



Sherburne County Board of Commissioners

May 21, 2024 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Consider Approval of the County Board Meeting Minutes from May 7th, 2024. | Administration |
| 2 | Consider Approval of the County Board Workshop Minutes from May 7, 2024. | Administration |
| 3 | Consider Approval of Government Accessibility Improvements. | Administration |
| 4 | Consider Approval of a MN Lawful Gambling Application - Big Lake Firefighters Relief Association. | Administration |
| 5 | Consider Approval of a MN Lawful Gambling Application (Exempt Permit) for the Ruffed Grouse Society - Rum River Chapter. | Administration |
| 6 | Consider Approval of Sherburne County Comment on Proposed Elk River TIF District #29. | Administration |
| 7 | Consider Approval of Commissioner & Manual Warrants Dated April 30th, May 3rd, and May 10th, 2024. | Auditor / Treasurer |
| 8 | Consider Approval of April 30th, 2024, HHS OBO Warrants. | Health & Human Services |
| 9 | Consider Approval of May 10th, 2024, HHS IFS Admin Warrants. | Health & Human Services |
| 10 | Consider Approval of Memorandum of Understanding Regarding Assignment of Interim Lead Assistant County Attorney. | Human Resources |
| 11 | Consider Approval of Recommended Position Reclassifications. | Human Resources |
| 12 | Consider Approval of and Designate Funding for Central Campus Asphalt Repairs. | Maintenance |

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| 13 | Consider Approval of Amendments to the Solid Waste Budget, as Recommended by County Staff and the Ad Hoc Solid Waste Fund Review Committee. | Planning & Zoning |
| 14 | Consider Approval of a Joint Powers Agreement with Clear Lake Township to Include 74th Street Resurfacing with the CR 65 Reconstruction Project. | Public Works |
| 15 | Consider Approval of a Lease Agreement with the Trust for Public Land for Parks Purposes. | Public Works |
| 16 | Consider Approval of and Award to Lowest Responsive Bidder for the 2024 Pavement Markings, CP 71-PM-024. | Public Works |
| 17 | Consider Approval of Resolution No. 52124-AD-3143 in Support of a Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grant Submittal. | Public Works |
| 18 | Consider Approval of a Joint Powers Agreement with Wright County for Joint Construction Project SP 88-070-087. | Public Works |
| 19 | Consider Approval of a Change to the Alternate Representative to the 911 Technical Operations Committee of the Metropolitan Emergency Services Board. | Sheriff |
| 20 | Consider Approval of a Change to the Alternate Representative to the Emergency Medical Services Technical Operations Committee of the Metropolitan Emergency Services Board. | Sheriff |

4. 9:18am Announcements

5. 9:20am Regular Agenda

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| 9:20am | 1 | Consider Approval of a Proclamation Declaring May as Foster Care Month and Recognize Foster Care Award Winners.
<i>Julie Mlsna-McKernan, Social Services Supervisor</i> |
| 9:35am | 2 | Consider Approval of a Proclamation Declaring May as National Military Appreciation Month.
<i>Michael Tschudi, Deputy Veteran Service Officer & Joshua Wiemann, Deputy Veteran Service Officer</i> |
| 9:40am | 3 | Consider Approval of a Proclamation Declaring May 24th, 2024, as "Bruce Price Day" in Sherburne County.
<i>Bruce Messelt, County Administrator</i> |
| 9:45am | 4 | Consider Reappointment of County Veterans Service Officers Michael Tschudi and Joshua Wiemann.
<i>Michael Tschudi, Deputy Veteran Service Officer & Joshua Wiemann, Deputy Veteran Service Officer</i> |
| 9:50am | 5 | Consider Appointment of Jerome Doede, Senior Environmental Specialist, as the County's Public Health Officer for Subsurface Sewage Treatment Systems.
<i>Dave Lucas, Solid Waste Administrator</i> |
| 9:55am | 6 | Receive an Update from the Sherburne County Mental Health Action Team, Co-Responder, and Adult Mental Health Outreach Social Worker.
<i>Amanda Larson, HHS Director</i> |
| 10:05am | 7 | Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for April 2024.
<i>Diane Arnold, County Auditor/Treasurer</i> |
| 10:10am | 8 | Consider Baldwin Township's Request for Allocation of Park Dedication Fee Funds.
<i>Bruce Messelt, County Administrator, Andrew Witter, Public Works Department Head</i> |

6. 10:20am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(May 8, 2024 - May 20, 2024)

7. 10:30am Recess Regular Meeting, Open Community Health Board Meeting

8. 10:50am Close Community Health Board Meeting, Break

9. 11:05am Reconvene, Open Closed Session

11:05am 1 Convene a Closed Session for Review and Discussion of Union/Labor Negotiations and Strategies (Minn. Stat. § 13D.03).

Tammy Bigelow, Director of HR

10. 11:25am Close Closed Session, Open Workshop

11:25am 1 Receive a Presentation on School Waste Sorting Project.

Dave Lucas, Solid Waste Administrator, Jerome Doede, Environmental Specialist, Maureen Mossak, Environmental Specialist, Kalina Garaghty, Waste Reduction & Recycling Specialist

11. 11:55am Adjourn Workshop

12. 11:55am Adjourn Regular Meeting

Upcoming Meetings

June 4, 2024, County Board Meeting, 9:00am, County Board Room

June 18, 2024, County Board Meeting, 9:00am, County Board Room

June 18, 2024, County Board of Appeal and Equalization, 3:00pm Board Room,

June 20, 2024, County EDA Meeting, 8:00am, County Board Room

Future Workshops

Recycle Education Outreach Grant

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III