



# Sherburne County Board of Commissioners

## July 18, 2023 - County Board Meeting Minutes

### 1. 7:00pm Call to Order

The Sherburne County Board of Commissioners convened in regular session on July 18, 2023, at the Sherburne County Government Center in the City of Elk River, MN. Call to order by the Chair was at 7:00pm.

- 1 Moment of Silence and Pledge of Allegiance
- 2 Approval of Regular Meeting Proposed Agenda  
Gray/Felber were unanimous to approve the Regular Agenda as amended with the removal of item 4.19, adding item 6.9 and a change made to item 6.8.

### 2. 7:02pm Public Hearing

- 1 Getaway Bar LLC Public Hearing and Consider Approval of the On-Sale Auditor / Treasurer with Sunday Liquor License.

*Diane Arnold, County Auditor/Treasurer*

The Chair opened the public hearing for On-Sale w/Sunday Liquor License at Getaway Bar, LLC formally KJ's Refuge Bar & Grill at 7:04pm. No one was present. The Chair closed the Public Hearing at 7:05pm.

Felber/Hulse were unanimous to approve an On-Sale w/Sunday Liquor License for new ownership of KJ's Refuge Bar & Grill, pending state approval, and authorized the Auditor/Treasurer and Board Chair to execute said License.

### 3. 7:06pm Open Forum

Brett Collier of Big Lake spoke regarding NorthStar Transit, solar farms and election integrity.

### 4. 7:09pm Consent Agenda

Danielowski/Felber were unanimous in approving the Consent Agenda as previously amended.

- 1 Approved County Board Meeting Minutes: June 20, 2023
- 2 Approved County Board Workshop Meeting Minutes: June 20, 2023
- 3 2023-2028 Sherburne County Economic Development Strategic Plan. Administration  
*Dan Weber, Assistant County Administrator, Jessica Barthel, Economic Development Coordinator*  
Approved the 2023-2028 Sherburne County Economic Development Strategic Plan, as presented. (On file.)
- 4 Government Center Patio Repairs. Administration  
*Dan Weber, Assistant County Administrator, Steve Becker, Maintenance Department Head*  
Approved the low bid from KS Concrete & Masonry to repair the Government Center Patio, at a cost not to exceed \$22,700.00. Repairs are set to start immediately.
- 5 Zimmerman Dispatch Center Purchase Agreements. Administration  
*Matt Albrecht, Dan Weber, Assistant County Administrator*  
Approved the purchase agreement for various technology equipment and furniture expenses as part of the Zimmerman Dispatch Center. Furniture costs will be \$105,588.45 and technology project costs will be \$468,037.00. (On file.)
- 6 Oath of Office for Assistant County Attorney. Attorney

*Kathleen Heaney, County Attorney*

Approved Administration of the Oath of Office for Assistant County Attorney Patrick Zimmerman, effective July 10, 2023, and authorized the Board Chair to execute the same.

- 7 Presented 2023-2024 Liquor License Renewal.

Auditor / Treasurer

*Diane Arnold, County Auditor/Treasurer*

Approved 2023-2024 Liquor License applications for the following eight (8) establishments for the license period of August 19, 2023 - August 18, 2024, including one (1) incomplete application still requiring additional Applicant information, and authorized the Auditor/Treasurer and Board Chair to execute the same.

**Completed Applications:**

**On-Sale w/Sunday Liquor License**

Finish Line Restaurant

Fairway Shores

**Off Sale Liquor License**

Briggs Lake Liquor

Sand Dunes Spirits

**On/Off Sale w/Sunday Liquor License**

Bailey Ray's Roadhouse

Palmer House

Ridgewood Bay Resort

**Incomplete Applications:**

Bar 10

- 8 Commissioner & Manual Warrants.

Auditor / Treasurer

*Diane Arnold, County Auditor/Treasurer*

Approved the Commissioner and Manual Warrants as follows:

June 16, 2023 Commissioner Warrants \$726,612.79

June 16, 2023 Commissioner Warrants P1 70% Est Cities & Towns Payout \$7,937,654.23

June 16, 2023 Manual Warrants \$9,221,666.97

June 23, 2023 Commissioner Warrants \$622,259.97

June 23, 2023 Manual Warrants \$9,377.00

June 30, 2023 Commissioner Warrants \$1,718,091.38

June 30, 2023 Commissioner Warrants Court Order \$20,646.83

June 30, 2023 Manual Warrants \$409,950.18

July 6, 2023 Commissioner Warrants \$5,032,051.44

July 7, 2023 Commissioner Warrants \$1,095,304.81

July 7, 2023 Manual Warrants \$4,735,643.50

- 9 Additional Staffing for Child Protection Services within the Health and Human Services Department. Health & Human Services

*Amanda Larson, HHS Director*

Approved the following staffing additions for Child Protection Services Provided by the Health and Human Services Department:

- Addition of 2 overstrength FTE Child Protection Social Worker Positions

- Addition of 1 permanent FTE Child Protection Case Aide Position.
- Conversion of 1 current overstrength FTE Child Protection/Child Welfare FTE Position to a permanent FTE position.

- 10 CommUNITY Mental Health Initiative (CAMHI) Home & Community-Based Services (HCBS) - Federal Medical Assistance Percentage (FMAP) Grant Contract. Health & Human Services  
*Tony Masters, Social Services Manager*  
 Approved and accepted grant funding in the amount of \$11,930.00 from CommUNITY Adult Mental Health Initiative's (CAMHI) Home and Community-Based Services (HCBS) Federal Medical Assistance Percentage (FMAP) Grant, and authorized the County Administrator to sign the contract between CAMHI and Sherburne County. (On file.)
- 11 Emergency Services Program Award. Health & Human Services  
*Jodi Heurung-Dick, Social Services Manager*  
 Approved and accepted a Grant Award for the Emergency Services Program (ESP) in the amount of \$175,000 for the period of July 1, 2023-June 30, 2025. (On file.)
- 12 Additional 1 FTE Health Care Assistance Case Aide position in the Health and Human Services Department. Health & Human Services  
*Amanda Larson, HHS Director*  
 Approved the addition of 1 FTE Health Care Assistance Case Aide position in the Health and Human Services Department. The amount to cover the cost of this position from July 1, 2023 through December 31, 2024 is \$106,038.14.
- 13 Public Health Division Realignment of Duties. Health & Human Services  
*Nicole Ruhoff, CHS Administrator*  
 Approved Public Health realignment of duties, as presented. (On file.)
- 14 July 7, 2023 HHS IFS Admin Warrants. Health & Human Services  
*Amanda Larson, HHS Director*  
 Approved HHS IFS Admin Warrants as presented.  
  
 July 7, 2023 HHS IFS Admin Warrants \$28,587.52
- 15 June 23, 2023, HHS IFS Admin Warrants. Health & Human Services  
*Amanda Larson, HHS Director*  
 Approved the June 23, 2023, HHS IFS Admin Warrants, as presented.  
  
 June 23, 2023 HHS IFS Admin Warrants \$1,496,554.65
- 16 June 29, 2023, HHS IFS PCARD Warrants. Health & Human Services  
*Amanda Larson, HHS Director*  
 Approved HHS IFS PCard Warrants as follows:  
  
 June 29, 2023 HHS IFS PCard Warrants \$13,176.61
- 17 Sherburne County Health Insurance Request for Proposals. Human Resources  
*Tammy Bigelow, HR Director*  
 Approved the selection of Medica as Sherburne County's health insurance carrier for 2024. (On file.)
- 18 Final Payment for 2023 Overlays (CP 71-634-020, CP 71-653-021, & CP 71-654-021). Public Works

*Andrew Witter, Public Works Department Head*

Approved and authorized final contract payment with Duininck, Inc. for the 2023 Overlays contract (CP 71-634-020 - CR 34 from CSAH 13 to the east county line; CP 71-653-021 - CR 53 from CSAH 8 to CSAH 16; & CP 71-654-021 - CR 54 from Hwy 10 to CR 53. Final contract amount of \$3,573,081.64

- 19 Lowest Responsive Bidder for County Road 43 Reconstruction, SP 071- Public Works  
596-009.

*Andrew Witter, Public Works Department Head*

Approved the lowest responsive bidder, Douglas-Kerr Underground, LLC. with a bid of \$4,777,566.04, for the reconstruction of CR 43 from Hwy 10 to the Elk River Bridge starting in 2023, contingent upon approval of the Contractor's DBE goal from MnDOT's Office of Civil Rights; Project No. SP 071-596-009.

- 20 Lowest Responsive Bidder for Grams Park Parking Lot Improvements, Public Works  
CP Grams2-C.

*Andrew Witter, Public Works Department Head*

Approved the lowest responsive bidder, New Look Contracting Inc. with a bid of \$246,529.50, for the parking lot improvements at Grams Park in 2023; Project No. CP Grams2-C.

- 21 Resolution No. 071823-AD-3092 and an Agency Agreement with Public Works  
MnDOT for Contract No. 1053738 for project SP 088-070-088 for preliminary engineering services.

*Andrew Witter, Public Works Department Head*

Approved Resolution No. 071823-AD-3092 and the Agency Agreement between the Commissioner of Transportation and Sherburne County for the MnDOT Contract No. 1053738 for project SP 088-070-088, and authorized the County Board Chair and County Administrator to sign the Agreement. (On file.)

- 22 Resolution No. 071823-AD-3093 to apply for Legacy Funding for Big Elk Public Works  
Lake Park Land Phase 1 Development.

*Gina Hugo, Park Coordinator*

Approved Resolution No. 071823-AD-3093 in support of applying for Legacy Funds for the phase I development of Big Elk Lake Park. (On file.)

- 23 Out-of-State Training Request for K-9 Trials. Sheriff

*Joel Brott, County Sheriff*

Approved an out-of-state travel request for a County K-9 unit to attend the Region 21 K-9 Trials in Le Mars, Iowa from August 6-8, 2023. Total costs are estimated at \$650.00.

- 24 Out-of-State Travel Request for Three Sherburne County Substance Sheriff  
Use Prevention Coalition Members to Attend the National Emerging Drug Trends Conference.

*Joel Brott, County Sheriff*

Approved an out-of-state travel request for three Sherburne County Substance Use Prevention Coalition members to attend the National Emerging Drug Trends Conference in Charleston, South Carolina, from November 8-9, 2023, using funds from the Drug-Free Communities (DFC) Support Program grant. Total costs are estimated at \$5,759.

## 5. 7:10pm Announcements

- 7:10pm 1 County Administrator Updates. Administration

*Bruce Messelt, County Administrator*

County Administrator Bruce Messelt provided the Board with the next steps in the 2024 budget process, a legislative update, and reminded the Board of Court Administrator Katrese Ringham's

Investiture Ceremony on July 27, 2023. Board Chair Commissioner Fobbe announced that the Vietnam Memorial Wall is on display at Pinewood Elementary in Monticello, Mn from July 20 - July 23, 2023.

**6. 7:13pm Regular Agenda**

**7:13pm 1** 2023 Minnesota Counties Intergovernmental Trust (MCIT) Update. Administration

*MCIT Executive Director*

The Board received an update from MCIT Executive Director Gerd Clabaugh. Mr. Clabaugh highlighted areas such as Cyber Coverage, Dividends, and Worker's Compensation Claims.

**7:26pm 2** Interim Use Permit for a Temporary Business-Impound Lot - Nick Christenson. Planning & Zoning

*Lynn Waytashek, Planning & Zoning Administrator*

Felber/Danielowski were unanimous to approve an Interim Use Permit for Nick Christenson for a Temporary Business-Impound Lot, with the following (9) Conditions and Findings of Fact, as recommended by the Planning Commission, for PID # 10-323-1407, Property Address: 20104 US Highway 10 NW, Big Lake; Legal Desc: That part of the SE 1-4 (full legal on file); Sec 23, Twp 33, Rge 28; located in Big Lake Township; with 3.17 acres in the Industrial District.

**Conditions:**

1. This Interim Use Permit is issued to Bob's Towing & Recovery for the duration of 2 years from County Board Approval July 18, 2023, for the purpose of a temporary impound lot. After which it will expire.
2. No service or dismantling of vehicles is permitted on site.
3. If any vehicle is brought on-site leaking fluids, fluids must be promptly drained and properly disposed.
4. Hours for impounding of vehicles by Bob's Towing and Recovery is 24/7 depending on when their services are needed.
5. Owners of impounded vehicles are only allowed access to the property M-F 8am-5pm and weekends are 12pm-3pm all by appointment only.
6. Vehicles shall be stored within the NW corner of the property as shown on Site Plan Board Packet Attachment C.
7. The number of vehicles is limited to 15 stored on the property.
8. The applicant and/or property owner shall permit the County to inspect the property at any time.
9. Excessive noise, glare, odors, traffic or other nuisances may be justification for the County to revoke or modify the terms of the Interim Use Permit.

**Findings:**

1. That the Interim Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.  
Yes, the property and surrounding lots are zoned industrial or commercial and the utilization of this land for a temporary impound lot will not impair property values as these lots have similar industrial/commercial uses.
2. That the establishment of the Interim Use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.  
Yes, this IUP is being issued for only two years and is only going to be operated from .2 of an

acre.

3. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Yes, the property was previously developed and has adequate utilities, access and drainage for the proposed use.

4. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Yes, this site has adequate space for the limited used proposed by the applicant.

5. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Yes, this property is surrounded by properties that are zoned Commercial and Industrial. The proposed use will be in line with existing uses and the limited scope of the operation in relationship to neighboring uses will not cause a nuisance to neighboring properties.

7:28pm

3

Text Amendment to the Sherburne County Zoning Ordinance - James Planning & Zoning and Mary Hallila.

*Lynn Waytashek, Planning & Zoning Administrator*

Danielowski/Felber were unanimous to deny a Text Amendment to the Sherburne County Zoning Ordinance via adoption of Resolution No. 071823-AD-3094, to remove a portion of Section 25, Township 33, Range 28, with the exception of PID # 10-325-3200, to enable Solar Farms, based upon the Findings of Fact included in said Resolution. (On file.)

7:32pm

4

Interim Use Permit for a Highway Planned Unit Development for Planning & Zoning Construction Equipment and E-Truck Dealer - Ziegler Monticello LLC.

*Lynn Waytashek, Planning & Zoning Administrator*

Felber/Gray were unanimous to approve an Interim Use Permit for Ziegler Monticello, LLC. for a Highway Planned Use Development for Construction Equipment and E-Truck Dealer, with the following (12) Conditions and Findings of Fact, as recommended by the Planning Commission, for PID #10-335-1400; Property Address: 18640 200<sup>th</sup> St NW, Big Lake; Legal Desc: All that pt of the N 1-2 (full legal on file); Sec 35, Twp 33, Rge 28, Big Lake Township; with 57.14 acres in the Industrial District.

**Conditions:**

1. In accordance with Section 16.2, Subd 5.16(5) of the Sherburne County Zoning Ordinance; a developer's agreement must be signed with the township and/or the County as specified in the interim use permit.
2. This Interim Use Permit for a Highway Planned Unit Development is issued to Ziegler Monticello LLC for the purpose of Construction Equipment and E-Truck dealership and rental with office, service shop, parts, warehouse, light machinery and equipment sales, and future solar panel sales business. Any change of use or additional uses on this property shall require an amendment to this IUP.
3. These conditions of approval and the Board's Packet shall serve as the Operational Plan and will become a part of the approved interim use permit.
4. Hours of operation 24 hours a day 7 days a week. Work after 6 pm shall be done inside the service shop with the overhead doors to be closed at 12:00am (Midnight).
5. All activities on site must comply with MN Rule 7030.0040 Noise Standards. If complaints arise related to the noise levels, the permit holder will need to run a sound level meter

during business hours to ensure compliance with MN Rule 7030.40. The permit holder will supply the County with records of the noise level test.

6. All business equipment and vehicles shall be stored or parked inside the delineated outside storage area or the display pad shown on the Board's Packet Attachment C.
7. Existing berms, landscaping and vegetation shall be maintained to ensure exterior storage is screened from public roads and existing residentially used properties. Any dead trees must be replaced on a yearly basis.
8. Any signage shall comply with the County's sign ordinance, a sign permit is required.
9. Road access will remain via State Hwy 25. Existing access to County Road 14 is for emergency access only, gate shall remain closed.
10. Exterior lighting shall be directed away from residences and the public right-of-way.
11. All hazardous materials shall be disposed of according to MPCA and OSHA standards.
12. Excessive noise, glare, odors, traffic or other nuisances may be justification for the County to revoke or modify the terms of the Interim Use Permit.

**Findings:**

1. That the Interim Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.  
Yes, the Interim Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted nor substantially diminish and impair property values within the immediate vicinity. Since 2007 this property has operated as a large contractor's yard and this use will be similar.
2. That the establishment of the Interim Use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.  
Yes, the County's Zoning Ordinance Section 16.2 (Interim Uses), Subd. 5.16 (Planned Unit Development Highway) allows the establishment of a business on lands that abut a State or US Highway if it is found to be appropriate use that will serve the local marketplace. The development of this property will not impede development on the surrounding properties and this new use should not adversely impact future development.
3. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.  
Yes, when this property was developed, adequate utilities, roads, and drainage were established. The applicant is not requesting to modify these improvements.
4. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.  
Yes, the applicant has sufficient parking space to accommodate the proposed use in accordance with the County per their site plan.
5. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.  
Yes, the Conditions of approval should ensure that the Applicant's proposed plans for development will not constitute a nuisance to neighboring landowners.

7:33pm

5

Interim Use Permit for a 1 MW Solar Farm - DIVOCSG 11.

Planning & Zoning

*Lynn Waytashek, Planning & Zoning Administrator*

Felber/Gray were unanimous to approve an Interim Use Permit for DIVOCSG 11 for a MW Solar

Farm, with the following (19) Conditions and Findings of Fact, as recommended by the Planning Commission, for PID #20-129-4100; Property Address: 9208 River Rd SE, Clear Lake, MN; Legal Desc: That pt of NW 1-4 of SE 1-4 (full legal on file); Sec 29, Twp 34, Rge 29, Clear Lake Township; with 41.63 acres in the Agricultural District.

**Conditions:**

1. Building permit required for on-site supply structure if over 200 sq ft in size.
2. Building permit required for installation of solar panels with engineered plans submitted. Plans must match approved IUP plans.
3. If the required privacy fence around the perimeter of the facility exceeds 7 ft in height it will require a building permit with engineered plans. A 7 ft high non-electric chain link fence will be constructed.
4. A Stormwater Erosion Control permit will be required from the County Zoning Dept prior to any grading on the property and prior to a building permit being issued.
5. Must obtain an NPDES permit from the MPCA and provide a copy to the County Zoning Dept prior to commencing construction.
6. Property owner shall ensure that MPCA day & nighttime noise standards are not exceeded at any time.
7. Operational hours allowed during construction of the facility are Monday through Friday 7AM - 7PM.
8. Decommissioning of solar panels and related facilities must occur in the event the IUP expires or is terminated, and/or the solar panels are not in use for twelve (12) consecutive months. Must follow the Decommissioning plan date stamped May 2, 2023.
9. Prior to issuance of a building permit for the project, the applicant shall provide financial security in the amount of \$100,000 per MW, in favor of Sherburne County, to guarantee compliance with the decommissioning plan, site restoration and other terms of this Permit upon project termination or termination of this Permit. The financial security shall be in a form acceptable to the County and, at a minimum, shall consist of a cash escrow to be deposited with the County in an amount no less than 50% of the total required financial security, with an initial deposit of 25% of the total amount deposited prior to issuance of the building permit and eight and one-third percent (8 1/3%) of the total amount deposited annually for three years on or before the anniversary of the issuance of the building permit. The remaining amount of the total financial security shall be provided by way of an irrevocable letter of credit, which shall be in a form acceptable to the County Attorney's Office and provided prior to the issuance of a building permit, and shall meet the following minimum standards (additional standards may be required): the irrevocable letter of credit shall be issued by a federally chartered or State of Minnesota chartered banking institution with an branch office located within Sherburne County; shall be issued in the name of the County of Sherburne; shall be issued in an initial amount no less than 75% of the total financial security required by this Permit; shall permit the County to draw on the funds upon demand based on the County's determination of non-compliance with the terms of this Permit; shall be for an initial term to be established and shall automatically renew for additional terms unless the bank gives the County at least 60 day written notice of an intent to terminate the credit at the end of a term; shall permit the County to draw upon the letter of credit for the full amount in the event a replacement letter of credit acceptable to the County is not issued at least 30 days prior to the expiration of the existing letter of credit; and shall provide that the letter of credit may not be amended without the written permission of the County.
10. No activities may occur onsite until applicant submits a signed an interconnection agreement as required in Section 17, Subd 17 (1A) of the ordinance and proof that the scope of the project is permitted by the Minnesota Public Utilities Commission.
11. The site will be revegetated within 30 days after construction with a low growth & low maintenance native pollinator friendly seed mix not exceeding 24 inches in height. The property

will be treated & maintained as needed during the spring & summer months to manage vegetation growth. Property owner will be responsible for vegetation control & weed management during the project's operating life.

12. Must install 6 foot tall White Spruce and Norway Pine trees along the north, south and west portions of the solar farm as shown on site plan (Attachment B) date stamped, June 12, 2023.

Trees will not need to be planted on the east side, or the west side of the solar farm if there already exists a solar farm directly adjacent to the east or west. The trees must be planted staggered in two (2) rows, in each row the trees may be planted no more than 16 feet apart. All planted trees on the property must be maintained and watered as necessary for the duration of the permit. Any dead trees must be replaced on a yearly basis.

13. This IUP is to be valid for 35 years until December 31, 2058. This IUP is valid for DIVOCSG 11 LLC and John & Lynette Golly.

14. Public Works will require that the recently constructed access on CSAH # 8 serving the recently developed project to the east will be utilized. Coordinate with Public Works on exact location.

15. Decommissioning of project shall involve removal of all project components, including without limitation, solar panels, panel trackers, anchors, supports, mounts, inverters, underground electrical components including underground conduit housing, all underground footings & posts.

16. Signage and emergency contact numbers must be posted at the access driveway to property.

17. The findings in Section 18, Subd 6, Item 4 of the Zoning Ordinance have been made.

18. The applicant shall allow the County to inspect the property during normal business hours.

19. The applicant shall comply with all federal, state, and local laws and regulations.

#### **Findings:**

1. That the Interim Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

Yes, the proposed location of the solar farm is in an existing agricultural field. The closest adjoining neighboring house is approximately 640 feet to the east. There is an existing solar farm location that has been approved but not yet constructed to the east of the proposed solar farm site. The remaining land adjacent to the solar farm is all agriculturally farmed properties. The perimeter of the solar farm will be planted with trees to reduce visual impacts to adjoining properties.

2. That the establishment of the Interim Use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

Yes, the IUP will be valid for 30 years. If the property owner no longer wants solar panels the infrastructure can be removed, and the site can either go back to farming or be utilized for a new use. The property the solar farm is proposed on is zoned Agricultural District and could not be subdivided to less than 40-acre properties under current zoning regulations.

3. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Yes, the Driveway access to CSAH #8 will be from existing driveway entrance that was approved for the solar farm to the east. Utility lines necessary to transfer the electricity exist adjacent to the property.

4. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Yes, there is plenty of parking available on this property needed for construction and operations.

5. That adequate measures have been or will be taken to prevent or control offensive odor,

fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Yes, construction of the site will cause noise and additional traffic, this will be temporary. Once the solar farm construction is complete traffic will be minimal and consist of company vehicles inspecting the panels on a weekly/monthly basis.

- 7:35pm 6 Host Fee Rates for Elk River Landfill for the years 2024 through 2030. Planning & Zoning  
*Dave Lucas, Solid Waste Administrator*  
Danielowski/Hulse were unanimous to approve Host Fee rates for Elk River Landfill for the remaining term of the Host Fee Agreement from 2024 to 2030. (On file.)
- 7:38pm 7 Auditor-Treasurer's Monthly Report for June 2023. Auditor / Treasurer  
*Diane Arnold, County Auditor/Treasurer*  
Danielowski/Felber were unanimous to accept the June 2023 Financial Report from the Auditor-Treasurer. (On file.)
- 7:44pm 8 American Rescue Plan Act (ARPA) Update and Recommended Administration  
Approvals and Expenditures.  
*Dan Weber, Assistant County Administrator*  
Approved recent ARPA related project expenditures as follows:  
  
Approve expenses less than \$50,000 as follows:  
  
Hulse/Felber \$28,424.06 CJIS Right Fax Security Upgrade (Three Year Software Contract - \$9,475 annually) (Brian Kamman was present to provide background on the item.)  
Felber/Danielowski \$1,600 Property Appraiser Digital Cameras (one-time cost)  
Gray/Felber \$9,304.68 Administrative Pandemic Related Expenses (salary reimbursement)  
~~\$150,000 Big Elk Lake Park Tribal Monitoring (one-time cost)~~ Item was removed from the request.  
  
Approved expenses greater than \$50,000.00 as follows:  
Danielowski/Felber \$50,000 Health Care Assistance Overtime Costs (salary reimbursement)  
Gray/Danielowski \$150,000 Grams Park Restroom (one-time cost) (Gina Hugo was present to provide background and additional information on the item.)  
  
Assistant County Administrator Dan Weber provided the Board with a broadband update.
- 7:55pm 9 New Hire of Senior Network Engineer to Facilitate Sheriff Projects. Information Technology  
*Brian Kamman, IT Director*  
Danielowski/Felber were unanimous to approve the hiring of a new Network Engineer position, to start in 2023. An estimated cost of \$50,000 for 2023.

7. 7:58pm **Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

**Commissioner Danielowski:** Substance Use Prevention (SUP) Coalition, Central Mississippi River Partnership (CMRP) meeting, Big Elk Lake Park BBQ and Clean Up, Options, Pot Luck for Diversity, Mississippi St Cloud 1W1P, Budget Workshops, Met with Big Eagle Lake Association Board members, CMRP Sub-Committee meeting, Sherburne Soil & Water Workshop and A&L Peterson Farm Tour, Constituents meetings

**Commissioner Felber:** NACo meeting, CMRP, NACo Direct Payment Seminar, Big Elk Lake Park BBQ & Clean Up event, Energy Transmission Summit, Executive Steering Committee meeting, Active Shooter

Drill at Government Center, Tour of Nuclear Plant, NACo A.I. for Government webinar, Metro Emergency Services meeting, Violent Offender Task Force, TZD, NACo Public Safety Meeting, Big Lake Eagle Lake Assoc.

**Commissioner Gray:** Joint Powers Ditch 1 meeting, Big Elk Lake Park Clean Up & BBQ, Energy Transmission, NACo Ag meeting, University of Minnesota Extension meeting, Facilities Tour of Maintenance with Steve Becker, Nuclear Plant, Palmer township, Clear Lake Township and Clear Lake City, Sherburne Soil & Water Workshop and A&L Peterson Farm Tour, Budget Workshops

**Commissioner Hulse:** Energy Transition Summit, Budget Workshops, Tour of Monticello Nuclear Plant

**Commissioner Fobbe:** Great River Regional Library (GRRL), GRRL Fund Development, Big Elk Lake Park Land Development Committee, League of MN Cities panel, Association of MN Counties (AMC) Board Meeting, Nuclear Plant Tour, AMC Reception, GRRL Collection Committee, Tri-Cap Finance Committee Meeting, Tri-Cap Executive Director Search, Central Minnesota Jobs & Training (CMJTS), CMJTS Community & Govt. Relations Committee, Budget Workshops

8. 8:16pm **Recess Regular Meeting, Break**
9. 8:25pm **Recess Regular Meeting, Open Workshop**
10. 9:03pm **Close Workshop Meeting, Adjourn Regular Meeting**

Commissioner Warrants

|         |            |                                |
|---------|------------|--------------------------------|
| 6/16/23 | 389,317.84 | General Revenue Fund           |
|         | 69,902.31  | Public Works Fund              |
|         | 52.11      | Human Service Fund             |
|         | 5,547.20   | Law Library Fund               |
|         | 23,894.16  | Solid Waste Fund               |
|         | 23,686.35  | Jail Commissary Fund           |
|         | 349.49     | Sherco Regional Rail Authority |
|         | 132,813.93 | Justice Center Enterprise Fund |
|         | 40,594.58  | Agency Collections             |
|         | 15,239.02  | Taxes & Penalties Fund         |
|         | 25,215.80  | Payroll Fiduciary Fund         |
|         | 726,612.79 | Total                          |

Commissioner Warrants P1 70% Est Towns & Cities PT

|         |              |                            |
|---------|--------------|----------------------------|
| 6/16/23 | 7,937,654.23 | Towns & Cities Collections |
|         | 7,937,654.23 | Total                      |

Manual Warrants

|         |              |                            |
|---------|--------------|----------------------------|
| 6/16/23 | 1.00         | General Revenue Fund       |
|         | 333,963.55   | Agency Collections         |
|         | 8,887,702.42 | Towns & Cities Collections |
|         | 9,221,666.97 | Total                      |

Commissioner Warrants

|         |              |                    |
|---------|--------------|--------------------|
| 6/23/23 | 1,493,553.93 | Human Service Fund |
|         | 3,000.72     | Agency Collections |
|         | 1,496,554.65 | Total              |

Warrants

|         |              |                                    |
|---------|--------------|------------------------------------|
| 6/23/23 | 25,782.51    | Avivo                              |
|         | 398.24       | Boe/Evelyn                         |
|         | 610.00       | Breezy Point Resort                |
|         | 4,475.96     | Hennepin County                    |
|         | 374.01       | LaCount/Carlie                     |
|         | 336.32       | Lira/Kaylie                        |
|         | 5,769.26     | Mn Dept Of Human Services - SWIFT  |
|         | 1,441,709.84 | Mn Dept Of Human Services-SWIFT    |
|         | 725.67       | Real Time Translations, Inc        |
|         | 300.00       | Seven County Process Servers, LLC  |
|         | 4,884.00     | Sherburne Co Sheriff               |
|         | 6,568.25     | Sherburne County Auditor Treasurer |
|         | 1,161.60     | The Bridge World Language Ctr Inc  |
|         | 3,458.99     | 24 Payments less than 300          |
|         | 1,496,554.65 | Total                              |

#### Commissioner Warrants

|         |            |                                |
|---------|------------|--------------------------------|
| 6/23/23 | 290,254.95 | General Revenue Fund           |
|         | 36,900.48  | Public Works Fund              |
|         | 245.00     | Solid Waste Fund               |
|         | 86,704.61  | Jail Commissary Fund           |
|         | 208,061.93 | Justice Center Enterprise Fund |
|         | 20.00      | Agency Collections             |
|         | 73.00      | Taxes & Penalties Fund         |
|         | 622,259.97 | Total                          |

#### Manual Warrants

|         |          |                      |
|---------|----------|----------------------|
| 6/23/23 | 2,099.00 | General Revenue Fund |
|         | 7,278.00 | Agency Collections   |
|         | 9,377.00 | Total                |

#### Commissioner Warrants

|         |              |                                |
|---------|--------------|--------------------------------|
| 6/30/23 | 636,532.92   | General Revenue Fund           |
|         | 185,102.28   | Public Works Fund              |
|         | 2,474.50     | Human Service Fund             |
|         | 4,919.70     | Law Library Fund               |
|         | 14,967.00    | Solid Waste Fund               |
|         | 2,599.98     | Jail Commissary Fund           |
|         | 26,261.39    | Sherco Regional Rail Authority |
|         | 13,188.77    | Justice Center Enterprise Fund |
|         | 155.50       | Agency Collections             |
|         | 12,309.00    | Taxes & Penalties Fund         |
|         | 845,580.34   | Payroll Fiduciary Fund         |
|         | 1,718,091.38 | Total                          |

#### ROW Commissioner Warrants

|         |           |                   |
|---------|-----------|-------------------|
| 6/30/23 | 20,646.83 | Public Works Fund |
|         | 20,646.83 | Total             |

#### Manual Warrants

|         |            |                    |
|---------|------------|--------------------|
| 6/30/23 | 409,950.18 | Agency Collections |
|---------|------------|--------------------|

|           |                                   |
|-----------|-----------------------------------|
| 805.00    | Seven County Process Servers, LLC |
| 695.00    | Sher Co Mental Hlth Adv Council   |
| 6,000.00  | USPS-POC                          |
| 4,145.90  | 39 Payments less than 300         |
| 28,587.52 | Total                             |

Commissioner Warrants

|        |           |                    |
|--------|-----------|--------------------|
| 7/7/23 | 27,883.77 | Human Service Fund |
|        | 703.75    | Agency Collections |
|        | 28,587.52 | Total              |



\_\_\_\_\_  
Lisa A. Fobbe, Board Chairperson

8/1/23

\_\_\_\_\_  
Date



\_\_\_\_\_  
Dan Weber, Assistant Administrator

8/1/23

\_\_\_\_\_  
Date

|                                                  |              |                                  |
|--------------------------------------------------|--------------|----------------------------------|
|                                                  | 409,950.18   | Total                            |
| Warrants                                         |              |                                  |
| 6/30/23                                          | 5,337.48     | OBO 4Imprint                     |
|                                                  | 7,839.13     | 14 Payments less than 3000       |
|                                                  | 13,176.61    | Total                            |
| Commissioner Warrants P1 Final Settlement Payout |              |                                  |
| 7/6/23                                           | 35,144.85    | General Revenue Fund             |
|                                                  | 61,891.34    | Metropolitan Transit Fund        |
|                                                  | 812,414.03   | Hra & Ec Dev Fund                |
|                                                  | 12.95        | Hospital District Collections    |
|                                                  | 1,645.43     | Agency Collections               |
|                                                  | 29,334.19    | School Districts Collections     |
|                                                  | 4,091,608.65 | Towns & Cities Collections       |
|                                                  | 5,032,051.44 | Total                            |
| Commissioner Warrants                            |              |                                  |
| 7/7/23                                           | 612,759.73   | General Revenue Fund             |
|                                                  | 401,400.72   | Public Works Fund                |
|                                                  | 49.00        | Human Service Fund               |
|                                                  | 21,983.09    | Solid Waste Fund                 |
|                                                  | 26,161.39    | Jail Commissary Fund             |
|                                                  | 12,754.58    | Justice Center Enterprise Fund   |
|                                                  | 3,790.75     | Agency Collections               |
|                                                  | 16,405.55    | Taxes & Penalties Fund           |
|                                                  | 1,095,304.81 | Total                            |
| Manual Warrants                                  |              |                                  |
| 7/7/23                                           | 121,695.31   | Hra & Ec Dev Fund                |
|                                                  | 7,569.25     | Agency Collections               |
|                                                  | 15,941.30    | Taxes & Penalties Fund           |
|                                                  | 252,706.70   | School Districts Collections     |
|                                                  | 4,337,730.94 | Towns & Cities Collections       |
|                                                  | 4,735,643.50 | Total                            |
| Warrants                                         |              |                                  |
| 7/7/23                                           | 651.75       | 4Imprint                         |
|                                                  | 600.00       | Assn of Minnesota Counties (AMC) |
|                                                  | 424.44       | Boe/Evelyn                       |
|                                                  | 680.00       | Central MN Mental Health Center  |
|                                                  | 543.00       | DNA Diagnostics Center           |
|                                                  | 1,500.00     | Fraboni, MD/Americo              |
|                                                  | 7,049.53     | Hennepin County                  |
|                                                  | 936.02       | Influencer Hotspot               |
|                                                  | 1,084.03     | Koenig/Jenna                     |
|                                                  | 708.00       | Lexis Nexis                      |
|                                                  | 1,532.96     | Mn Dept Of Human Services-SWIFT  |
|                                                  | 372.04       | Nellis/Michelle                  |
|                                                  | 379.90       | Olds/Brett                       |
|                                                  | 479.95       | Real Time Translations, Inc      |