



Sherburne County Board of Commissioners

November 19, 2024 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Proclamations

- 9:02am 1** Consider Approval of Adoption Month Proclamation & Receive a Presentation on the Same.
Kelly Schmidt, Jenna Koenig, Gretchan Menze

3. 9:12am Public Hearing

- 9:12am 1** Public Hearing for an Ordinance Relating to Regulation and Registration of Cannabis Retail Businesses and Lower-Potency Hemp Edible Retailer Businesses.
Bruce Messelt, County Administrator

4. 9:17am Open Forum - *Please sign up at the table in the back of the Board Room*

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

5. 9:32am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Approve the County Board Meeting Minutes from November 5, 2024. | Administration |
| 2 | Set the Date and Time for the 2025 County Board of Appeal and Equalization Meeting. | Assessor |
| 3 | Consider Approval to Authorize a Call for Bids for 2025 Publications. | Auditor / Treasurer |
| 4 | Consider Approval of Commissioner & Manual Warrants dated October 31st and November 1st, 4th and 8th, 2024. | Auditor / Treasurer |
| 5 | Consider Approval of a Contract with AVIVO for the Minnesota Family Investment Program (MFIP) and Divisionary Work Program (DWP) for Employment Training and Services. | Health & Human Services |
| 6 | Consider Approval of HHS IFS Admin Warrants from November 8th, 2024. | Health & Human Services |

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| 7 | Consider Approval of the October 30th, 2024, HHS OBO Warrants. | Health & Human Services |
| 8 | Consider Approval to Authorize the Mississippi River St Cloud Policy Committee Representative to Affirm the Comprehensive Watershed Management Plan for Final Submission to the Board of Water & Soil Resources (BWSR). | Planning & Zoning |
| 9 | Consider Approval of a Professional Services Agreement with Emmons & Olivier Resources, Inc. to Provide Consulting Services. | Planning & Zoning |
| 10 | Consider Approval of an Amendment for Sherburne County to the Tri-County Solid Waste Management Commission Pope/Douglass Allocation Agreement . | Planning & Zoning |
| 11 | Consider Approval of and Authorize the Public Works Director to Attend the National Lifesavers Conference in Los Angeles County, CA, from March 8th - March 11th, 2025. | Public Works |
| 12 | Consider Approval of MnDOT Grant Agreement (No. 1058242) and Resolution No. 111924-AD-3167 for Sherburne County to receive Local Road Improvement Program (LRIP) Funds for the Hwy 169 and CSAH 4 Interchange Project. | Public Works |
| 13 | Consider Approval of a Real Estate Purchase Agreement for Total Taking of 19054 Meadowvale Road NW, Elk River, MN 55330 and Authorize Execution of the Same. | Public Works |
| 14 | Consider Approval of Resolutions Nos. 111924-AD-3168 and 111924-AD-3169 for Railroad Crossing Closures on CR 65 and 45th Ave. | Public Works |
| 15 | Consider Approval of Agreement with Paladin Technologies to upgrade the current Genetec Camera Systems within the Government Center and the Zimmerman Law Enforcement Center | Sheriff |
| 16 | Consider Approval of the Donation of Excess Property to the Big Lake and Becker Police Departments. | Sheriff |
| 17 | Consider Approval of a Donation to the Sheriff's Office of Decommissioned Xcel Energy Early Warning Sirens. | Sheriff |
| 18 | Consider Approval of the Sheriff's Office's Request for Flexibility to Adjust Their Staffing Complement Between Patrol Deputy and Transport/Court Security Deputy Positions Based on the Needs of the Department. | Sheriff |

6. 9:33am Announcements

- 9:33am 1** County Administrator Announcements and 2024 General Election Review.
Bruce Messelt, County Administrator

7. 10:00am Open Closed Session

- 10:00am 1** Convene a Closed Session for Review and Discussion of Union/Labor Negotiations and Strategies (M.S. 13D.03).
Tammy Bigelow, HR Director

8. 10:45am Close Closed Session, Break

9. 11:00am Regular Agenda

- 11:00am 1** Receive a Legislative Update from Lockridge Grindal Nauen PLLP. and Primacy Strategy Group.
Ann Lenczewski, Alex Hassel, Lockridge Grindal Nauen PLLP, Emily Trantor, Greg Rubio, Primacy Strategy Group
- 11:30am 2** Consider Approval of an Agreement for Prosecution Services with the City of Baldwin.
Kathleen Heaney, County Attorney
- 11:35am 3** Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for October 2024
Sherlyn Kapsner, Accounting Manager
- 11:45am 4** Consider Approval to Amend Sherburne County Zoning Ordinance-ORD NO 279-Solar Related Business -Xcel Energy.
Lynn Waytashek, Planning & Zoning Administrator

- 11:50am 5** Consider Approval of an Interim Use Permit for Occasional Special Event-Haunted Trail-Brent Bahr.
Lynn Waytashek, Planning & Zoning Administrator
- 12:00pm 6** Consider Approval to Amend Sherburne County Zoning Ordinance-Ord No 278-Cannabis Related Businesses.
Lynn Waytashek, Planning & Zoning Administrator
- 12:05pm 7** Consider Approval of an Ordinance Relating to the Regulation and Registration of Cannabis Retail Businesses and Lower-Potency Hemp Edible Retailer Businesses.
Jennifer Pim, Assistant County Attorney III, Kathleen Heaney, County Attorney

- 10. 12:15pm Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
(November 5, 2024 - November 18, 2024)

- 11. 12:30pm Recess Regular Meeting, Community Health Board Meeting**

- 12. 1:07pm Close Community Health Board Meeting, Adjourn Regular Meeting**

Upcoming Meetings

November 21, 2024, County EDA Meeting, 8:00am, County Board Room
 December 3, 2024, County Board Meeting, 9:00am, County Board Room
 December 5, 2024, Truth and Taxation, 6:00pm, County Board Room
 December 9-11, 2024, 2024 AMC Annual Conference, DoubleTree, Bloomington, MN
 December 17, 2024, County Board Meeting, 9:00am, County Board Room

Future Workshops

Planning Advisory Committee and Board of Adjustment Roles
 Housing and the Unhoused Board/Staff Discussion Part III
 Public Health - Tobacco, Alcohol and Cannabis Best Practices