



Sherburne County Board of Commissioners

February 6, 2024 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:03am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:18am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| CA | 1 | Consider Approval of the County Board Meeting Minutes from January 16, 2024. | |
| | 2 | Approve the Minutes from the January 16th, 2024, County Workshop. | Administration |
| | 3 | Consider Approval of Court Appointed Attorney Service Agreement. | Administration |
| | 4 | Consider Approval of a MN Lawful Gambling Application (Premises Permit) to Becker Big Lake Ice Association. | Administration |
| | 5 | Consider Approval of a MN Lawful Gambling Application (Premises Permit) to Conduct Excluded Bingo for Travelers Country Club on the Mississippi - Renewal. | Administration |
| | 6 | Consider and Approve Commissioner & Manual Warrants from January 10th - 26th, 2024. | Auditor / Treasurer |
| | 7 | Consider and Approve 4th Quarter 2023 Donations Received by the Health & Human Services Department. | Health & Human Services |
| | 8 | Consider the Approval of Economic Supports Division Staffing Realignment Request. | Health & Human Services |
| | 9 | Consider and Approve HHS IFS Admin Warrants from January 10, 2024. | Health & Human Services |
| | 10 | Consider and Approve Final Payment for 2023 Grams Park Improvements Phases A & B of the CP Grams2 Project. | Public Works |
| | 11 | Consider Approval of Lowest Responsive Bidder for CSAH 28 Reconstruction, CP Public Works | |

71-628-020.

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| 12 | Consider and Approve a Professional Services Agreement with the Sherburne Soil & Water Conservation District for Annual Natural Resource Services. | Public Works |
| 13 | Consider Acceptance of Donations from The Eddy Family Foundation to the Sherburne County Sheriff's Office. | Sheriff |
| 14 | Consider Acceptance of a Donation of Fire Suppression Tools from the MN Masons in Princeton. | Sheriff |
| 15 | Consider the Addition of One Patrol Deputy Position to the Sheriff's Office Staffing Complement (City of Zimmerman Contracted Law Enforcement). | Sheriff |
| 16 | Consider the Approval of Out-of-State Travel for Two Sheriffs' Office Employees to Attend the National REP Conference. | Sheriff |

4. 9:20am Announcements

- 9:20am 1** Receive Updates and Announcements from the County Administrator.
Bruce Messelt, County Administrator

5. 9:25am Regular Agenda

- 9:25am 1** Consider Approval of a Preliminary and Final Standard Plat for Meadow Estates South-Dan Berning-Ziegler Custom Homes.
Lynn Waytashek, Planning & Zoning Administrator
- 9:30am 2** Consider Approval of a Preliminary and Final Simple Plat for White Tail Run Second Addition- Timothy Schultz.
Lynn Waytashek, Planning & Zoning Administrator
- 9:35am 3** Consider Approval of Resolution No.020624-AD-3128 to Establish the Absentee Ballot Board and UOCAVA Ballot Board for the 2024 Election Year.
Diane Arnold, County Auditor/Treasurer

6. 9:40am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items
(January 16, 2024 – February 5, 2024))

7. 9:50am Recess Regular Meeting, Break

8. 10:00am Open Closed Session

- 10:00am 1** Closed Session Pursuant to Minn. Stat. § 13D.05 Subd. 3(b) Regarding Pending Litigation.
Bruce Messelt, County Administrator

9. 10:30am Close Closed Session, Recess

10. 10:45am Reconvene, Open Workshop

- 10:45am 1** Receive a Demonstration of the County Website Refresh.
Dan Weber, Assistant County Administrator, Brian Kamman, IT Director, Naomie Rondo, David Unze
- 10:55am 2** Review and Discuss Public Health Division Organizational and Personnel Assignments Related to New Funding Sources.
Nicole Ruhoff, CHS Administrator
- 11:25am 3** Follow-Up Discussion Regarding Potential Locations to House Household and Hazardous Waste and Other County Facility Needs.
Dave Lucas, Solid Waste Administrator

11. 11:55am Close Workshop, Adjourn Regular Meeting

Upcoming Meetings

February 10-13, 2024, NACo Legislative Conference, Washington Hilton, Washington, D.C.
February 15, 2024 Economic Development Meeting, 8:00am, County Board Room

February 20, 2024, County Board Meeting, 9:00am, County Board Room

February 21 - 22, 2024, AMC Legislative Conference, InterContinental Hotel, St. Paul, Mn

March 5, 2024, County Board Meeting, 9:00am, County Board Room

Future Workshops

Tobacco Ordinance

Recycle Education Outreach Grant

Planning Advisory Committee and Board of Adjustment Roles

Tri-County/Pope Douglas Update

Housing and the Unhoused