



Sherburne County Board of Commissioners

September 19, 2023 - County Board Meeting

Agenda

1. 9:00am Call to Order

- Moment of Silence and Pledge of Allegiance
- Approval of Regular Meeting Proposed Agenda

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;
- It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;
- It is requested that speakers refrain from campaign-type presentations;
- The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.
- It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;
- Speaker handouts are public information. The County may make copies of such handouts for the public if needed;
- The County Board Chair will ensure that the Open Forum Policy is followed.

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1 Review and Approve County Board Minutes: September 5, 2023
- 2 Review and Approve County Workshop Minutes: September 5, 2023
- 3 Consider and Approve the Communication & Media Guidelines Policy. Administration
- 4 Consider and Approve the Renewal of the State and Federal Representation Agreements. Administration
- 5 Consider and Approve Revisions to the Use of Small Appliances Policy. Administration
- 6 Consider and Accept the FY 24 Crime Victims Services Grant and Awarded Funding. Attorney
- 7 Consider and Approve Commissioner & Manual Warrants. Auditor / Treasurer
- 8 Consider and Approve the Ongoing Acceptance of Clothing Donations for the Community Corrections Clothing Closet. Community Corrections
- 9 Consider and Approve 08-31-23 HHS OBO Warrants. Health & Human Services
- 10 Consider and Approve Acceptance of the Emergency Services Program (ESP) Grant Award From the Office of Economic Opportunity. Health & Human Services
- 11 Consider and Approve September 8, 2023 HHS IFS Admin Warrants. Health & Human Services
- 12 Consider and Approve a Budget Amendment to Increase Funding of the Low Interest Loan Program for Failing Septic Systems. Planning & Zoning
- 13 Consider and Approve Revocation of Conditional Use Permit at the Request of Property Owner - Judy Abrahamson. Planning & Zoning

- 14 Consider the Approval of Sambatek, LLC for Design and Construction Engineering Phase Services for 2 Roundabouts on CSAH 4 at County Road 46 and at CSAH 11. Public Works

4. 9:18am **Announcements**

5. 9:20am **Regular Agenda**

- 9:20am 1 Consider and Approve a Proclamation Recognizing September 17th, 2023 as "Constitution Day".
Bruce Messelt, County Administrator
- 9:25am 2 Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for August 2023.
Diane Arnold, County Auditor/Treasurer
- 9:35am 3 Consider Approval of the 2024 Budget for the Three Lake Improvement District.
Dan Weber, Assistant County Administrator, Diane Arnold, County Auditor/Treasurer
- 9:40am 4 Consider Participating in the University of Minnesota Libraries' Mapping Prejudice Project and Approving a Resolution Disavowing Past Practice of Discriminatory Covenants as Illegal and Unenforceable.
Michelle Ashe, County Recorder
- 9:45am 5 Consider and Approve Resolution No. 091923-AD-3099 Certifying the Preliminary 2024 General Levy.
Bruce Messelt, County Administrator, Dan Weber, Assistant County Administrator
- 9:55am 6 Consider and Approve Amendments to County Park Regulations Ordinance No. 227 to Prohibit Cannabis Use in County Parks.
Bruce Messelt, County Administrator, Kathleen Heaney, County Attorney
- 10:25am 7 Consider and Approve Ordinance No. 269 to Regulate Adult Cannabis Use in Public Places to Mitigate Threats to Public Health.
Bruce Messelt, County Administrator, Kathleen Heaney, County Attorney

6. 10:55am **Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

(September 6, 2023 - September 18, 2023)

7. 11:05am **Recess Regular Meeting, Open Community Health Board Meeting**

8. 11:25am **Adjourn Community Health Board Meeting, Recess**

9. 11:40am **Reconvene, Open Workshop Meeting**

- 11:40am 1 Review County Investments and Policies with County Board.
Diane Arnold, County Auditor/Treasurer, Loraine Rupp, Finance Officer
- 12:00pm 2 Receive a Central Mississippi River Partnership (CMRP) Update.
Dan Weber, Assistant County Administrator, Raeanne Danielowski, County Commissioner
- 12:15pm 3 Review of the AMC Fall Policy Conference.
Lisa Fobbe, County Commissioner

10. 12:30pm **Close Workshop Meeting, Adjourn Regular Meeting**

Upcoming Meetings

September 21, 2023, Economic Development Authority Meeting, 8:30am, County Board Room

October 3, 2023, County Board Meeting, 7:00pm, County Board Room

October 4, 2023, Sherburne County Association of Townships Meeting, 7:00pm, Sherburne County History Center

October 17, 2023, County Board Meeting, 9:00am, County Board Room

October 19, 2023, Economic Development Authority Meeting, 8:30am, County Board Room

Future Workshops

Tobacco Ordinance

Recycle Education Outreach Grant

