



Sherburne County Board of Commissioners

December 7, 2023 - County Board Meeting Minutes

1. 9:00am Call to Order

The Sherburne County Board of Commissioners convened in regular session on December 7, 2023, at the Sherburne County Government Center in the City of Elk River, MN. Call to order by the Chair was at 9:00am.

- 1 Moment of Silence and Pledge of Allegiance
- 2 Approval of Regular Meeting Proposed Agenda
Danielowski/Felber were unanimous to approve the Regular Meeting agenda as presented.

2. 9:03am Consent Agenda

Felber/Danielowski were unanimous to approve the Consent Agenda as amended with the removal of item 2.20 to be voted on separately.

- 1 Approved County Board Meeting Minutes: November 21, 2023. Administration
- 2 Approved County Board Workshop Meeting Minutes: November 21, 2023. Administration
- 3 Appointment of Laura Kangas to the Great River Regional Library Board of Trustees. Administration
Dan Weber, Assistant County Administrator
Approved the appointment of Laura Kangas to the Great River Regional Library Board of Trustees, for a term of three years, beginning January 1, 2024 and running through December 31, 2027.
- 4 Compensation/Per Diem Rate for Volunteer/Citizen Committees for 2024. Administration
Bruce Messelt, County Administrator
Approved the 2024 per diem rate of \$50.00 per meeting, plus mileage, for members of voluntary/citizen committees appointed by the County Board, or for other volunteers who serve in an official capacity under the Board's jurisdiction and for whom per diem is declared appropriate.
- 5 County Safety Footwear Program. Administration
Staci Hecht, Risk Management Specialist
Approved the County Safety Footwear Program as presented. Non-union and non-association employees listed below who are required to wear protective footwear will be reimbursed up to \$150.00 either per calendar year/or every other year based on use and corresponding typical life expectancy. Temporary employees shall be reimbursed up to \$75.00. (On file.)
- 6 Rescinding the 2006 Land Transaction Policy and Procedures. Administration
Dan Weber, Assistant County Administrator, Kathleen Heaney, County Attorney
Approved to rescind the County's 2006 Land Transaction Policy and Procedures. (On file.)
- 7 Three Lake Improvement District 2023 Annual Report. Administration
Dan Weber, Assistant County Administrator
Approved and accepted the 2023 Annual Report from the Three Lake Improvement District. (On file.)
- 8 2023-2024 New Tobacco License for Uptown off Sale (Zimmerman). Auditor / Treasurer

- Diane Arnold, County Auditor/Treasurer*
Approved a 2023-2024 tobacco license application for Uptown off Sale (new owners/ same name) with completed application, and authorized the Auditor/Treasurer to sign said license.
- 9 2024 Renewal of a 3.2% License for Del-Tone Gun Club. Auditor / Treasurer
Diane Arnold, County Auditor/Treasurer
Approved a 2024 renewal of a 3.2% Liquor License for Del-Tone Gun Club and authorized the Auditor/Treasurer to sign said license.
- 10 Auditor-Treasurer to Purchase a Letter/Ballot Envelope Opener with a Auditor / Treasurer
Date Stamp.
Diane Arnold, County Auditor/Treasurer
Approved the purchase of an envelope/letter/date stamping opener by the Auditor-Treasurer from Quadient at a cost of \$8,649.36.
- 11 Issue Checks to Eligible Parties for Tax Rebate Financing, in Accordance Auditor / Treasurer
with Agreements on File.
Diane Arnold, County Auditor/Treasurer
Approved payment of the 2023 Tax Rebate Financing and authorized the issuance of checks for the same, for the parties identified herein, and in accordance with the agreements on file.
- Sandhills Holding LLC
- S & B LLC
- GATR of Sauk Rapids, Inc./RAN Properties LLC
- Morrell Oversize, Inc. - Scott Morrell LLC
- Sportech Inc. & Envision Company LLC
- Apex Embroidery Design, Inc. & SBH Properties, LLC
- Garage Guys LLC
- Ice Man Properties LLC
- 12 Commissioner & Manual Warrants dated November 15th, 17th, and Auditor / Treasurer
24th, 2023.
Diane Arnold, County Auditor/Treasurer
Approved the payment of Commissioner & Manual Warrants dated November 15th, 17th, and 24th, 2023, as follows:

November 15 2023, Manual Warrants BMO Harris Pcard \$56,306.62
November 17 2023, Commissioner Warrants \$336,714.41
November 17 2023, Manual Warrants \$350,644.25
November 24 2023, Commissioner Warrants \$1,221,234.73
November 24 2023, Manual Warrants \$11,544.10
- 13 HHS IFS Admin Warrants dated November 24, 2023. Health & Human Services
Amanda Larson, HHS Director
Approved the payment of HHS IFS Admin Warrants dated November 24, 2023, as follows:

November 24, 2023 HHS IFS Admin Warrants \$128,374.98
- 14 Memorandum of Understanding with MNPEA Corrections Human Resources
Officer/Master Control Operator Unit Regarding Field Training Officer Pay.
Tammy Bigelow
Approved a Memorandum of Understanding (MOU) with MNPEA Corrections Officer/Master Control Operator Unit Regarding Field Training Officer Pay. (On file.)

- 15 Memorandum of Understanding with MNPEA Corrections Human Resources
Officer/Master Control Operator Unit Regarding Jail Corporal Position.
Tammy Bigelow
Approved a Memorandum of Understanding (MOU) with MNPEA Corrections Officer/Master Control Operator Unit regarding Jail Corporal Position. (On file.)
- 16 Recommended 2024 Appointments to the Sherburne County Planning Planning & Zoning
Advisory Commission.
Lynn Waytashek, Planning & Zoning Administrator
Approved the appointment of the following Township Representatives and Alternates to the Planning Advisory Commission, for the term of January 1, 2024, through December 31, 2024:
- Palmer Township:
Representative: Stephen Demeules
Alternate: Mitch Wipper
- Santiago Township:
Representative: David Jehoich
Alternate: Jeffrey Pappenfus
- 17 Appointment to the Sherburne County Board of Adjustment. Planning & Zoning
Lynn Waytashek, Planning & Zoning Administrator
Approved the appointment of Jeff Jones to the Sherburne County Board of Adjustment for a three-year term, from January 1, 2024, through December 31, 2026.
- 18 Host Fee Agreement with Vonco II Landfill. Planning & Zoning
Dave Lucas, Solid Waste Administrator
Approved a 2024-2030 Host Fee Agreement between Sherburne County and Vonco II, LLC. (On file.) This agreement shall commence on January 1, 2023 and will continue through December 31, 2030. (On file.)
Annual rate per ton goes as follows:
2024 \$2.25
2025 \$2.50
2026 \$2.50
2027 \$2.75
2028 \$3.00
2029 \$3.00
2030 \$3.25
- 19 Lowest Responsive Bidder for County Road 73 Reconstruction, CP 71- Public Works
673-019.
Andrew Witter, Public Works Department Head
Approved the lowest responsive bidder, Knife River Corporation-North Central, with a bid of \$2,490,292.98, for the reconstruction of CR 73 from CSAH 11 to the Elk River Bridge in 2024, for Project No. CP 71-673-019.
- 21 Resolution No. 120723-AD-3116 in Support of Sponsoring the Local Road Public Works
Improvement Program (LRIP) for CR 44 Road Improvements in the City of
Elk River.
David Roedel, Assistant Public Works Director
Approved Resolution No.120723-AD-3116 in support of sponsoring the Local Road Improvement Program (LRIP), for CR 44 Road Improvements in the City of Elk River. (On file.)
- 22 Resolution No. 120723-AD-3117 in Support of Sponsoring the Local Road Public Works

Improvement Program (LRIP) for County State Aid Highway 30
Improvements in Big Lake Township.

David Roedel, Assistant Public Works Director

Approved Resolution No.120723-AD-3117 in support of sponsoring the Local Road Improvement Program (LRIP), for County State Aid Highway (CSAH) 30 Improvements in Big Lake Township. (On file.)

- 23** Resolution No. 120723-AD-3118 in Support of Haven Township Applying Public Works
for the Local Road Improvement Program (LRIP) Grant.

David Roedel, Assistant Public Works Director

Approved Resolution No. 120723-AD-3118 in support of Haven Township applying for the Local Road Improvement Program (LRIP) Grant, with Sherburne County serving as sponsor for the Township, for the 2024 improvement project on the following roads: (On file.)

- 60th Ave SE- the stretch between County Road 3 and County Road 61
- 40th St. SE-from County Road 20 to 65th Ave
- 65th St SE - from 65th to County Road 3
- 45th Ave SE-from County Road 16 to Highway 10
- 35th Ave SE-from County Road 16 to County Road 65

- 24** State of Minnesota Grant Agreement and Resolution No. 120723-AD- Public Works
3115 for CSAH 4 Bridge (#71505) Replacement, Project # SAP 71-604-036

Andrew Witter, Public Works Department Head

Approved Resolution No. 120723-AD-3115 and MnDOT Local Bridge Replacement Program (LBRP) Grant Agreement No. 1054498, between the Minnesota Department of Transportation and Sherburne County, to facilitate receipt of Federal funds for the replacement of the CSAH 4 bridge (#71505) over the St. Francis River. (On file.)

- 25** Out-of-State Travel for the County Engineer to Attend the National Public Works
Association of County Engineers Conference.

Andrew Witter, Public Works Department Head

Approved and authorized County Engineer Andrew Witter to travel out-of-state to attend the National Association of County Engineers Conference, to be held in April 2024 in Riverside County, CA at a cost of \$3,245.00.

- 26** 2024-25 State of Minnesota Off Highway Vehicle (OHV) Grant. Sheriff

Joel Brott, County Sheriff

Approved and accepted the 2024-2025 State of Minnesota Off Highway Vehicle (OHV) Grant, in the annual amount of \$8,337, with the effective grant dates of July 1, 2023, through June 30, 2025.

- 27** 2024 Snowmobile Safety Enforcement (SSE) Safety Grant. Sheriff

Joel Brott, County Sheriff

Approved and accepted the 2024 State of Minnesota Annual Snowmobile Safety Enforcement (SSE) Safety Grant, in the amount of \$16,188, to purchase equipment and supplies for snowmobile enforcement and to fund overtime shifts for enforcement on various trails within Sherburne County.

- 28** Out-of-State Travel for a Sheriff's Office Employee. Sheriff

Approved out-of-state travel for a Sheriff's Office employee to participate as an instructor for a Foundations of Intelligence Analysis Training (FIAT) class being held February 4-9, 2024, in Miami, Florida. All travel, housing, and meal expenses are paid for by the International Association of Law

Enforcement Intelligence Analysts.

- 29 Purchase of a 2.H-GAC - Ambulance, EMS, and Special Services Vehicle Sheriff
for Use by the Sheriff's Office.

Joel Brott, County Sheriff

Approved the purchase of a 2.H-GAC - Ambulance, EMS, and Special Service's vehicle for use by the Sheriff's Office at a not-to-exceed amount of \$350,000.

20. 9:03am Professional Service Agreement with Foster Appraisal, Inc. for ROW appraisals for Public Works
Project CP 71-683-019.

Andrew Witter, Public Works Department Head

Danielowski/Gray to approve and authorize with a 4-1 vote the execution of a Professional Service Agreement with Foster Appraisals (John Foster) to appraise 44 parcels for the CR 83 project from CR 43 to CSAH 15. This agreement shall commence on December 7, 2023, and shall terminate on the date that all obligations have been fulfilled, and all deliverables have been approved by the county. (On file.)

3. 9:09am **Public Hearing**

- 9:09am 1 Public Hearing - Consider Creation of the Big Eagle Lake Improvement Administration
District.

Bruce Messelt, County Administrator, Dan Weber, Assistant County Administrator

Pursuant to Minnesota Statutes, after receipt and verification of a valid Petition, the County Board is to conduct a Public Hearing on the requested formation of a Lake Improvement District encircling Big Elk Lake. Recommended Board action this morning includes the following:

Mike Donnelly, representing Big Eagle Lake Association, provided background to the Board on why they are asking for a Lake Improvement District.

Staff Presentation of DNR Technical Report (by County and Soil & Water Conservation District Staff) Assistant County Administrator Dan Weber provided a summary report from the Department of Natural Resources.

Open Public Hearing (Board Chair) at 9:19am

Public Comment

- Sheldon Christopherson, Thomas Weis, and Gordy Westerland spoke to the item.

Close Public Hearing (Board Chair) at 9:26am

Conducted a County Board Discussion and agreed that Action on Petition will take place on January 2, 2024 as recommended.

4. 9:35am **Regular Agenda**

- 9:35am 1 2023 Farm Family of the Year and Receive a University of MN Extension Administration
Update.

Lori Vicich, Regional Director

University of Minnesota Regional Director Lori Vicich recognized the 2023 Farm Family of the Year to the Imholte Family of Clear Lake. The Board also received a University of MN Extension update from the four Quad-County Extension Educators.

4. 10:02am **Open Forum**

No one was present.

5. 10:03am **Announcements**

County Administrator acknowledged why the flags are at half-staff for Pearl Harbor Recognition, reminded the Board of the County Holiday lunch on Friday, December 8 and announced and extended

congratulations to Chair Fobbe on her recent appointment as the Association of Minnesota Counties Secretary and Treasurer.

6. 9:45am Regular Agenda

10:05am 2 Preliminary and Final Simple Plat of Maciej Acres - Carol Maciej. Planning & Zoning

Lynn Waytashek, Planning & Zoning Administrator

Felber/Gray were unanimous to approve the requested Residential Preliminary and Final Simple Plat for "Maciej Acres" consisting of (1) lot, with the following (4) Conditions as recommended by the Planning Commission, for PID #15-012-2100; Legal Desc: E ½ of NW ¼ (full legal on file); Sec 12, Twp 35, Rge 27, Blue Hill Township; with 148.82 acres in the General Rural District and within the General Watercourse District of Battle Brook.

Conditions:

1. Park dedication fees for one (1) lot is \$1,200. Park fees must be paid prior to the Public Works Dept signing the plat mylars.
2. A new legal description will need to be prepared, approved, and recorded at the same time as the plat for the remnant piece (143.27 +/- acres).
3. An Access Permit is required to be taken out from the Public Works Department to ensure construction according to the County Standards.
4. The plat shall be recorded in the Office of the County Recorder/Register of Titles, subject to recording fees, within one year of County Board approval of Final Plat.

10:07am 3 Rezoning Request from General Rural to Industrial - Capital Land Group. Planning & Zoning

Lynn Waytashek, Planning & Zoning Administrator

Hulse/Danielowski were unanimous to approve the rezoning of 48.95 acres from General Rural to Industrial, as recommended by the Planning Advisory Commission and with the recommended Findings, for PID # 30-027-3300, # 30-027-3301, # 30-027-3302, # 30-027-3300, and # 30-028-4410; Legal Desc: All That Part of the SW 1-4 (full legal on file); Sec 27 and 28, Twp 34, Rge 26, Livonia Township; with 48.95 acres in the General Rural District.

Findings:

1. Is the proposed rezoning consistent with the Comprehensive Plan?
The 2040 Comprehensive Plan has this property identified for Business and Industry, yes the proposed rezoning is consistent with the new Comprehensive Plan.
2. Is the current use of the property a permitted use within the proposed zoning district, or will the rezoning create a non-conforming use?
The property currently has an interim use permit for mining. Mining is not allowed as a permitted use in the requested zoning district, but is allowed with the issuance of an interim use permit. A non-conforming use will not be created.
3. Will permitted uses within the proposed zoning district be injurious to health or interfere with the comfortable enjoyment of life or property within the vicinity?
The current land use permit for the parcels requires that they be restored to open space for woodlands and waterbodies following the completion of gravel mining. After successful restoration of the land, the permitted uses in the proposed zoning district such as mini storage, manufacturing, small and medium contractor's yards and warehousing may not be injurious to neighboring properties given the high walls that will surround the property once it is restored. Applicant's rezoning request is not made specifically for a use that requires environmental review before the use may be permitted.
4. How will public services (e.g. transportation, schools, parks, and police/fire) be impacted by

the proposed rezoning? Will permitted uses within the proposed zoning district adversely impact or overburden existing public service capacity?

It is not anticipated that the permitted uses within the proposed rezone will adversely impact public services. The Zoning Ordinance generally provides necessary performance standards for the permitted uses listed in the Zoning District to ensure that public road is approved by the local road authority to address potential transportation issues.

5. Is the proposed rezoning located in an area that has the potential to adversely impact natural resources such as surface water, groundwater, or wetlands, or sites identified for rare biological species habitat?

Yes, there is a Natural Environment Lake (Rice Lake) with a known contamination plume originating from the existing landfill. The permitted uses and uses allowed through Interim and Conditional Use permits in the Industrial district have the potential to adversely impact natural resources in the area.

6. Does the proposed rezoning have the potential to impact ecologically sensitive or historically significant areas?

Yes, there is a natural environment lake located adjacent to the property, wetlands located on the property, and the subject property is located within the Anoka Sand Plains. The permitted uses and uses allowed through Interim and Conditional Use permits have the potential to adversely impact ecologically sensitive resources in the area. There are no known historically significant areas.

7. Does the property have sufficient size and physical characteristics to permit a reasonable use under the current zoning district?

Yes, the parcels have sufficient size and characteristics to allow for reasonable uses, and are currently permitted for gravel mining.

8. Any other factors that may be relevant to determining whether the proposed rezoning is appropriate?

The Sherburne County 2040 Comprehensive Plan identified the need for additional lands along US Hwy 169 for Business and Industry the Applicant's Rezone aligns the adopted Future Land Use Map.

10:08am 4

Interim Use Permit for Mining (Peat) - Merlin Valerius.

Planning & Zoning

Lynn Waytashek, Planning & Zoning Administrator

Felber/Gray were unanimous to approve an Interim Use Permit for Merlin Valerius for Mining (Peat), and the Revocation of the existing IUP (#66282, Doc # 919310) with the following (8) Conditions and Findings of Fact, as recommended by the Planning Commission, for PID #30-028-1400; Legal Desc: SE ¼ of NE ¼ subject to Easement Desc as (full legal on file); Sec 28, Twp 34, Rge 26. Livonia Township; with 41.4 acres in the General Rural District and within the Tributary Stream District of Tibbits Brook.

CONDITIONS:

1. The applicant agrees to revoke Interim Use Permit Number 66282, Recorded Document Number 919310 for Mining upon recording the current Interim Use Permit for Mining and pay the separate recording fee of \$46.00.
2. This Interim Use Permit shall expire on October 10, 2027.
3. All erosion control measures outlined in the applicants SWPPP must be established and maintained.
4. The days and hours of operation will be Monday – Friday 7:00 AM to 6:00 PM, Saturdays 7:00 AM – 2:00 PM.
5. No excavation allowed outside the designated mining areas identified on Proposed

Mining Site Plan, Packet Attachment D.

6. The property owner shall permit the county to inspect the property.
7. The applicant shall comply with all local, state and federal laws.
8. The applicant must maintain a valid Wetland Conservation Act Certificate of Exemption for this project and comply with 9 conditions of the no loss permit. Failure to maintain this exemption or comply with the conditions of this permit will invalidate the Interim Use Permit.

Findings:

1. That the Interim Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.
Yes, the applicant has been mining peat from this property since 2013 and the proposed mining activity will be consistent with past operations which have not generated any complaints or violations of the permit.
2. That the establishment of the Interim Use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.
Yes, the establishment of this permit will not impact development of surrounding vacant properties. The work is temporary and only involves excavating and removing materials from this parcel. This IUP should have no impact on the development of neighboring land.
3. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.
Yes, the site has been mined for peat since 2014 and has demonstrated the property has adequate utilities, access to road, and proper drainage.
4. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.
Yes, the low volume of truck traffic during the winter months and the adequate space on site for loading and parking.
5. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and other lights in such a manner that no disturbance to neighboring properties will result.
Yes, the applicant's past practice and proposal to keep things the same has established that this interim use will not create a nuisance to neighboring properties.

10:08am 5

Final Standard Plat for Meadow Estates North - Dan Berning, Ziegler Planning & Zoning Custom Homes.

Lynn Waytashek, Planning & Zoning Administrator

Danielowski/Felber were unanimous to approve a Residential Final Standard Plat of "Meadow Estates North" consisting of (6) lots, with the (4) recommended Conditions as recommended by the Planning Advisory Commission, for PID #10-104-3400; Legal Desc: SE 1-4 of SW 1-4 (full legal on file); Sec 4, Twp 33, Rge 27, Big Lake Township; with 18.15 acres in the General Rural District.

Conditions:

1. The Sherburne County Public Works Department will require park dedication fees for the six (6) new lots at \$1,200 per lot, totaling \$7,200. Park fees must be paid prior to the Public Works Department signing the plat mylars.
2. A copy of the NPDES permit for this project must be submitted to the Zoning Department prior

to being placed on the agenda for final plat approval. **(Completed)**

3. A Stormwater and Erosion Control Permit application is required to be submitted to the Zoning Department prior to recording of the plat. **(Completed)**
4. The plat shall be recorded in the Office of the County Recorder/Register of Titles, subject to recording fees, within one year of County Board approval of Final Plat.

10:09am 6 Resolution No. 120723-AD-3114 to Acquire Property for the County Public Works
State Aid Highway 4 Reconstruction Project.
David Roedel, Assistant Public Works Director
Danielowski/Felber were unanimous to approve Resolution No.120723-AD-3114 to Acquire Property for the County State Aid Highway 4 Reconstruction Project as amended. (On file.)
Amendment to resolution to only include 2 properties
- Ashton Villa
- Rustic Rooster

10:15am 1 Consider and Approve Proposed Revisions to the Sherburne County Human Resources
Rules and Personnel Policies.
Tammy Bigelow
Danielowski/Felber were unanimous to approve revisions to the Sherburne County Rules and Personnel Policies, as recommended, for the following:

- Chapter 1 (Purpose, Adoption and Administration)
- Chapter 5 (Appointments)
- Chapter 6 (Work Schedules and Hours of Work)
- Chapter 7 (Employee Benefits)
- Chapter 9 (Severance/Termination Pay)
- Chapter 20 (Alcohol and Drug Use Policy)
- Chapter 21 (New Chapter: DOT Drug and Alcohol Testing Policy)
- Miscellaneous clean-up throughout the policies
(On file.)

7. 10:25am Employee Anniversary Recognition

10:25am 1 Recognize July - December 2023 Employee Anniversaries. Administration
Department Heads
Recognized and presented longevity awards to County employees for their dedication and hard work to Sherburne County.

8. 10:58am Reconvene Regular Meeting

10:58am 2 American Rescue Plan Act (ARPA) Update and Recommended Approvals Administration
and Expenditures.
Dan Weber, Assistant County Administrator
Broadband Commitment Letter
Discuss submitting DEED Border to Border Commitment Letter (Spectrum/Charter Communications). Gray/Danielowski were unanimous to approve submitting DEED Border to Border Commitment Letter (Spectrum/Charter Communications). (On file.)

10:59am 3 2024 State and Federal Legislative Priorities. Administration
Bruce Messelt, County Administrator
Hulse/Danielowski were unanimous to approve the 2024 State and Federal Legislative Priorities, as amended with the addition of Property Tax Reform to be added as item number 7 on the priorities list. (On file.)

- 11:08am 4** Set the January 2024 County Board Meeting Dates and Times and Begin Administration Review and Consideration of the Proposed 2024 Board Meeting Schedule.
Bruce Messelt, County Administrator
Hulse/Felber were unanimous to approve setting the date and time for the first 2024 Meeting of the Sherburne County Board of Commissioners as Tuesday, January 2nd, 2024 at 9:00 am, in accordance with Minn. Stat. § 375.07, and, for notification/publication purposes, the second 2024 Meeting of the County Board as Tuesday, January 16th, 2024 at 9:00 am.
- 9. 11:26am Closed Session**
- 11:26am 1** Sherburne County Jail - Security Discussion Sheriff
Joel Brott, County Sheriff
The Board entered into closed session pursuant to Minnesota statute 13D.05, subd. 3(d) to discuss Sherburne County Jail security issues and considerations relating to systems and staffing.
- 10. 11:54am Close Closed Session, Reconvene Regular Meeting**
- 11:54am 1** Consider and Approve Increasing the Starting Wage for Correctional Officers and Approve Additional Over-Strength of Correctional Officers. Sheriff
Joel Brott, County Sheriff
Hulse/Felber were unanimous to approve an increase in the starting wage for Correctional Officer II to \$33.56/hr and Correctional Officer I to \$31.36/hr, effective December 8, 2023; as well as authorizing an over-strength of up to 10 FTE Correctional Officers.
- 11. 11:56am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
- Commissioner Danielowski** - Options, Truth in Taxation (TNT), Association of Minnesota Counties (AMC) Conference, Pre-Conference AMC meeting
- Commissioner Hulse** - Recognized Pearl Harbor Remembrance, Government Policy Meeting prior to AMC, TNT, Representative Novotny Meeting
- Commissioner Gray** - National Association of Counties (NACo) Rural Affairs, TNT, Diversity Equity Inclusion & Belonging (DEIB), Blue Hill and I.T. meeting regarding technology, AMC Annual Conference, State Community Health Services State Advisory Committee (SCSHAC)
- Commissioner Felber** - Local Water Advisory meeting, Forensic Lab Meeting, Safe Roads Coalition, Announced the Annual Video Contest is coming up announced sign up and registration, TNT, NACo Board Meeting, AMC Annual Conference, NACo Public Safety
- Commissioner Fobbe** - Great River Regional Library (GRRL) meeting, NACo Board Meeting, TNT, AMC Conference, AMC Board Meeting, Central Minnesota Jobs & Training Services (CMJTS) meetings, SCSHAC, Extended thanks to Gina Hugo for presentation at AMC Conference and Workshop along with Tribal Partners
- 12. 12:01pm Recess Regular Meeting, Open Workshop**
- 13. 12:50pm Close Workshop Meeting, Adjourn Regular Meeting**
Manual Warrants – BMO Harris Pcard
- | | | |
|----------|-----------|----------------------|
| 11/15/23 | 48,570.41 | General Revenue Fund |
| | 3,615.78 | Public Works Fund |
| | 775.87 | Human Service Fund |
| | 386.66 | Solid Waste Fund |

	1,751.24	Jail Commissary Fund
	1,206.66	Justice Center Enterprise Fund
	56,306.62	Total
Commissioner Warrants		
11/17/23	113,924.96	General Revenue Fund
	94,278.53	Public Works Fund
	125.00	Human Service Fund
	768.00	Law Library Fund
	63,531.68	Solid Waste Fund
	23,834.83	Jail Commissary Fund
	413.54	Sherco Regional Rail Authority
	2,764.73	Justice Center Enterprise Fund
	35.00	Agency Collections
	19,633.58	Taxes & Penalties Fund
	17,404.56	Payroll Fiduciary Fun
	336,714.41	Total
Manual Warrants		
11/17/23	350,470.15	Agency Collections
	174.10	Payroll Fiduciary Fund
	350,644.25	Total
Commissioner Warrants		
11/24/23	164,934.93	General Revenue Fund
	827,854.66	Public Works Fund
	23,987.00	Solid Waste Fund
	15,756.73	Jail Commissary Fund
	188,131.41	Justice Center Enterprise Fund
	40.00	Agency Collections
	530.00	Taxes & Penalties Fund
	1,221,234.73	Total
Manual Warrants		
11/24/23	2,282.10	General Revenue Fund
	9,262.00	Agency Collections
	11,544.10	Total
Commissioner Warrants		
11/24/23	122,377.98	Human Service Fund
	5,997.00	Agency Collections
	128,374.98	Total
Warrants		
11/24/23	96,639.96	Avivo
	305.23	Beamish/Erika
	637.50	Central MN Mental Health Center
	327.00	DNA Diagnostics Center
	930.00	Gillette Signworks LLC
	764.49	Grater/Justin

3,194.00	Great River Printing Services Inc
663.06	Huber/Tonya
392.86	Marco Technologies, LLC
5,935.17	Mn Dept Of Human Services - SWIFT
306.00	Monticello Community Center
428.37	Pearson/Jacob
750.00	Seven County Process Servers, LLC
350.00	Sherburne Co Attorney
4,947.00	Sherburne County Auditor Treasurer
320.86	Slimmer/Candice
339.29	Stock/Benjamin
578.10	The Bridge World Language Ctr Inc
508.22	Todd/Windsong
6,000.00	USPS-POC
4,057.87	34 Payments less than 300
128,374.98	Total

Lisa A Fobbe

[Lisa A Fobbe \(Dec 19, 2023 11:21 CST\)](#)

Lisa A. Fobbe, Board Chairperson

12/19/2023

Date

Bruce Messelt

Bruce Messelt, County Administrator

12/19/2023

Date