



Sherburne County Board of Commissioners

May 20, 2025 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am County Proclamations, Recognitions, & Celebrations

9:02am 1 Recognition of Veterans Services Office (VSO) Volunteer Drivers.

Larry Fonder, Veteran Service Officer

9:07am 2 Consider Approval of a Proclamation Declaring May 2025 as Foster Care Month in Sherburne County.

Sara Stenseng, Child and Family Services Division Manager, Amanda Larson, HHS Director

9:12am 3 Receive the Health and Human Services Foster Care Award Winners.

Sara Stenseng, Child and Family Services Division Manager, Amanda Larson, HHS Director

3. 9:27am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

4. 9:42am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Consider Approval of the Official Minutes from March 6th, 2025, Regular Meeting of the County Board. | Administration |
| 2 | Consider Approval of the Official Minutes from March 6th, 2025, County Board Workshop. | Administration |
| 3 | Consider Approval of a Joint Powers Agreement with the City of Princeton for the Enforcement and Regulation of Cannabis Retail Business Registration. | Administration |
| 4 | Consider Approval of an Application and Acceptance of (if Awarded) for Grant Monies for Victim Advocacy. | Attorney |
| 5 | Consider Approval of Joint Powers Agreement with the Minnesota Department of Corrections for Prosecution Costs. | Attorney |

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| 6 | Consider Approval of Commissioner & Manual Warrants dated April 25th and 31st, and May 2nd, 5th, and 9th, 2025. | Auditor / Treasurer |
| 7 | Consider Approval of May 2nd, 2025, PCard Expenses (Health and Human Services Department). | Health & Human Services |
| 8 | Consider Approval of May 9th, 2025, HHS IFS Admin Warrants. | Health & Human Services |
| 9 | Consider Approval of Out-of-State Travel for a Co-Reponder to Attend the International Co-Responders Conference in Atlanta, GA June 1-4, 2025. | Health & Human Services |
| 10 | Consider Approval of Collective Bargaining Agreement and Memoranda of Understanding with LELS Public Safety Telecommunicator Unit. | Human Resources |
| 11 | Consider Approval of an Amended Agreement with TKDA Engineering for County Road 44 Design Phase Services. | Public Works |
| 12 | Consider Approval of Final Payment for 2023 HSIP Rural Street Intersection Lighting (SP 71-070-044). | Public Works |
| 13 | Consider Approval of Lowest Responsive Bidder for CSAH 2 & CSAH 29 Intersection Improvements, CP 71-602-023 & CP 71-629-022. | Public Works |
| 14 | Consider Approval of Lowest Responsive Bidder for CSAH 15 Bridge Replacement, SP 071-615-012. | Public Works |
| 15 | Consider Approval of a Request for Out-of-State Travel & Training for GIS Staff to Attend ESRI User Conference in San Diego, CA.. | Public Works |

5. **9:43am Announcements**

6. **9:45am Regular Agenda**

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| 9:45am 1 | Receive 2025 MCIT Board Report.
<i>MCIT Staff</i> |
| 10:15am 2 | Consider Approval of Draft Update to the County Parks Regulations Ordinance #270.
<i>Gina Hugo, Parks Director</i> |
| 10:20am 3 | Consider Approval of Resolution No. 052025-AD-3206 Regarding No Parking for County Road 75 from North of 236th Avenue to South 238th Avenue in Orrock Township.
<i>Andrew Witter, Public Works Department Head, Bruce Messelt, County Administrator</i> |
| 10:25am 4 | Consider Approval of Resolution No. 052025-AD-3210 to Acquire Property for the County State Aid Highway 4 at County State Aid Highway 11 Intersection Improvement Project in Becker Township..
<i>David Roedel, Assistant Public Works Director</i> |
| 10:30am 5 | Consider Approval of Resolution No. 052025-AD-3211 to Acquire Property for the County State Aid Highway 4 at County Highway 46 Intersection Improvement Project in the City of Zimmerman..
<i>David Roedel, Assistant Public Works Director</i> |
| 10:35am 6 | Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for April 2025.
<i>Brenda Davis, Finance Officer</i> |
| 10:40am 7 | Consider Approval of a 3-Year Lease Agreement with the Sherburne County Agricultural Society.
<i>Dan Weber, Assistant County Administrator, Bruce Messelt, County Administrator</i> |
| 10:45am 8 | Consider Approval of a Letter to the Public Utilities Commissioner on Behalf of District 4 Farmers and Relating to the Northland Reliability Project.
<i>Gary Gray, Commissioner</i> |

7. **10:50am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

(May 7, 2025 - May 19, 2025)

8. **11:00am Recess Regular Meeting, Break**

9. **11:10am Reconvene, Open Community Health Board Meeting**

10. 11:45am Close Community Health Board Meeting, Open Workshop

11:45am 1 Building Facility Assessment Report Review.

Ted Vernon, Project Manager, Dan Weber, Assistant County Administrator

11. 12:05am Close Workshop Meeting, Adjourn Regular Meeting

Upcoming Meetings

June 3, 2025, County Board Meeting, 9:00am, County Board Room

June 17, 2025, County Board Meeting, 9:00am, County Board Room

July 11-14, 2024NACo Annual Conference, Philadelphia, PA

Future Workshops

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)

Public Health - Tobacco, Alcohol and Cannabis Best Practices Part II

Solar Farm Decommissioning

Baseload Energy Planning

Comprehensive Plan Review - Commissioner Felber