



Sherburne County Board of Commissioners

May 6, 2025 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am County Attorney Oath of Office

- 9:02am 1** Conduct the Oath of Office for Sherburne County Attorney Dawn Nyhus.
Bruce Messelt, County Administrator

3. 9:12am County Proclamations, Recognitions, & Celebrations

- 9:12am 1** Consider Approval of a Proclamation Declaring May 11th-17th, 2025, as Police Week in Sherburne County.
Ben Zawacki, Commander
- 9:17am 2** Consider Approval of Proclamation Declaring May 9th as Military Spouse Appreciation Day.
Larry Fonder, Veteran Service Officer

4. 9:22am Pubic Hearing

- 9:22am 1** Public Hearing on Boulder Creek Wine Bar Liquor License Application.
Gary Gray, Council Member, Loraine Rupp, Auditor/Treasurer
- 9:27am 2** Consider Approval of Boulder Creek Wine Bar Liquor License.
Loraine Rupp, Auditor/Treasurer

5. 9:32am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

6. 9:47am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Consider Approval of County Board Meeting Minutes from April 15, 2025. | Administration |
| 2 | Consider Approval of an Amended Agreement for Janitorial Services with Carefree Cleaning. | Administration |

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| 3 | Consider Approval of a Joint Powers Agreement with Big Lake Township for the Enforcement and Regulation of Cannabis Retail Business Registration. | Administration |
| 4 | Consider Approval of Resolution No. 050625-AD-3209 in Support of Minitex Library Services. | Administration |
| 5 | Consider Approval of Acknowledgment of Assistant County Attorney Appointment. | Attorney |
| 6 | Consider Approval of Grant Application for Victim Witness Program Funding. | Attorney |
| 7 | Consider Approval of Commissioner & Manual Warrants Dated April 11th and 18th, 2025. | Auditor / Treasurer |
| 8 | Consider Approval of 1st Quarter 2025 Donations Received by the Health and Human Services Department. | Health & Human Services |
| 9 | Consider Approval of April 18th, 2025 HHS IFS Admin Warrants. | Health & Human Services |
| 10 | Consider Approval of a Lease Between the City of St. Cloud and Sherburne County for Satellite Space at the '1010 Building'. | Health & Human Services |
| 11 | Consider Approval of Appointments to Personnel Board of Appeals. | Human Resources |
| 12 | Consider Approval of Collective Bargaining Agreement and Memoranda of Understanding with LELS Public Safety Telecommunicator Unit. | Human Resources |
| 13 | Consider Approval of a 2025 Appointment to the Sherburne County Planning Advisory Commission, as recommended by Blue Hill Township. | Planning & Zoning |
| 14 | Consider Approval of an Amended Agreement with APEX Engineering for County State Aid Highway (CSAH) 29 and CSAH 2 Design and Construction Phase Services. | Public Works |
| 15 | Consider Approval of a second Amended Agreement with SRF Consulting Group for County State Aid Highway 4, Design and Construction Phase Services. | Public Works |
| 16 | Consider Approval of the Lowest Responsive Bidder for the US Hwy 10 and CR 65 Intersection Improvement, SP 71-596-008. | Public Works |
| 17 | Consider Approval of Resolution No. 050625-AD-3206 Regarding No Parking for County Road 75 from 235th Avenue to 238th Avenue in Orrock Township. | Public Works |
| 18 | Consider Approval of Resolution No. 050625-AD-3208 Requesting MNDOT Conduct a Speed Zone Study - CSAH 23 in the City of Becker. | Public Works |
| 19 | Consider Approval of Vacation of Access Control for Zimmerman Town Centre Plat to County State Aid Highway 4 in the City of Zimmerman. | Public Works |
| 20 | Consider Approval and Acceptance of the 2025 State of MN Annual County Boat and Water Safety Grant. | Sheriff |
| 21 | Consider Approval for Out-of-State Travel for a Sheriff's Office Employee. | Sheriff |

7. 9:48am Announcements

- 9:48am 1** Receive Updates and Announcements from the County Administrator.
Bruce Messelt, County Administrator

8. 9:50am Regular Agenda

- 9:50am 1** Welcome Mr. Drew Nelson, Sherburne County IT Director.
Bruce Messelt, County Administrator
- 9:55am 2** Consider Approval of Reappointment of County Engineer.
Bruce Messelt, County Administrator
- 10:00am 3** Consider an Application for an Interim Use Permit for Occasional Special Event - Carol Zimmerman.
Marc Schneider, County Planner
- 10:20am 4** Consider an Application for a Conditional Use Permit Amendment, as modified by the Planning Advisory Commission - Carol Zimmerman.

Marc Schneider, County Planner

10:35am 5 Consider Approval of a Conditional Use Permit for Horse Stable (Commercial) - Addie Droen.
Lynn Waytashek, Planning & Zoning Administrator

10:40am 6 Consider Approval of an Interim Use Permit for Cannabis Microbusiness.
Lynn Waytashek, Planning & Zoning Administrator

10:45am 7 Consider Approval of an Interim Use Permit for Fuller Garden LLC.
Lynn Waytashek, Planning & Zoning Administrator

10:55am 8 Consider Approval of an Amendment to the Sherburne County Comprehensive Plan Land-Use Map - Fuller Garden LLC.
Lynn Waytashek, Planning & Zoning Administrator

11:00am 9 Consider Approval of the Designation of a Named Highway: CR 43, from TH 10 to the Elk River - 1st Lt. O. S. Anderson.
Andrew Witter, Public Works Department Head

11:05am 10 Consider Appointment of Commissioner Land Transaction Committee Member.
Bruce Messelt, County Administrator, Dan Weber, Assistant County Administrator

9. 11:10am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items
(April 16, 2025 - May 5, 2025)

10. 11:25am Recess Regular Meeting, Break

11. 11:40am Reconvene, Open Workshop Meeting

11:40am 1 Discussion of Sherburne County Comprehensive Plan.
Gregg Felber, Commissioner, Andrew Hulse, Commissioner

12. 12:00pm Close Workshop, Adjourn Regular Meeting

Upcoming Meetings

May 15, 2025, Economic Development Authority Meeting, 8:00am, County Board Room

May 20, 2025, County Board Meeting, 9:00am, County Board Room

June 3, 2025, County Board Meeting, 9:00am, County Board Room

Future Workshops

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)

Public Health - Tobacco, Alcohol and Cannabis Best Practices Part II

Solar Farm Decommissioning

Baseload Energy Planning