



Sherburne County Board of Commissioners

June 4, 2024 - County Board Meeting

Agenda

1. 9:00am **Call to Order**

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:03am **Open Forum** - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:18am **Consent Agenda**

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Consider Approval of the County Board Meeting Minutes from March 21st, 2024. | Administration |
| 2 | Consider Approval of the County Board Workshop Minutes from March 21st, 2024. | Administration |
| 3 | Consider Approval of a MN Lawful Gambling Application for the Minnesota Deer Hunters Association - Sherburne County Swampbucks. | Administration |
| 4 | Consider Approval of Commissioner & Manual Warrants Dated May 17th and May 24th, 2024. | Auditor / Treasurer |
| 5 | Consider Approval of the Health and Human Services Department's Housing Direct Assistance Flex Fund Policy. | Health & Human Services |
| 6 | Consider Approval of May 24th, 2024, HHS IFS Admin Warrants. | Health & Human Services |
| 7 | Consider Approval of an Amendment to the Regional Health Equity Grant Between the Minnesota Department of Health and Sherburne County. | Health & Human Services |
| 8 | Consider Approval of Memorandum of Understanding Regarding Vacation and Shift Bidding for and by Jail Staff. | Human Resources |

4. 9:20am **Announcements**

5. 9:25am **Regular Agenda**

- 9:25am 1 Consider Approval of an Interim Use Permit for Home Business in Accessory Building-Commissary Kitchen for

- Family Food Truck and Catering Business - Rebecca Holm.
Lynn Waytashek, Planning & Zoning Administrator
- 9:30am 2** Consider Approval of a Conditional Use Permit for a Personal Storage Structure - Kodey Shaw.
Lynn Waytashek, Planning & Zoning Administrator
- 9:35am 3** Consider Approval of a Conditional Use Permit for Single-Family Home in the Commercial District - David Brambrink.
Lynn Waytashek, Planning & Zoning Administrator
- 9:40am 4** Consider Approval of a Preliminary and Final Simple Plat of "Aspen Heights Third Addition" - Derick Sonnenberg.
Lynn Waytashek, Planning & Zoning Administrator
- 9:45am 5** Consider Approval to Amend Sherburne County Zoning Ordinance - Ordinance No 391 - Section 13 - Floodplain District.
Lynn Waytashek, Planning & Zoning Administrator
- 9:50am 6** Consider Approval to Amend Sherburne County Ordinance - Ordinance No 274 - Shoreland Overlay District.
Lynn Waytashek, Planning & Zoning Administrator
- 9:55am 7** Consider Approval to Amend Sherburne County Zoning Ordinance - Ordinance No 276 - Section 5, Subd 2, Definitions.
Lynn Waytashek, Planning & Zoning Administrator
- 10:00am 8** Consider Approval to Amend Sherburne County Zoning Ordinance - Ordinance No 277 - Section 18 - Administration and Enforcement.
Lynn Waytashek, Planning & Zoning Administrator
- 10:05am 9** Consider Approval of TH 169 and CSAH 4 Safety and Mobility Interchange Project Property Acquisition by Eminent Domain, Resolution No. 060424-AD-3145.
Andrew Witter, Public Works Department Head
- 10:15am 10** Consider Approval of an Update to the "Buildings and Grounds Use" Policy.
Dan Weber, Assistant County Administrator
- 10:20am 11** Receive the American Rescue Plan Act (ARPA) Update and Consider Approval of Recommended Approvals and Expenditures.
Dan Weber, Assistant County Administrator
- 6. 10:25am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
(March 22, 2024 - June 3, 2024)
- 7. 10:50am Recess Regular Meeting, Break**
- 8. 11:05am Reconvene, Open Workshop**
- 11:05am 1** Update on Solid Waste Regulation Considerations.
Kathleen Heaney, County Attorney, Dave Lucas, Solid Waste Administrator, Tim Sime, Asst. County Attorney, Bruce Messelt, County Administrator
- 11:25am 2** Update on Contingency Planning for St. Cloud Regional Airport as a Potential Disembarkment Location.
Bruce Messelt, County Administrator, Amanda Larson, HHS Director, Joel Brott, County Sheriff
- 9. 11:35am Close Workshop Meeting, Adjourn Regular Meeting**

Upcoming Meetings,

June 18, 2024, County Board Meeting, 9:00am, County Board Room
 June 18, 2024, County Board of Appeal and Equalization, 3:00pm, County Board Room
 June 20, 2024, County EDA Meeting, 8:00am, County Board Room
 July 12-15, 2024, NACo Annual Conference & Exposition, Tampa, Florida
 July 17, 2024, Budget Workshops, TBD, County Board Room
 July 18, 2024, County Board Meeting, 9:00am, County Board Room

July 18, 2024, Budget Workshops, TBD, County Board Room

Future Workshops

Recycle Education Outreach Grant

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III