



Sherburne County Board of Commissioners

October 17, 2023 - County Board Meeting

Agenda

1. 9:00am Call to Order

- Moment of Silence and Pledge of Allegiance
- Approval of Regular Meeting Proposed Agenda

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;
- It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;
- It is requested that speakers refrain from campaign-type presentations;
- The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.
- It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;
- Speaker handouts are public information. The County may make copies of such handouts for the public if needed;
- The County Board Chair will ensure that the Open Forum Policy is followed.

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1 Review and Approve County Board Meeting Minutes: October 3, 2023
- 2 Review and Approve County Workshop Meeting Minutes for October 3, 2023. Administration
- 3 Consider and Approve to Amended County Commissioner Wage Adjustment Policy. Administration
- 4 Consider and Approve Proposed Revisions to the County's Policy Governing Use Administration of Volunteers and Unpaid Interns.
- 5 Consider and Approve Updated Formatting and Covered Facilities for the County Emergency Action Plans. Administration
- 6 Review and Approve Commissioner & Manual Warrants Dated September 29th and October 6th, 2023. Auditor / Treasurer
- 7 Consider Approval of HHS IFS Admin Warrants Dated 10-06-23. Health & Human Services
- 8 Consider and Approve September 28, 2023 HHS OBO Warrants. Health & Human Services
- 9 Consider Approval of Reclassification of Two Public Health Division Employees from Public Service Specialists to Case Aides. Health & Human Services
- 10 Consider Approval of a Renewal Agreement Between Sherburne County and UCare Minnesota. Health & Human Services
- 11 Consider Approval and Award to GetRepowered for County IT Electronics Recycling. Information Technology
- 12 Consider Approval of an Easement Across County Land to Access County Road 45 for Parcel 01-033-2206. Public Works

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| 13 | Consider and Approve Final Payment for 2022 CR 81 Reconditioning (CP 71-681-017). | Public Works |
| 14 | Consider and Approve Final Payment for 2023 HSIP Edgeline Striping (SP 71-070-046). | Public Works |
| 15 | Consider Approval of Out of State Travel for County Staff to Attend a GIS Developer Conference. | Public Works |
| 16 | Consider Approval of a Professional Services Agreement with Apex Engineering Group for Design and Construction for the CSAH 2/CSAH 29 Reconstruction Project (CP 71-629-022). | Public Works |
| 17 | Consider Approval of an Agreement Between Sherburne County and Independent School District 728 for Educational Services for Inmates and Detainees at the Sherburne County Jail. | Sheriff |
| 18 | Consider and Approve a Donation to the Sheriff's Office K-9 Unit from Gilleland Chevrolet. | Sheriff |

4. 9:20am Announcements

5. 9:25am Regular Agenda

- 9:25am 1** Consider and Approve by Proclamation the Designation of October as Manufacturing Month.
Jessica Barthel, Economic Development Coordinator
- 9:30am 2** Consider the Approval of a Preliminary Residential Standard Plat of "Meadow Estates North" - Dan Berning, Ziegler Custom Homes.
Lynn Waytashek, Planning & Zoning Administrator
- 9:35am 3** Consider and Approve a Conditional Use Permit for Riding Stable and Boarding Facility - Krista Ponting.
Lynn Waytashek, Planning & Zoning Administrator
- 9:40am 4** Consider Approval of a Source Separated Organics Program Feasibility Study.
Dave Lucas, Solid Waste Administrator
- 9:45am 5** Review and Approve the 2024-2025 Minnesota Family Investment Program (MFIP) Biennial Services Agreement.
Lisa Holker, Income Maintenance Supervisor
- 9:50am 6** Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for September 2023.
Diane Arnold, County Auditor/Treasurer
- 9:55am 7** Consider Approval of a Public Safety Radio Replacement and Encryption Project.
Kyle Breffle, Emergency Services Director
- 10:05am 8** Consider and Approve the American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator

6. 10:10am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(October 4, 2023 - October 16, 2023)

7. 10:20am Recess Regular Meeting, Break for Veteran's Van Driver Meet & Greet

8. 10:40am Reconvene, Open Ditch Authority Meeting

- 10:40am 1** Review and Approve the Ditch Authority Agenda.
Diane Arnold, County Auditor/Treasurer
- 10:41am 2** Receive the Ditch Drainage Technician Report.
Mike Lindenau, County Ditch Inspector

9. 10:50am Recess Regular Meeting, Open Workshop

- 10:50am 1** Consider and Discuss a Possible Charter for a Parks and Trails Advisory Committee.

10. 11:00am Close Workshop, Adjourn Regular Meeting

Upcoming Meetings

October 19, 2023, Economic Development Authority Meeting, 8:30am, County Board Room

November 7, 2023, County Board Meeting, 9:00am, County Board Room

November 21, 2023, County Board Meeting, 9:00am, County Board Room

November 23, 2023, Economic Development Authority Meeting, 8:30am, County Board Room

December 4-6, 2023, AMC Annual Conference, Hyatt Regency, Minneapolis, Mn

Future Workshops

Tobacco Ordinance

Recycle Education Outreach Grant

Planning Advisory Committee and Board of Adjustment Roles

Tri-County/Pope Douglas Update

Planning Commission

County Facility Discussion

Housing and the Unhoused