



Sherburne County Board of Commissioners

March 19, 2024 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- | | | |
|---|---|---------------------|
| 1 | Approve the County Board Meeting Minutes from March 5, 2024. | Administration |
| 2 | Approve Association of Minnesota Counties Legislative Conference Expense Reimbursement. | Administration |
| 3 | Consider and Approve a Joint Powers Agreement with the City of Big Lake for Professional Services Related to the Distribution of State Affordable Housing Aid (SAHA). | Administration |
| 4 | Consider and Approve a Lease Agreement with the Sherburne County Historical Administration Center. | Administration |
| 5 | Consider Approval of a MN Lawful Gambling Application - Carefree Country Club. | Administration |
| 6 | Consider and Approve Submission of a Summary of Concerns with the Department of Revenue's Proposed Utility Property Valuation Changes. | Administration |
| 7 | Consider Approval of 2023 Carryover and Designations for Preparation and Completion of Official Financial Statements. | Auditor / Treasurer |
| 8 | Consider and Approve Commissioner & Manual Warrants dated February 29th, March 1st, and March 8th, 2024. | Auditor / Treasurer |
| 9 | Consider and Approve Resolution No. 031924-AD-3133 Allowing for Partial Reimbursement to Sherburne County Townships and Cities for Gopher Bounties for 2024. | Auditor / Treasurer |

- | | | |
|----|--|-------------------------|
| 10 | Consider and Approve Resolution No. 031924-AD-3134 Supporting an Application for the 2024-25 Trail Assistance Program, Designating Sherburne County as Sponsor for the Snowmobile Trails Assistance Program, Authorizing Use of County Road Right-of-Way as Part of the Snowmobile Trail System, and Approving the 2024 County/Club Trail Agreement. | Auditor / Treasurer |
| 11 | Consider and Approve Working Capital Cash Flow - General Fund. | Auditor / Treasurer |
| 12 | Consider and Approve Ongoing Acceptance of Clothing Donations. | Community Corrections |
| 13 | Consider and Approve February 29, 2024 PCard HHS OBO Warrants. | Health & Human Services |
| 14 | Consider and Approve March 8, 2024, HHS IFS Admin Warrants. | Health & Human Services |
| 15 | Consider and Approve Annual Laptop and Desktop Replacement. | Information Technology |
| 16 | Consider and Approve Planning & Zoning Reclassification of Planner to Water Resources Planner. | Planning & Zoning |
| 17 | Consider and Approve Re-Appointment of the County Agricultural Inspector. | Planning & Zoning |
| 18 | Consider and Approve an Agreement with LHB Corp for Design Engineering Services for the Reconstruction of Bridge # 71511 on CSAH 16. | Public Works |
| 19 | Consider and Approve a Request for Out-of-State Travel & Training for GIS Staff to Attend ESRI User Conference in San Diego, CA. | Public Works |
| 20 | Consider and Approve Resolution No. 031924-AD-33136 in Support of State Bonding for Two Inlets at Bde Hehaka - Omashkooz Zaaga'igaans Regional Park. | Public Works |
| 21 | Consider and Approve Resolution No. 031924-AD-3135 for a FEMA Grant Agreement for Hazard Mitigation Planning (HMP). | Sheriff |

4. 9:18am Announcements

5. 9:20am Regular Agenda

- 9:20am 1** Consider and Approve Eagle Lake Improvement District Grant Commitment Letter.
Bruce Messelt, County Administrator, Dan Weber, Assistant County Administrator
- 9:25am 2** Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for February 2024.
Diane Arnold, County Auditor/Treasurer
- 9:30am 3** Discuss Legislative Activities and Consider Update of County Legislative Priorities.
Bruce Messelt, County Administrator

6. 9:40am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(March 6, 2024 - March 18, 2024)

7. 9:50am Recess Regular Meeting, Open Community Health Board Meeting

8. 10:10am Close Community Health Board Meeting, Adjourn Regular Meeting

Upcoming Meetings

March 19, 2024, Multi-Chamber March Luncheon on Regional Transportation Projects, 11:30am - 1:00pm, Monticello Community Center

March 19, 2024, Public Open House on Regional Transportation Projects, 6:00pm – 7:00pm, Monticello Community Center

March 21, 2024, Economic Development Authority Meeting, 8:00am, County Board Room

March 27-29, 2024, AMC Leadership Summit, Grand View Lodge, Nisswa, Mn

April 2, 2024, County Board Meeting, 6:00pm, County Board Room

April 16, 2024, County Board Meeting, 9:00am, County Board Room

April 17, 2024, Sherburne County Association of Townships Meeting, 7:00pm, Sherburne County History Center

April 18, 2024, Economic Development Authority Meeting, 8:00am, County Board Room

Future Workshops

Recycle Education Outreach Grant

Planning Advisory Committee and Board of Adjustment Roles
Tri-County/Pope Douglas Update
Housing and the Unhoused Board/Staff Discussion Part III
HHW Facility Discussion Part III