



Sherburne County Board of Commissioners

January 7, 2025 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Perform Oath of Office

- 1 Conduct Oaths of Offices for Elected County Commissioners.
Honorable Judge Walter Kaminsky

3. 9:07am Election of Board Chairperson

- 1 Election of 2025 Board of Commissioners' Chairperson.
Bruce Messelt, County Administrator

4. 9:12am Election of Vice-Chairperson

- 1 Election of 2025 Board of Commissioners' Vice-Chairperson.
Bruce Messelt, County Administrator

5. 9:17am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

6. 9:32am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1 Consider approval of the County Board Meeting Minutes from December 17th, Administration 2024.
- 2 Consider Acceptance of a Gift Card From Resources Training and Solutions. Administration
- 3 Consider Approval of Amendments to Court Appointed Attorney Service Agreements for 2025. Administration
- 4 Consider Approval of Commissioner Expense Reimbursement from the AMC Annual Meeting. Administration
- 5 Consider Approval for the Extension of the Arvig Elk River and Clear Lake/Haven Administration

Round #2 ARPA Broadband Access Grant Program Agreements.

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| 6 | Consider Approval of Gambling Premises Permit for Minnesota Warriors Ice Hockey. | Administration |
| 7 | Consider Approval of a Joint Powers Agreement with the City of Big Lake for the Administration Enforcement and Regulation of Cannabis Retail Business Registration. | |
| 8 | Consider Approval of 2025 Signature Authorizations and Designation of Depositories. | Auditor / Treasurer |
| 9 | Consider Annual Approval of the Sherburne County Investment Policy. | Auditor / Treasurer |
| 10 | Consider Approval of Commissioner & Manual Warrants dated December 13th, 20th, and 27th, 2024. | Auditor / Treasurer |
| 11 | Consider Approval of the Agreement Between Sherburne County and Influencer Hotspot for Grant-Funded Covid Recovery Strategies. | Health & Human Services |
| 12 | Consider Approval of December 13th, 2024, HHS IFS Admin Warrants. | Health & Human Services |
| 13 | Consider Approval of the December 20th, 2024 HHS IFS Admin Warrants. | Health & Human Services |
| 14 | Consider Approval of the December 27th, 2024, HHS IFS Admin Warrants. | Health & Human Services |
| 15 | Consider Approval of the December 30th, 2024, HHS OBO Warrants. | Health & Human Services |
| 16 | Consider Approval of December 31st, 2024, HHS IFS Admin Warrants. | Health & Human Services |
| 17 | Consider Approval of Request to Accept Children's Mental Health Respite Funds. | Health & Human Services |
| 18 | Consider Approval of a Professional Services Agreement for Park Design and Construction Administration. | Public Works |
| 19 | Consider Approval of Resolution No. 010725-AD-3185 in Support of a State Bonding Request for Two Inlets at Bde Hehaka - Omashkooz Zaaga'igaans Regional Park. | Public Works |

7. 9:33am **Announcements**

8. 9:35am **Open Regional Rail Authority Meeting**

9. 9:55am **Reconvene, Open Housing & Redevelopment Authority Meeting**

10. 10:15am **Regular Agenda**

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| 10:15am 1 | Consider Approval of Awarding Bid for 2025 Official County Publications.
<i>Loraine Rupp, Auditor/Treasurer</i> |
| 10:20am 2 | Consider, Discuss, and Approve of the 2025 County Board Meeting Schedule.
<i>Bruce Messelt, County Administrator</i> |
| 10:30am 3 | Consider Approval of Resolution No. 010725-AD-3184 for Support in Seeking Funds for the US Highway 10/County Highway 11 Interchange.
<i>Andrew Witter, Public Works Department Head</i> |
| 10:35am 4 | Consider Approval of Resolution No. 010725-AD-3186 for Sherburne County to accept Local Road Improvement Program (LRIP) Funds for the CSAH 4 improvement project between 10th Street and County Road 45, in the City of Zimmerman.
<i>David Roedel, Assistant Public Works Director</i> |
| 10:40am 5 | Consider Approval of Resolution No. 010725-AD-3187 in Support of Sponsoring the Surface Transportation Block Grant Program (STBGP) for County State Aid Highway (CSAH) 33 Improvements from US 169 to CSAH 13, in the City of Elk River.
<i>David Roedel, Assistant Public Works Director</i> |

11. 10:45am **Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

(December 18, 2024 – January 6, 2025)

12. 11:00am Recess Regular Meeting, Break

13. 11:15am Recess Regular Meeting, Open Workshop

11:15am 1 Discuss and Review the Soil Water Conservation District (SWCD) 5 Year Aquatic Invasive Species (AIS) Plan.
Francine Larson

11:45am 2 Receive a Countywide Housing Study Summary.
Dan Weber, Assistant County Administrator, Brian Fleming, Economic Development Coordinator

12:05pm 3 Review and Discuss 2025 Committee Assignments.
Bruce Messelt, County Administrator

12:35pm 4 Consider 2025 State and Federal Legislative Priorities.
Bruce Messelt, County Administrator

14. 12:55pm Adjourn Workshop, Reconvene Regular Meeting

Upcoming Meetings

January 21, 2025 County Board Meeting, 9:00am, County Board Room

January 16, 2025, Economic Development Authority Meeting, 8:00am, County Board Room

January 22-24, 2025, AMC Commissioner 101, InterContinental Hotel, St. Paul, Mn

Future Workshops

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III

Public Health - Tobacco, Alcohol and Cannabis Best Practices