



Sherburne County Board of Commissioners

June 3, 2025 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a “consent calendar”) groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1 Review and Approve the Official Minutes from May 20th, 2025, Regular Administration
Meeting of the County Board.
- 2 Review and Approve the Official Minutes from the May 20th, 2025, County Administration
Board Workshop.
- 3 Consider Approval for a Gambling Premises Permit for Ducks Unlimited Wigeon Administration
Chapter #309.
- 4 Consider Approval of Resolution #060325-AD-3214 Authorizing Participation in Administration
the Performance Measures Program.
- 5 Consider Approval of Commissioner & Manual Warrants dated May 16th, 23rd, Auditor / Treasurer
and 27th, 2025.
- 6 Consider Approval to Submit the County's 2024 Annual Comprehensive Auditor / Treasurer
Financial Report and Award Application to the GFOA (Government Finance
Officers Association).
- 7 Consider Approval and Acceptance of the Grant Amendment for the Emergency Health & Human Services
Services Program through the Homelessness, Housing, and Support Services
Administration.
- 8 Consider Approval of May 23rd, 2025, HHS IFS Admin Warrants. Health & Human Services
- 9 Consider Approval of Collective Bargaining Agreement and Memoranda of Human Resources
Understanding with the Sherburne County Highway Employees Association.

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| 10 | Consider Approval of Recommended Position Reclassifications. | Human Resources |
| 11 | Consider Approval of the Low Bid for the Water Heater Boiler Replacement Project. | Building Facilities |
| 12 | Consider Approval of the Resolution and Service Contract Delegating Administration of Wetland Conservation for the City of Princeton. | Planning & Zoning |
| 13 | Consider Approval of Resolution No. 060325-AD-3213 & MnDOT Agreement No. 1059682 for Advance Construction for SP 071-090-007, TA 7125 (234) for a Pedestrian Bridge over the Elk River along CSAH 5 (Big Lake Township). | Public Works |
| 14 | Receive, Consider and Approve Acceptance of the 2024 Sherburne County Public Works Annual Report. | Public Works |
| 15 | Consider Approval of Out-of-State Travel for Two Sheriff's Office Employees to Attend the Northwest Shuttle Conference in September 2025. | Sheriff |

4. **9:18am Announcements**

5. **9:20am Regular Agenda**

- 9:20am 1 Consider Approval of an Interim Use Permit for Home Business in Accessory Building - Blue Hill Rental, LLC - Crotteau.
Lynn Waytashek, Planning & Zoning Administrator
- 9:25am 2 Consider Approval of an Agreement with Bolton & Menk for Zoning & Subdivision Ordinance Update.
Lynn Waytashek, Planning & Zoning Administrator
- 9:30am 3 2026 Budget Preparation - Departmental Strategic Priorities Discussion.
Dan Weber, Assistant County Administrator, Bruce Messelt, County Administrator

6. **10:00am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
(May 21, 2025 - June 2, 2025)

7. **10:15am Recess Regular Meeting, Break**

8. **10:30am Reconvene, Open Workshop Meeting**

- 10:30am 1 Discussion of Sherburne County Comprehensive Plan Review - *continued..*
Gregg Felber, Commissioner

9. **10:50am Close Workshop Meeting, Break**

10. **11:00am Reconvene, Open Closed Session**

- 11:00am 1 Convene Closed Session for Review and Discussion of Union/Labor Negotiations and Strategies (M.S. 13D.03).
Tammy Bigelow, HR Director

11. **11:45am Close Closed Session, Adjourn Regular Meeting**

Upcoming Meetings

June 17, 2025, County Board Meeting, 9:00am, County Board Room
 July 11-14, 2025, NACo Annual Conference, Philadelphia, PA
 July 17, 2025, Economic Development Authority, 8:00am, County Board Room
 July 22, 2025, County Board Meeting, 9:00am, County Board Room
 July 22, 2025, Budget Workshops, Post Board Meeting, County Board Room
 July 23, 2025, Budget Workshops, 9:00am, County Board Room

Future Workshops

Planning Advisory Committee and Board of Adjustment Roles
 Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)
 Public Health - Tobacco, Alcohol and Cannabis Best Practices Part II

Solar Farm Decommissioning
Baseload Energy Planning