



Sherburne County Board of Commissioners

March 5, 2024 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1 Consider Approval of the County Board Meeting Minutes from February 20, 2024. Administration
- 2 Consider Approval of the County Meeting Minutes from the February 20, 2024, Administration Workshop.
- 3 Consider Approval of an Exempt Permit for Lawful Gambling for the Big Lake High School Trap Team Boosters. Administration
- 4 Consider and Approve the MN Lawful Gambling Application - Dylan Witschen Foundation. Administration
- 5 Consider and Approve Reimbursement for Commissioner Conference Expenses. Administration
- 6 Consider an Update to the County's "Gifts to Individuals" Policy. Administration
- 7 Consider an Update to the "Work Related Subpoena" Policy. Administration
- 8 Consider Approval of Commissioner & Manual Warrants from February 12th, 16th, and 23rd, 2024. Auditor / Treasurer
- 9 Consider Approval of a Cost Share Agreement with the City of Big Lake for an Additional Ballot Counter. Auditor / Treasurer
- 10 Consider Approval of the February 23, 2024, HHS IFS Admin Warrants. Health & Human Services
- 11 Consider Approval of a Contract with Call Tower for Replacement of the County Information Technology Telephone Phone System.

- 12 Consider Approval of Final Payment for 2021 CSAH 13 Reconstruction (SP 071- Public Works 613-012).
- 13 Consider Approval of a Donation to the Sheriff's Office K-9 Unit from Gilleland Sheriff Chevrolet.
- 14 Consider Approval of Donations to the Toward Zero Death Safe Roads Coalition. Sheriff

4. **9:18am Announcements**

- 1 Receive General and Legislative Updates and Announcements from the County Administrator.
Bruce Messelt, County Administrator

5. **9:20am Regular Agenda**

- 9:20am 1 Consider Proclaiming March as Social Work Month.
Amanda Larson, HHS Director
- 9:25am 2 Consider Approval of an Interim Use Permit for a Home Business in Accessory Structure - Machine Shop- Bryan Hedtke.
Lynn Waytashek, Planning & Zoning Administrator
- 9:30am 3 Consider Approval of an Interim Use Permit for a Business Selling Vehicles, Boats and Farm Equipment - Ibrahim, Ibrahim, DBA as Fly Motors LLC.
Lynn Waytashek, Planning & Zoning Administrator
- 9:35am 4 Consider and Approve an Interim Use Permit for Home Business in an Accessory Building - Sausage Maker/Catering-Nick Bergherr.
Lynn Waytashek, Planning & Zoning Administrator
- 9:40am 5 Consider and Approve an Amendment to the Sherburne County Zoning Ordinance Subd 5.26 (Interim Use Permits-Yard Waste Composting) - Karl Bekius, Elk River Composting.
Lynn Waytashek, Planning & Zoning Administrator
- 9:45am 6 Consider and Approve an Interim Use Permit for Yard Waste Composting - Karl Bekius, Elk River Composting.
Lynn Waytashek, Planning & Zoning Administrator
- 9:50am 7 Receive an Update from the St. Cloud Regional Airport Authority.
Bill Towle, Executive Director
- 10:05am 8 Consider and Approve Resolution No. 030524-AD-3131 to Acquire Property for the County Road 44 Improvement Project.
David Roedel, Assistant Public Works Director
- 10:10am 9 Discuss and Approve Commissioner Appointment to the Sherburne County Parks and Trail Advisory Committee.
Bruce Messelt, County Administrator

6. **10:15am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

(February 21, 2024 - March 4, 2024)

7. **10:25am Adjourn Regular Meeting**

Upcoming Meetings

March 19, 2024, County Board Meeting, 9:00am, County Board Room

March 19, 2024, Multi-Chamber March Luncheon on Regional Transportation Projects, 11:30am - 1:00pm, Monticello Community Center

March 19, 2024, Public Open House on Regional Transportation Projects, 6:00pm – 7:00pm, Monticello Community Center

March 21, 2024, Economic Development Authority Meeting, 8:00am, County Board Room

March 27-29, 2024, AMC Leadership Summit, Grand View Lodge, Nisswa, Mn

Future Workshops

Recycle Education Outreach Grant

Planning Advisory Committee and Board of Adjustment Roles

Tri-County/Pope Douglas Update

Housing and the Unhoused Board/Staff Discussion Part III

HHW Facility Discussion Part III