



# Sherburne County Board of Commissioners

## March 5, 2024 - County Board Meeting Minutes

### 1. 9:00am Call to Order

The Sherburne County Board of Commissioners convened in regular session on March 5, 2024, at the Sherburne County Government Center in the City of Elk River, MN. Call to order by the Chair was at 9:00am.

- 1 Moment of Silence and Pledge of Allegiance
- 2 Approval of Regular Meeting Proposed Agenda  
Fobbe/Hulse were unanimous to approve the Regular Meeting Agenda as presented.

### 2. 9:01am Open Forum

No one was present.

### 3. 9:01am Consent Agenda

Danielowski/Hulse were unanimous to approve the Consent Agenda as amended with the removal of Consent Agenda Item 14 to be voted on separately.

- 1 County Board Meeting Minutes from February 20, 2024. Administration  
*Keisha Broderick, Executive Assistant*  
Approved the County Board Meeting Minutes from February 20, 2024.
- 2 County Meeting Minutes from the February 20, 2024, Workshop. Administration  
*Keisha Broderick, Executive Assistant*  
Approved County Workshop Meeting Minutes from February 20, 2024.
- 3 Exempt Permit for Lawful Gambling for the Big Lake High School Trap Team Boosters. Administration  
*Keisha Broderick, Executive Assistant*  
Approved an Exempt Permit Lawful Gambling for the Big Lake High School Trap Team Boosters, 5710 Highland Avenue, Big Lake, Mn 55309, to be utilized on June 25, 2024, with the event being held at Big Lake Township Lions Park, located at 21960 County Road 5 NW, Big Lake, MN.
- 4 MN Lawful Gambling Application - Dylan Witschen Foundation. Administration  
*Bruce Messelt, County Administrator*  
Approved a MN Lawful Gambling Application for Exempt Permit for the Dylan Witschen Foundation, to be used for a Raffle, to be held on August 28, 2024, at Wild Marsh Sporting Clays, 13481 County Road 3, Clear Lake, MN 55319 (Santiago Township).
- 5 Reimbursement for Commissioner Conference Expenses. Administration  
*Bruce Messelt, County Administrator*  
Approved the reimbursement of expenses for Commissioners Gray (\$192.95), Danielowski (\$268.00), and Fobbe (\$1,423.81) from the February attendance at the National Association of Counties (NACo) Legislative Conference.
- 6 Update to the County's "Gifts to Individuals" Policy. Administration  
*Dan Weber, Assistant County Administrator, Kathleen Heaney, County Attorney*  
Approved an update to the "Gifts to Individuals" Policy, as presented [or "as amended"]. (On file.)
- 7 Update to the "Work Related Subpoena" Policy. Administration  
*Dan Weber, Assistant County Administrator, Kathleen Heaney, County Attorney*

Approved an update to the "Work Related Subpoena" Policy, as presented [or "as amended"]. (On file.)

- 8 Commissioner & Manual Warrants from February 12th, 16th, and 23rd, Auditor / Treasurer 2024.

*Diane Arnold, County Auditor/Treasurer*

Approved Commissioner & Manual Warrants from February 12th, 16th, and 23rd, 2024.

February 12 2024, Manual Warrants BMO Harris Pcard Jan 2024 \$57,327.14

February 16 2024, Commissioner Warrants \$1,609,819.30

February 16 2024, Manual Warrants \$205,082.86

February 23 2024, Commissioner Warrants \$1,755,445.00

February 23 2024, Manual Warrants \$10,706.50

- 9 Cost Share Agreement with the City of Big Lake for an Additional Ballot Counter. Auditor / Treasurer

*Diane Arnold, County Auditor/Treasurer*

Approved and authorized execution of a Cost Share Agreement with the City of Big Lake for election hardware, software and related services for an additional (1) Ballot Counter for future precinct 4 in the City of Big Lake. (On file.) The agreement will commence once all signatures are obtained and will remain in effect until terminated. The City of Big Lake shall pay the County a total of \$4,571.95. (On file.)

- 10 February 23, 2024, HHS IFS Admin Warrants. Health & Human Services

*Amanda Larson, HHS Director*

Approved the February 23, 2024, HHS IFS Admin Warrants as follows:

February 23, 2024 HHS IFS Admin Warrants \$29,777.48

- 11 Contract with Call Tower for Replacement of the County Telephone Phone System. Information Technology

*Brian Kamman, IT Director*

Approved a contract with Call Tower for replacement of the County Telephone Phone System. The contract shall commence once all signatures are obtained and remain in effect for 3 years, terminating in the year of 2027 at a cost of \$227,000.00. (On file.)

- 12 Final Payment for 2021 CSAH 13 Reconstruction (SP 071-613-012). Public Works

*Andrew Witter, Public Works Department Head*

Approved and authorized final contract payment with New Look Contracting, Inc. in the amount of \$185,565.08, for project # SP 071-613-012 for the 2021 CSAH 13 Reconstruction, pending notification of project clearance from the Minnesota Office of Civil Rights.

- 13 Donation to the Sheriff's Office K-9 Unit from Gilleland Chevrolet. Sheriff

*Joel Brott, Sherburne County Sheriff*

Approved a \$250.00 donation to the Sheriff's Office K-9 Unit from Gilleland Chevrolet of St. Cloud.

- 14 9:02am Donations to the Toward Zero Death Safe Roads Coalition. Sheriff

*Andrew Witter, County Engineer*

County Engineer Andrew Witter provided the background of Toward Zero Death (TZD) Safe Roads Coalition and its initiatives to the Board.

Danielowski/Fobbe were unanimous to approve the following donations to the Toward Zero Death (TZD) Safe Roads Coalition for the Winner(s) of the TZD Video Contest:

- Becker Community Center - 4 day passes
- Thunder Blades - \$40 in gift certificates
- Domino's (Zimmerman) - 3 large pizzas
- Emagine (Monticello) - 6 movie passes, 6 food certificates, 6 pop certificates
- North Central Insurance Agency - \$200 cash
- Dolphin Car Wash (Elk River) - 8 car washes
- Papa John's (Elk River) - \$20 in gift certificates
- Walmart (Elk River) - \$200 in gift certificates
- Arby's (Elk River) - 98 sliders
- Olde Main Eatery - \$5 gift card
- Curt Van Oort State Farm Insurance - \$500 cash
- Zimmerman Bowl - \$60 in gift certificates
- Heavenly Fresh - \$50 in gift certificates
- Minnesota Troopers Association - \$100 cash
- Dairy Queen (Becker) - 12 Dilly Bars
- Dueling Brews (Becker) - \$60 in gift certificates

#### 4. 9:09am **Announcements**

**9:09am 1** Receive General and Legislative Updates and Announcements from the County Administration Administrator.

*Bruce Messelt, County Administrator*

County Administrator Bruce Messelt reminded and highlighted the Board of the following upcoming events:

- Public meeting on March 14 for future Buffalo to Monticello Highway 25 project on Thursday, March 14 from 4:30p-6:30p at the Wright County Highway Department.
- Multi-Chamber Luncheon on Regional Transportation Projects on Tuesday, March 19 from 11:30a-1:00p at the Monticello Community Center.
- Public Open House for Upcoming Transportation Projects on Tuesday, March 19 from 6:00p-7:00p at the Monticello Community Center.
- 11th Annual East Center Toward Zero Deaths Workshop in St. Cloud on Thursday, May 2nd, registration for this event is now open.
- Cybersecurity Workshop on Thursday, April 25th in St. Cloud.
- Baldwin Township meeting with Administrative Law Judge March 7th regarding proposed incorporation
- County does not plan on attending or participating.

Mr. Messelt also provided updates on the following;

- Transportation related project updates.
- APO request for comment regarding transportation changes and the County's planned response.
- Legislative agenda and recent news.
- NorthStar
- Response letter to 4H Families regarding interest on the County Fair Grounds and its facilities.

#### 5. 9:15am **Regular Agenda**

**9:15am 1** Proclaim March as Social Work Month.

Health & Human Services

*Amanda Larson, HHS Director*

Health & Human Services Director Amanda Larson recited the proclamation to the Board. Fobbe/Danielowski were unanimous to approve the Proclamation of March as Social Work Month in Sherburne County. (On file.)

**9:19am 2** Interim Use Permit for a Home Business in Accessory Structure - Machine Shop- Planning & Zoning

Bryan Hedtke.

*Lynn Waytashek, Planning & Zoning Administrator*

Fobbe/Gray were unanimous to approve an Interim Use Permit for Bryan Hedtke for a Home Business in an Accessory Structure - Machine Shop, with the following (10) Conditions and Findings of Fact, as recommended by the Planning Commission, for PID # 30-00009-2104; Legal Description: That Pt of N 1-2 (full legal on file); Sec 9, Twp 34, Rge 26; Livonia Township; with 4.63 acres in the Urban Expansion District.

**Conditions:**

1. There may be one non-illuminated non-neon sign totaling no more than 12 sq. ft. in size located on the property, but outside of the public right-of-way.
2. Days & hours of operation shall be Monday through Thursday, 7:00 AM - 7:00 PM and Friday 6:00AM- 4:00PM.
3. Prior to operation commencing, the property owner must contact the Sherburne County Building Official for a site inspection of the accessory building to ensure the new use of will comply with State Building Code; should any modification be required the property owner must obtain the necessary building permits.
4. No employees outside of the property owners are permitted under this permit.
5. Any solid or liquid waste must be handled and disposed of according to any applicable County or State regulations. If a hazardous waste license is required by the MPCA, a copy of the license shall be provided to the County upon request. All metal chips and cutting oil will be contained in a non-flammable steel container stored inside and brought to the proper recycling facility when full.
6. All business activities must be conducted within the existing 1,300 sq. ft. accessory structure. No exterior storage of business materials is permitted.
7. There may be no sandblasting, chemical/paint spraying, or similar use associated with the business.
8. Excessive noise, glare, odors, traffic or other nuisances may be justification for the County to revoke or modify the terms of the Interim Use Permit.
9. The property must be homesteaded by the business owners.
10. The applicant and/or property owner shall permit the County to inspect the property at any time.

**Findings:**

1. That the Interim Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

*Yes, the proposed use is not anticipated to diminish and impair values within the immediate area. All activities will take place within the accessory structure and the proposed conditions of approval should assist in minimizing impact to neighboring properties.*

2. That the establishment of the Interim Use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

*Yes, the permitting of this IUP will not impede development, the building exists, and the property will continue to be used as a residential property.*

3. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

*Yes, the applicant is not requesting additional utilities beyond what a normal residence would require.*

4. That adequate measures have been or will be taken to provide sufficient off-street parking and loading

space to serve the proposed use.

*Yes, the applicant has enough parking space to accommodate the proposed use.*

5. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

*Yes, this business is not anticipated to cause offensive odor, fumes, dust, noise and vibration to the immediate area. All activities will be conducted within the accessory building.*

9:20am 3

Interim Use Permit for a Business Selling Vehicles, Boats and Farm Equipment - Planning & Zoning  
Ibrahim, Ibrahim, DBA as Fly Motors LLC.

*Lynn Waytashek, Planning & Zoning Administrator*

Fobbe/Gray approved with a 4-0 vote, with Commissioner Danielowski abstaining, an Interim Use Permit for Ibrahim, Ibrahim, DBA Fly Motors LLC for an Interim Use Permit for a Business Selling Vehicles, Boats and Farm Equipment, with the following (12) Conditions and Findings of Fact, as recommended by the Planning Commission, for PID #10-00120-3420; Legal Description: That Pt of SE 1-4 (full legal on file); Sec 20, Twp 33, Rge 27; located in Big Lake Township; with 0.65 acres in the OA Industrial District.

#### **Conditions:**

- 1.The occupant shall maintain a Dealers' License from the MN Dept. of Public Safety and comply with all license requirements.
- 2.Vehicles for sale or stored on the property shall be limited to passenger vehicles, light-duty trucks and trailers.
- 3.There shall be a maximum of 17 vehicles for sale/stored on the property by the dealership. Vehicles awaiting repair must be kept in an orderly manner away from public view.
- 4.Any solid or liquid waste must be handled and disposed of according to any applicable County or State regulations. If a hazardous waste license is required by the MPCA, a copy of the license shall be provided to the County upon request.
- 5.Adequate off-street parking shall be available for business use. At a minimum, 1 parking stall shall be provided per 250 sq. ft. of office space floor area per Sect 17, Subd 2(10K) of the Zoning Ordinance; and 22 parking stalls shall be assigned to the dealership per MN Statute 168.27, Subd 10. Each stall shall be 9' X 18' and signed for dealership parking.
- 6.Vehicles for sale shall be parked in front of building as shown on Board's Packet Attachment D 1-2.
- 7.No vehicle shall be parked within the 10' parking/driveway setback from the property line.
- 8.All exterior lighting shall be directed away from the public right-of-way.
- 9.The business shall comply with Section 17, Subd 2 of the Zoning Ordinance regarding signs. One free standing sign (maximum 164 sq. ft.), and one wall sign is permitted (maximum 1 sq. ft. of sign area for each linear foot of building frontage up to a maximum of 128 sq. ft). Sign permits are required.
- 10.Hours of operation to be Monday through Friday 10:00 AM - 5:00 PM and Saturday 11:00 AM - 3:00 PM.
- 11.The applicant shall allow the County to inspect the property during normal business hours.
- 12.The applicant shall comply with all federal, state, and local laws and regulations.

#### **Findings:**

1.That the Interim Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

*Yes, the proposed use is not injurious and won't diminish and impair values within the immediate area.*

*Selling vehicles is a permitted use with the required permit(s).*

2. That the establishment of the Interim Use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

*Yes, the proposed use will be the selling of used vehicles. It will not impede the normal and orderly development. This property has historically been used for auto sales and auto body repair.*

3. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

*Yes, there is no proposal to change the existing conditions on the property. No concerns or issues have been raised related to drainage.*

4. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

*Yes, the applicant has sufficient parking space to accommodate the proposed use.*

5. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

*Yes, it will not cause offensive odor, fumes, dust, noise and vibration to the immediate area. The maximum of 17 vehicles will be displayed for sale.*

9:21am 4

Interim Use Permit for Home Business in an Accessory Building - Sausage Maker/Catering-Nick Bergherr.

Planning & Zoning

*Lynn Waytashek, Planning & Zoning Administrator*

Danielowski/Fobbe were unanimous to approve as amended, an Interim Use Permit for Nick Bergherr for a Home Business in Accessory Building - Sausage Maker/Catering, with the following (9) Conditions and Findings of Fact, as recommended by the Planning Commission, for PID 35-00506-0105; Legal Description: Lot 1, Blk 1, Oak Hollow; Sec 18, Twp 34, Rge 27; located in Orrock Township; with 3.61 acres in the General Rural District and within the Natural Environment Shoreland Overlay District of Unnamed Lake 71104.

Commissioner Felber requested to amend Condition No. 1 to state that a 12 square feet non-illuminated sign could be added down the line if the Mr. Bergherr chose to do so. Danielowski/Fobbe accepted the amendment.

#### **Conditions:**

1. There may ~~not~~ be a sign located on the property.
2. Prior to operation commencing, the property owner must contact the Sherburne County Building Official for a site inspection of the accessory building to ensure the new use of will comply with State Building Code; should any modification be required the property owner must obtain the necessary building permits.
3. The applicant must work with a licensed septic designer to determine the existing septic system is sufficient to manage wastewater from proposed business.
4. Prior to engaging in processing of wholesale food under this IUP, the applicant must email ([zoning@co.sherburne.mn.us](mailto:zoning@co.sherburne.mn.us)) a copy of their MN Wholesale Food Processor License.
5. Any solid or liquid waste must be handled and disposed of according to any applicable County or State regulations. Waste from the processing of sausage should be kept inside accessory building until it is picked up or stored in a bear proof waste receptacle.
6. All business activities must be conducted within the existing 1,800 sq. ft. accessory structure. No exterior storage of business materials.

7. Excessive noise, glare, odors, traffic or other nuisances may be justification for the County to revoke or modify the terms of the Interim Use Permit.
8. The property must be homesteaded by the business owners.
9. The applicant and/or property owner shall permit the County to inspect the property at any time.

#### **Findings:**

1. That the Interim Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

*Yes, the proposed use is not anticipated to diminish and impair values within the immediate area. All activities will take place within the accessory structure.*

2. That the establishment of the Interim Use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

*Yes, the permitting of this IUP will not impede development. The building already exists, and the property will continue to be used as a residential property.*

3. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

*Yes, the applicant is not requesting additional utilities beyond what a normal residence would require.*

4. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

*Yes, the applicant has enough parking space to accommodate the proposed use.*

5. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

*Yes, it is not anticipated to cause offensive odor, fumes, dust, noise and vibration to the immediate area. All activities will be conducted in the accessory building.*

**9:23am 5** Amendment to the Sherburne County Zoning Ordinance Subd 5.26 (Interim Use Planning & Zoning Permits-Yard Waste Composting) - Karl Bekius, Elk River Composting.

*Lynn Waytashek, Planning & Zoning Administrator*

Gray/Danielowski were unanimous to approve an amendment to the Sherburne County Zoning Ordinance Subd 5.26 (Interim Use Permits - Yard Waste Composting), edit item A.2. to define Yard Waste and remove Item A.12., eliminating the threshold of 10,000 cubic yards.

**9:24am 6** Interim Use Permit for Yard Waste Composting - Karl Bekius, Elk River Planning & Zoning Composting.

*Lynn Waytashek, Planning & Zoning Administrator*

Fobbe/Gray were unanimous to approve an Interim Use Permit for Karl Bekius, Elk River Composting, for Yard Waste Composting, with the following (10) Conditions and Findings of Fact, as recommended by the Planning Commission, for PID #30-00034-4200; Legal Description: NW 1-4 of SE 1-4 (full legal on file); Sec 34, Twp 34, Rge 26; located in Livonia Township; with 40 acres in the General Rural District.

#### **Conditions:**

1. Operation of this IUP may commence once the publication of the Ordinance Amendment

requesting to amend the Sherburne County Zoning Ordinance Section 16.2 (Interim Use Permits), Subdivision 5.26 (Yard Waste Composting) has been recorded Ordinance No. 273.

2. Prior to operations commencing, the applicant must obtain a County Solid Waste Facility License Agreement for the operation of a Yard Waste Compost Facility. The operations of the facility will be outlined in the License Agreement.
3. All entering and exiting trucks must use the existing entrance to US Highway 169.
4. All outside storage shall be screened from residential areas.
5. Material must be removed prior to the end of the permit.
6. The existing gate at the entrance must continue to be used for the yard waste operations. A sign shall be posted at the entrance stating the company's name, address, days and hours of operation and contact information.
7. Hours of operation are Monday thru Friday from 7AM to 7PM for processing and general maintenance. Truck traffic for drop off and pick up leaves, grass clippings and compost will be from 6AM to 6PM. Hours on Saturdays will be 7AM-3PM. Closed on Sundays.
8. Site plan (Packet Attachment C) must be followed to meet the 1,000 ft. setback to nearest residence.
9. The applicant must have MnDOT review and provide comments for the proposed berm along US Highway 169 to make sure that no stormwater will adversely impact MnDOT's ROW.
10. The applicant shall comply with all local, state and federal laws.

#### **Findings:**

1. That the Interim Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

*Yes, yard waste composting is a permitted use with the proper permits from the County. The conditions established under this interim use permit along with the facility license agreement should mitigate injurious impact on properties in the immediate vicinity.*

2. That the establishment of the Interim Use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

*Yes, this is an existing yard waste operation that has been in operation for over a decade on the adjacent property. There have been no complaints to the Zoning Office relative to this business. There are four (4) active gravel mines and a landfill in the immediate vicinity.*

3. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

*Yes, the applicant will have adequate road and stormwater infrastructure for the proposed improvements as part of their IUP. A requirement of the facility license agreement is that a civil engineer design the stormwater run-off.*

4. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

*Yes, the property is large enough to accommodate the yard waste operation and equipment and employee vehicles while the mine is in operation. Access to the yard waste facility is from US Highway 169 and there is adequate off-street parking for trucks entering this property.*

5. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

*Yes, the conditions of the IUP and facility license agreement outline odor, dust mitigation, noise limitation*

reduction.

- 9:24am 7** Update from the St. Cloud Regional Airport Authority. Administration  
*Bill Towle, Executive Director*  
Received an update from Brian Myres, St. Cloud Airport Authority Board Chair and Mr. William Towle, Executive Director of St. Cloud Regional Airport Authority highlighting the airports Strategic Plan and objectives.
- 9:52am 8** Resolution No. 030524-AD-3131 to Acquire Property for the County Road 44 Improvement Project. Public Works  
*David Roedel, Assistant Public Works Director*  
Danielowski/Gray were unanimous to approve Resolution No. 030524-AD-3131 to Acquire Property for the County Road 44 Improvement Project. (On file.)
- 9:57am 9** Commissioner Appointment to the Sherburne County Parks and Trail Advisory Committee. Administration  
*Bruce Messelt, County Administrator*  
Commissioner Fobb expressed interest to be on the committee and Commissioner Hulse expressed interest in alternate to the committee.  
Fobbe/Gray were unanimous to approve the Appointment of Commissioner Fobbe (Primary) and Commissioner Hulse (Alternate) as Ex Officio members of the Sherburne County Parks and Trail Advisory Committee.

**6. 10:04am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

**Commissioner Fobbe:** Central Minnesota Jobs & Training Services Gov & Community Outreach Committee, Tri-Cap Executive Director search, Association Minnesota Counties (AMC) Legislative Conference, AMC Board of Directors, Met with Government Relations Representative for Space Axis Starlink Satellite program, Two Inlets Park Open House, Princeton Chamber, NACo Healthy Counties Advisory Board, Sheriff Retirement Parties, SCHSAC Retreat Planning Group, Princeton Airport Meeting, Princeton Pantry Board, Informed the Board that on March 6th the Zimmerman Business Council is meeting at 9am and the topic is County Road 4 & Hwy 169.

**Commissioner Hulse:** ISD 728 Community Partners meeting, Participated in caucus, Economic Development Authority Tour of Cargil in Big Lake, Constituent Conversations, Reminded people to vote.

**Commissioner Danielowski:** Association of Minnesota Counties Legislative Conference, Commissioner Testimony Training, Regional 7W Policy Board meeting, Options Board Meeting, Announced that there is a Pancake Breakfast for Options coming up as a fundraiser for Outside Options on Sunday, March 24 at Friendly Buffalo 11a-2p, Economic Development Authority Business Tour of Cargil in Big Lake, Big Lake Township Board Meeting, Central Mississippi River Partnership, Highway 25 PEL Study meeting, STIR Meeting in Big Lake Schools, Canvas Election Results for 27B, Encouraged people to attend open houses in Monticello regarding road and bridge projects.

**Commissioner Gray:** Association of Minnesota Counties Legislative Conference, Sherburne County Birthday Party at the Sherburne County History Center, Two Inlets Open House, Quad County Meeting, County Extension Committee meeting, Equity Through Action meeting, Quad Search meeting, Sheriff retirement parties, DEIB.

**Commissioner Felber:** AMC Legislative Conference, County Birthday Party, Two Inlets Park Information meeting, CEC, Quad County Extension, Energy Transition Sub-Committee, CMRP, DEIB, Veterans ERG looking for members, Seminar on Immigration, Sheriff's Retirement, Special Elections Primary Canvas

Board, Constituent meetings.

**7. 10:21am Adjourn Regular Meeting**

Manual Warrants – BMO Harris Pcard

|         |           |                                |
|---------|-----------|--------------------------------|
| 2/12/24 | 34,043.09 | General Revenue Fund           |
|         | 7,597.97  | Public Works Fund              |
|         | 9,299.15  | Human Service Fund             |
|         | 660.82    | Solid Waste Fund               |
|         | 1,908.90  | Jail Commissary Fund           |
|         | 3,817.21  | Justice Center Enterprise Fund |
|         | 57,327.14 | Total                          |

Commissioner Warrants

|         |              |                                |
|---------|--------------|--------------------------------|
| 2/16/24 | 256,154.91   | General Revenue Fund           |
|         | 404,056.68   | Public Works Fund              |
|         | 6,247.18     | Human Service Fund             |
|         | 768.00       | Law Library Fund               |
|         | 9,492.98     | Solid Waste Fund               |
|         | 70,774.44    | Jail Commissary Fund           |
|         | 442.64       | Sherco Regional Rail Authority |
|         | 9,907.55     | Justice Center Enterprise Fund |
|         | 16,933.00    | Agency Collections             |
|         | 835,041.92   | Payroll Fiduciary Fund         |
|         | 1,609,819.30 | Total                          |

Commissioner Warrants

|         |            |                    |
|---------|------------|--------------------|
| 2/16/24 | 205,082.86 | Agency Collections |
|         | 205,082.86 | Total              |

Commissioner Warrants

|         |              |                                |
|---------|--------------|--------------------------------|
| 2/23/24 | 454,149.58   | General Revenue Fund           |
|         | 33,756.33    | Public Works Fund              |
|         | 49.00        | Human Service Fund             |
|         | 768.00       | Law Library Fund               |
|         | 4,807.67     | Solid Waste Fund               |
|         | 21,655.60    | Jail Commissary Fund           |
|         | 194,209.28   | Justice Center Enterprise Fund |
|         | 123,969.76   | Prepaid Tax Collections        |
|         | 11.00        | Agency Collections             |
|         | 922,068.78   | Payroll Fiduciary Fund         |
|         | 1,755,445.00 | Total                          |

Manual Warrants

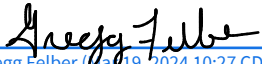
|         |           |                              |
|---------|-----------|------------------------------|
| 2/23/24 | 10,706.50 | 10,706.50 Agency Collections |
|         | 10,706.50 | Total                        |

Warrants

|         |           |                              |
|---------|-----------|------------------------------|
| 2/23/24 | 29,777.48 | 29,777.48 Human Service Fund |
|         | 29,777.48 | Total                        |

Commissioner Warrants

|         |           |                                      |
|---------|-----------|--------------------------------------|
| 2/23/24 | 595.00    | Central MN Mental Health Center      |
|         | 316.88    | Elk River Parks and Recreation       |
|         | 524.29    | Ettesvold/Judith M                   |
|         | 440.84    | Graves-Petron/Trisha                 |
|         | 6,570.67  | Lutheran Social Service of Minnesota |
|         | 939.31    | Real Time Translation, Inc           |
|         | 4,587.50  | Sand Creek EAP LLC                   |
|         | 1,176.00  | Savance, LLC                         |
|         | 825.00    | Seven County Process Servers, LLC    |
|         | 4,488.00  | Sherburne Co Sheriff                 |
|         | 4,683.00  | Sherburne County Auditor Treasurer   |
|         | 514.12    | Sugar Lake Lodge                     |
|         | 4,116.87  | 32 Payments less than 300            |
|         | 29,777.48 | Total                                |

  
 Gregg Felber (03/19/2024 10:27 CDT)

Gregg Felber, Board Chairperson

03/19/2024

Date



Bruce Messelt, County Administrator

03/19/2024

Date