



Sherburne County Board of Commissioners

April 16, 2024 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1 Consider Approval of the County Board Meeting Minutes from April 2nd, 2024. Administration
- 2 Consider Approval of the Meeting Minutes from the April 2nd, 2024 County Board Workshop. Administration
- 3 Consider Approval of Commissioner & Manual Warrants from March 29th, April Auditor / Treasurer 3rd, and April 5th, 2024.
- 4 Consider Approval of a Transfer of Money to the YES (Year-end Saving) Account. Auditor / Treasurer
- 5 Consider Approval of an Agreement for the Farmers Market Nutrition Program (FMNP) Between the Minnesota Department of Agriculture and Sherburne County. Health & Human Services
- 6 Consider Approval of April 2nd, 2024, HHS OBO Warrants, Health & Human Services
- 7 Consider Approval of HHS IFS Admin Warrants from April 5th, 2024. Health & Human Services
- 8 Consider Approval to Enter into a Professional Services Agreement to Assist the Planning & Zoning Planning & Zoning Department with Environmental Review of a Potential Gravel Mine in Haven Township.
- 9 Consider Approval of a Registered Land Survey (RLS) on Behalf of Requesting Property Owners - Jagodzinski & Ostrander. Planning & Zoning
- 10 Consider Approval of a Joint Powers Agreement with the City of Zimmerman Public Works

for the Great Northern Trail - SP 071-596-010.

- 11 Consider Approval of a Lease Amendment and Granary Transfer Agreement with Farm Friends Barn. Public Works
- 12 Consider Approval of Resolutions in Support of Applications for Legacy Amendment Grant Funding from the Greater MN Regional Parks and Trails Commission for Improvements to the Great Northern Regional Trail and Two Inlets Bdé Heháka - Omashkooz Zaaga'igaans Regional Park. Public Works
- 13 Consider Approval of a Medical Leave Extension for a Sheriff's Office Employee. Sheriff

4. 9:18am **Announcements**

5. 9:20am **Regular Agenda**

- 9:20am 1 Consider Approval of a Proclamation Declaring April as Child Abuse Prevention Month.
Amanda Larson, HHS Director
- 9:25am 2 Consider Approval of a Proclamation Declaring May 5th - 11th, 2024, as Correctional Officers' Week.
Joel Brott, County Sheriff
- 9:30am 3 Consider Approval of a Proclamation Declaring April 30th as National Therapy Animal Day.
Bruce Messelt, County Administrator
- 9:35am 4 Consider Approval of an Interim Use Permit for 1 MW Solar Farm, Replacing Permit #68655-MN CSG 15 LLC.
Lynn Waytashek, Planning & Zoning Administrator
- 9:40am 5 Consider Approval of an Interim Use Permit for Activities Requiring Rural Isolation (Outdoor Fitness Facility), Replacing Permit #65487 - James Lorge.
Lynn Waytashek, Planning & Zoning Administrator
- 10:00am 6 Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for March 2024.
Diane Arnold, County Auditor/Treasurer
- 10:05am 7 Consider Approval of Resolution No. 041624-AD-3140 Accepting the Retirement of Auditor-Treasurer Diane Arnold.
Bruce Messelt, County Administrator
- 10:10am 8 Receive an Update from the Sherburne County Agricultural Society.
Jenny Axelson, Fair Board
- 10:25am 9 Receive the 2023 Health and Human Services Department Annual Report.
Amanda Larson, HHS Director
- 10:35am 10 Receive the American Rescue Plan Act (ARPA) Update and Consider Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator

6. 10:40am **Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

(April 3, 2024 - April 15, 2024)

7. 10:45am **Recess Regular Meeting, Open Ditch Authority Meeting**

- 10:45am 1 Approve the Ditch Authority Agenda.
Diane Arnold, County Auditor/Treasurer
- 10:46am 2 Receive the Ditch Drainage Technician's Report.
Mike Lindenau, County Ditch Inspector

8. 11:00am **Close Ditch Authority Meeting , Break**

9. 11:15am **Recess Regular Meeting, Open Workshop**

- 11:15am 1 Receive an Update on HHS' Efforts to Address Identified Disparities in Service Delivery and Outcome among County Clientele, Utilizing Assistance from CultureBrokers.

Amanda Larson, HHS Director

11:45am 2 Ongoing State and Federal Legislative Sessions and Issues.

Bruce Messelt, County Administrator

10. 11:55am Adjourn Workshop, Reconvene Regular Meeting

11. 11:55am Adjourn Regular Meeting

Upcoming Meetings

April 17, 2024, Sherburne County Association of Townships Meeting, 7:00pm, Sherburne County History Center

April 18, 2024, Economic Development Authority Meeting, 8:00am, County Board Room

May 7, 2024, County Board Meeting, 9:00am, County Board Room

May 16, 2024, Economic Development Authority Meeting, 8:00am, County Board Room

Future Workshops

Recycle Education Outreach Grant

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III