



Sherburne County Board of Commissioners

September 17, 2024 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a “consent calendar”) groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Approve the County Board Meeting Minutes from September 3, 2024. | Administration |
| 2 | Approve the County Workshop Meeting Minutes from September 3, 2024. | Administration |
| 3 | Approve the Corrected County Board Meeting Minutes from August 20, 2024. | Administration |
| 4 | Consider Approval of a 5-Year Lease with Windstream Communications. | Administration |
| 5 | Consider Approval of Commissioner & Manual Warrants dated August 30th and Auditor / Treasurer September 6th, 2024. | |
| 6 | Consider Approval of August 29, 2024, HHS OBO Warrants. | Health & Human Services |
| 7 | Consider Approval of Child Foster Care & Kinship Caregiver Grant. | Health & Human Services |
| 8 | Consider Approval of September 6, 2024, HHS IFS Warrants. | Health & Human Services |
| 9 | Consider Approval of Amendment to the Joint Powers Agreement (JPA) with the Township of Clear Lake. | Public Works |
| 10 | Consider Approval of an Amended Agreement with TKDA Engineering for County Road 44 Design Phase Services. | Public Works |
| 11 | Consider Approval of Out of State Travel for County Staff to Attend a GIS Developer Conference. | Public Works |
| 12 | Consider Approval of Professional Services Agreement with All State Communications for Security Cameras at Grams and Island View Parks. | Public Works |

- 13 Consider Approval of Resolution No. 091724-AD-3160 Requesting Transfer of Public Works Excess County State Aid Municipal Construction Funds to County State Aid Regular Construction Funds.

4. 9:18am **Announcements**

5. 9:20am **Regular Agenda**

- 9:20am 1 Consider Approval of a Proclamation Declaring National IT Professionals Day 2024.

Brian Kamman, IT Director

- 9:25am 2 Introduction of Mr. Ted Vernon, Building Facilities Project Manager.

Dan Weber, Assistant County Administrator

- 9:30am 3 Consider Approval of the 2025 Budget for the Three Lake Improvement District.

Dan Weber, Assistant County Administrator

- 9:35am 4 Consider Approval of the 2025 Budget for the Eagle Lake Improvement District.

Dan Weber, Assistant County Administrator

- 9:40am 5 Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for August 2024.

Loraine Rupp, Auditor/Treasurer

- 9:45am 6 Consider Approval of Resolution No. 091724-AD-3159 Certifying the Preliminary 2025 General Levy.

Bruce Messelt, County Administrator

6. 9:55am **Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

(September 3, 2024 - September 16, 2024)

7. 10:15am **Recess Regular Meeting, Open Community Health Board Meeting**

8. 10:35am **Close Community Health Board Meeting, Break**

9. 10:50am **Reconvene Regular Meeting, Open Workshop**

- 10:50am 1 Discuss Upcoming Road Reconstruction Projects.

Andrew Witter, Public Works Department Head

- 11:10am 2 Update on County Response to Amended Cannabis Legislation.

Jennifer Pim, Assistant County Attorney III, Lynn Waytashek, Planning & Zoning Administrator

10. 11:20am **Adjourn Regular Meeting**

Upcoming Meetings

September 19, 2024, County EDA Meeting, 8:00am, County Board Room

September 19, 2024, Planning Advisory Commission Meeting, 6:00pm, County Board Room

October 1, 2024, County Board Meeting, 9:00am, County Board Room

October 15, 2024, County Board Meeting, 9:00am, County Board Room

October 16, 2024, Sherburne County Association of Townships Meeting, 7:00pm, Sherburne History Center

Future Workshops

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III

Household Hazardous Waste Facility