk River Landfill, Inc.
Lynn Waytashek, Planning & Zoning Administrator
- 10:00am 4 Consider Approval of an Interim Use Permit for a 1 MW Solar Garden - MN CSG 2019-67 LLC.
Lynn Waytashek, Planning & Zoning Administrator
- 10:05am 5 Consider Approving Amendments to an Existing Interim Use Permit for 1 MW Solar Farm to Allow for Agrivoltaics in Condition #12 - USS Big Lake LLC.
Lynn Waytashek, Planning & Zoning Administrator
- 10:10am 6 Consider and Approve Vonco Residential Well Sampling.
June Volkers, Hydrologist, Dave Lucas, Solid Waste Administrator
- 10:15am 7 Consider and Approve the American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator

6. 10:20am **Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

(May 17, 2023 - June 5, 2023)

7. 10:30am **Recess Regular Meeting, Break**

8. 10:45am **Reconvene, Open Workshop Meeting**

- 10:45am 1 Update and Overview of the *Draft* Sherburne County Parks and Recreation System Comprehensive Plan.
Gina Hugo, Park Coordinator
- 11:15am 2 Preview and Discuss Upcoming County Board of Appeal and Equalization Meeting, Roles, and Responsibilities.

Michelle Moen, County Assessor, Diane Arnold, County Auditor/Treasurer, Bruce Messelt, County Administrator, Dan Weber, Assistant County Administrator

11:45am 3 Preliminary Review of and Discussion Regarding 2023 State Legislative Outcomes.
Bruce Messelt, County Administrator, Dan Weber, Assistant County Administrator

9. 12:00pm Close Workshop Meeting, Adjourn County Board Meeting

Upcoming Meetings

June 13, 2023, County Board of Appeals Meeting, 3:00pm, County Board Room
June 15, 2023, County EDA Meeting, 8:30am, County Board Room
June 20, 2023, County Board Meeting, 9:00am, County Board Room
July 18, 2023, County Board Meeting, 7:00pm, County Board Room

Future Workshops

Tobacco Ordinance Part 1
Tobacco Ordinance Part 2
Recycle Education Outreach Grant
Housing Discussion
Planning Advisory Committee and Board of Adjustment Roles
County Broadband Discussion