



Sherburne County Board of Commissioners

April 15, 2025 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am County Proclamations, Recognitions & Celebrations

- 9:22am 1** Consider Approval of a Proclamation Declaring April 30th, 2025, as "Kathleen Heaney Day" in Sherburne County.
Gary Gray, Board Chair
- 9:17am 2** Consider Approval of a Proclamation Declaring May 4-10, 2025, as Correctional Officers' Week in Sherburne County.
Joel Brott, County Sheriff
- 9:27am 3** Consider Approval of a Proclamation Declaring May as National Military Appreciation Month.
Larry Fonder, Veteran Service Officer, Ketti Green, Veteran Service Support Staff

4. 9:32am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1** Consider Approval of the Official Minutes from the April 1st, 2025, Regular Administration Meeting of the County Board of Commissioners.
- 2** Consider Approval of the Official Minutes from the April 1st, 2025, County Administration Board Workshop.
- 3** Consider Approval of the Building Exterior Repair Low Bid for Scheduled Repairs Maintenance in Summer 2025.
- 4** Consider Approval of a MN Lawful Gambling Application (Exempt Permit) for Administration the Ruffed Grouse Society - Rum River Chapter.

5	Consider Approval of Recommended Revisions/Updates the County Land Transaction Policy.	Administration
6	Consider Approval of a Joint Powers Agreement with Becker Township for the Enforcement and Regulation of Cannabis Retail Business Registration.	Administration
7	Consider Approval of a Joint Powers Agreement with the City of Zimmerman for the Enforcement and Regulation of Cannabis Retail Business Registration.	Administration
8	Consider Approval of Letters of Support for Frontier, Midco, Arvig, and Windstream's Pursuit of BEAD Broadband Grant Program Funding.	Administration
9	Consider Approval of Commissioner and Manual Warrants for March 28th, March 31st, and April 4th, 2025.	Auditor / Treasurer
10	Consider Approval of Resolution No. 041525-AD-3202 Supporting the Snowmobile Trails Assistance Program Application and Sponsorship.	Auditor / Treasurer
11	Consider Approval of April 1st, 2025 HHS PCard Warrants.	Health & Human Services
12	Consider Approval of April 4th, 2025, HHS IFS Admin Warrants.	Health & Human Services
13	Consider Approval of Out-of-State Travel for the Co-Responder to Attend the International Co-Responders Conference in Atlanta, GA June 1-2, 2025	Health & Human Services
14	Consider Approval of Memorandum of Understanding Regarding Interim Lead Assistant County Attorney Positions.	Human Resources
15	Consider Approval of Budget Amendments/Fund Transfers to the Planning & Zoning Departmental Budget.	Planning & Zoning
16	Consider Approval of Final Payment for the 2023 CR 43 Reconstruction Project (SP 71-596-009).	Public Works
17	Consider Approval of a Letter of Support for the TH 25 Area Planning and Environmental Linkage (PEL) Study.	Public Works
18	Consider Approval of the Lowest Responsive Bidder for the 2025 Pavement Markings Project, CP 71-PM-025.	Public Works
19	Consider Approval of the Lowest Responsive Bidder for the 2025 Pavement Resurfacing Projects (CP 71-613-022, CP 71-637,021, CP 71-662-023, CP 71-676-022, and TWP 20-2025-01).	Public Works
20	Consider Approval of the Lowest Responsive Bidder for US Trunk Highway 10 and County Road 61 Intersection Improvement (SP 071-596-013).	Public Works
21	Consider Approval of Resolution No. 041525-AD-3203 Regarding No Parking for CSAH 4 from Main Street to East of US 169.	Public Works
22	Consider Approval of a Professional Service Agreement with Bolton & Menk for Construction Administration Services for the US Hwy 169/CSAH 4 Interchange Project (SP 71-604-039).	Public Works
23	Consider Approval of Resolution No.0041525-AD-3204 and an Agency Agreement with MnDOT for Federal Participation in Force Account for MnDOT Contract No. 1052617 for County Project 071-596-008 on TH 10 at County Road 65, in Haven Township.	Public Works
24	Consider Acceptance of Donations to the Sheriff's Office K-9 Unit.	Sheriff
25	Consider Approval and Acceptance of the 2025 Federal Boating Safety Supplemental Patrol Grant.	Sheriff
26	Consider Approval for Needed Capital Improvements to the Sherburne County Sheriff's Office Law Enforcement Firing Range.	Sheriff
27	Consider Approval of Out-of-State Travel for a Sheriff's Office Employee to Attend Meetings in Washington DC.	Sheriff

- 28 Consider Approval of Out of State Travel for Veterans Services Office Employees to attend an Annual Training Conference from 12-18 July 2025 in Louisville, KY. Veteran's Services

5. 9:35am **Announcements**

- 9:35am 1 Receive Updates and Announcements from the County Administrator.
Bruce Messelt, County Administrator

6. 9:40am **Regular Agenda**

- 9:40am 1 Consider Resolution No. 041525-AD-3205 for the Appointment of Sherburne County Attorney.
Bruce Messelt, County Administrator

- 9:50am 2 Receive an Update Regarding the Northland Reliability Project.
Brian Hunker

- 10:05am 3 St. Cloud Regional Airport Authority Update and Discussion.
Bill Towle & Brian Meyer of the St. Cloud Regional Airport Authority

- 10:35am 4 Consider Approval of a Preliminary and Final Simple Plat for "MJ Acres" - Brandon Kozak
Lynn Waytashek, Planning & Zoning Administrator

- 10:40am 5 Consider Approval of a Conditional Use Permit to use Alternative Elevation Methods for a Residential Structure in the Floodplain District-Jennifer and Brian Hamm.
Lynn Waytashek, Planning & Zoning Administrator

- 10:45am 6 Consider Approval of an Interim Use Permit for Solar Farm - SV CSG Becker LLC.
Lynn Waytashek, Planning & Zoning Administrator

- 10:50am 7 Consider Approval of an Interim Use Permit for Solar Farm - MN CSG 2019-67 LLC.
Lynn Waytashek, Planning & Zoning Administrator

- 10:55am 8 Consider Approval of Recommended Changes to the Sherburne County Zoning Ordinance Regarding Accessory Dwelling Units.
Lynn Waytashek, Planning & Zoning Administrator

- 11:05am 9 Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for March 2025.
Loraine Rupp, Auditor/Treasurer

- 11:10am 10 Consider Approval of Termination of the Existing Bond Counsel Agreement and Approval of a New Agreement with Kutak Rock, LLP.
Dan Weber, Assistant County Administrator, Loraine Rupp, Auditor/Treasurer

7. 11:15am **Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

(April 2, 2025 - April 14, 2025)

8. 11:30am **Recess Regular Meeting, Break**

9. 11:45am **Reconvene, Open Regional Rail Authority Meeting**

10. 11:57am **Close Regional Rail Authority Meeting, Open Housing & Redevelopment Authority Meeting**

11. 12:05pm **Close Housing & Redevelopment Authority Meeting, Open County Workshop Meeting**

- 12:05pm 1 Update on and Discussion of State and Federal Legislative Activities and County Legislative Priorities.
Bruce Messelt, County Administrator

12. 12:20pm **Adjourn Regular Meeting**

Upcoming Meetings

April 16, 2025, Sherburne County Association of Townships Meeting, 7:00pm, Sherburne History Center

April 17, 2025, Economic Development Authority Meeting, 8:00am, County Board Room

May 6, 2025, County Board Meeting, 9:00am, County Board Room

May 15, 2025, Economic Development Authority Meeting, 8:00am, County Board Room

May 20, 2025, County Board Meeting, 9:00am, County Board Room

Future Workshops

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)

Public Health - Tobacco, Alcohol and Cannabis Best Practices Part II

Solar Farm Decommissioning

Baseload Energy Planning

Comprehensive Land Use Plan/ Parks Plan