



Sherburne County Board of Commissioners

November 21, 2023 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:03am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Review and Approve County Board Meeting Minutes: November 7, 2023. | Administration |
| 2 | Review and Approve County Board Workshop Meeting Minutes: November 7, 2023. | Administration |
| 3 | Consider and Approve American Rescue Plan Act (ARPA) Community Resource & Investment Grant Program Extensions. | Administration |
| 4 | Consider and Approve a Three Year Extension of the Countywide Budgeting Software (OpenGov) Agreement. | Administration |
| 5 | Consider and Approve Commissioner & Manual Warrants from October 31, November 3, and November 10, 2023. | Auditor / Treasurer |
| 6 | Consider Authorizing the Auditor-Treasurer to Purchase Letter/Ballot Envelope Opener with a Date Stamp. | Auditor / Treasurer |
| 7 | Consider and Authorize Call for Bids for 2024 Publications. | Auditor / Treasurer |
| 8 | Consider Approval of November 10, 2023, HHS IFS Admin Warrants. | Health & Human Services |
| 9 | Consider and Approve the Second Amendment to the County's Agreement with HEI for Professional and Technical Services. | Planning & Zoning |
| 10 | Consider Approval of an Agreement with Natural Resource Services for the Oak Savanna Restoration Project. | Public Works |
| 11 | Consider and Approve Final Payment for the 2023 County Road 63 Reconstruction Project (CP 71-663-017). | Public Works |
| 12 | Consider and Approve the Lowest Responsive Bidder for the CSAH 4 Bridge Replacement Project (SAP 71-604-036). | Public Works |
| 13 | Consider Approval of Resolution No. 112123-AD-3113 in Support of Clear Lake Township Applying for the Local Road Improvement Program (LRIP) Grant. | Public Works |
| 14 | Consider and Approve the Addition of a Training Deputy Position to the Sheriff's Office Staffing Complement. | Sheriff |
| 15 | Consider and Approve the Addition of Two Jail Corporal Positions to the Sheriff's Office. | Sheriff |
| 16 | Consider Approval of the Addition of Two Patrol Deputy Positions to the Sheriff's Office Staffing Complement. | Sheriff |

3. 9:05am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*

- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

4. 9:20am Announcements

5. 9:25am Regular Agenda

9:25am 1 Receive an Annual Update from Central Minnesota Jobs and Training Services (CMJTS).

Barb Chaffee, CMJTS CEO

10:05am 2 Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for October 2023.

Diane Arnold, County Auditor/Treasurer

10:10am 3 Consider and Approve the American Rescue Plan Act (ARPA) Update and Recommended Approvals and Expenditures.

Dan Weber, Assistant County Administrator

6. 10:15am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(November 8, 2023 - November 20, 2023)

7. 10:25am Recess Regular Meeting, Break

8. 10:40am Reconvene, Open Community Health Board Meeting

9. 10:55am Adjourn Community Health Board Meeting, Reconvene

10. 10:55am Open Workshop

10:55am 1 Consider Implications of Artificial Intelligence / Machine Learning (AI / ML) Trends and Developments on Local Governments and Sherburne County.

Brian Kamman, IT Director

11:15am 2 Review, Discuss, and Consider 2024 State and Federal Legislative Priorities.

Bruce Messelt, County Administrator

11. 11:35am Close Workshop, Adjourn Regular Meeting

Upcoming Meetings

November 30, 2023, Truth & Taxation (TNT), 6:00pm, County Board Room

December 4-6, 2023, AMC Annual Conference, Hyatt Regency, Minneapolis, Mn

December 7, 2023, County Board Meeting, 9:00am, County Board Room

December 19, 2023, County Board Meeting, 9:00am, County Board Room

December 21, 2023, Economic Development Authority Meeting, 8:30am, County Board Room

Future Workshops

Tobacco Ordinance

Recycle Education Outreach Grant

Planning Advisory Committee and Board of Adjustment Roles

Tri-County/Pope Douglas Update

Planning Commission County Facility Discussion

Housing and the Unhoused