



Sherburne County Board of Commissioners

February 4, 2025 - County Board Meeting

Agenda

1. 9:00am Call to Order

- Moment of Silence and Pledge of Allegiance
- Approval of Regular Meeting Proposed Agenda

2. 9:02am Open Public Hearing

- 9:02am 1 Public Hearing - Consider Approval of Ordinance No. 282 to Establish a Housing Trust Fund in Sherburne County.
Dan Weber, Assistant County Administrator

3. 9:12am Open Forum - Please sign up at the table in the back of the Board Room

- The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;
- It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;
- It is requested that speakers refrain from campaign-type presentations;
- The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.
- It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;
- Speaker handouts are public information. The County may make copies of such handouts for the public if needed;
- The County Board Chair will ensure that the Open Forum Policy is followed.

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

4. 9:27am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Review and Approve the County Board Meeting Minutes from January 21st, 2025. | Administration |
| 2 | Approve the County Board Workshop Minutes from January 21st, 2025. | Administration |
| 3 | Consider Approval of a MN Lawful Gambling Application (Premises Permit) to Conduct Excluded Bingo for Travelers Country Club on the Mississippi - Renewal. | Administration |
| 4 | Consider Approval of Commissioner & Manual Warrants Dated January 17th, 24th, and 27th, 2025. | Auditor / Treasurer |
| 5 | Consider Approval of 2025 Community Outreach Grant Through CAMHI (CommUNITY Adult Mental Health Initiative). | Health & Human Services |
| 6 | Consider Approval of the 4th Quarter 2024 Donations Received by the Health and Human Services Department. | Health & Human Services |
| 7 | Consider Approval of January 24th, 2025, HHS IFS Warrants. | Health & Human Services |
| 8 | Consider Approval of the 2025 Daikin Climate Control Maintenance Service | Maintenance |

Agreement.

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| 9 | Consider Approval of the Ratification of Tri-County Waste Delivery Hauler Contracts. | Planning & Zoning |
| 10 | Consider Approval of a 2025 Appointment to the Sherburne County Planning Advisory Commission, as Recommended by Orrock Township. | Planning & Zoning |
| 11 | Consider Approval of the Lowest Responsive Bidder for County Road 83 Reconstruction, CP 71-683-019. | Public Works |
| 12 | Consider Acceptance of Donations to the Sheriff's Office K-9 Unit. | Sheriff |
| 13 | Consider Approval of a Legal Services Agreement between the Sherburne County Sheriff's Office and Wiley Reber Law. | Sheriff |
| 14 | Consider Approval of an Updated Contractor Services Agreement with Sarah Gordon, Inc. (SGI). | Sheriff |

5. 9:28am Announcements

- 9:28am 1** Receive Updates and Announcements from the County Administrator.
Bruce Messelt, County Administrator

6. 9:30am Regular Agenda

- 9:30am 1** Consider Approval of an Interim Use Permit Amendment for Knife River Corp - North Central.
Lynn Waytashek, Planning & Zoning Administrator
- 9:35am 2** Consider Approval of an Interim Use Permit for Home Business in an Accessory Building - HVAC Business - Macoy and Nicole Cox.
Lynn Waytashek, Planning & Zoning Administrator
- 9:35am 3** Consider Approval of Haven Township Sand and Gravel Mine EIS Scoping Document - Holcim MWR.
Lynn Waytashek, Planning & Zoning Administrator
- 9:45am 4** Discuss and Consider Potential County Response to Presidential Executive Orders.
Bruce Messelt, County Administrator

7. 9:55am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(January 22, 2025 - February 3, 2025)

8. 10:10am Recess Regular Meeting, Break

9. 10:25am Reconvene, Open Workshop

- 10:25am 1** Discuss Regulatory Issues and Options Related to Accessory Dwelling Units and Short Term Rentals.
Lynn Waytashek, Planning & Zoning Administrator
- 10:55am 2** Receive an SLFRF ARPA Program Review.
Dan Weber, Assistant County Administrator

10. 11:00am Close Workshop Meeting, Adjourn Regular Meeting

Upcoming Meetings

February 18, 2025, County Board Meeting, 9:00am, County Board Room

February 20, 2025, Economic Development Authority, 8:00am, County Board Room

February 26-27, 2025, AMC Legislative Conference, InterContinental Hotel, St. Paul, Mn

March 1 -4, 2025, NACo Legislative Conference, Washington, D.C.

March 6, 2025, County Board Meeting, 9:00am, County Board Room

Future Workshops

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)

Public Health - Tobacco, Alcohol and Cannabis Best Practices
Pope Douglas Tri-County Update
Solar Farm Decommissioning
Baseload Energy Planning