



Sherburne County Board of Commissioners

June 24, 2025 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Consider Approval of the Official Minutes of the June 3rd, 2025, Regular Meeting of the County Board. | Administration |
| 2 | Consider Approval of the Official Minutes from the June 3rd, 2025, County Board Workshop. | Administration |
| 3 | Consider Acceptance of \$10,000 Grant from the Initiative Foundation for Zoning and Subdivision Ordinance Updates. | Administration |
| 4 | Consider Approval of a MN Lawful Gambling Application - Big Lake Firefighters Relief Association. | Administration |
| 5 | Consider Approval of 2025-2026 Tobacco License Renewals. | Auditor / Treasurer |
| 6 | Consider Approval of Commissioner & Manual Warrants dated May 29th and 30th, and June 5th, 6th and 13th, 2025, as presented. | Auditor / Treasurer |
| 7 | Consider Approval of June 3rd, 2025, HHS PCard Warrants. | Health & Human Services |
| 8 | Consider Approval of June 6th, 2025, HHS IFS Admin Warrants. | Health & Human Services |
| 9 | Consider Approval of a Request for Voluntary Revocation of a Conditional Use Permit - RD Offutt. | Planning & Zoning |
| 10 | Consider Approval of a Request for Voluntary Revocation of an Interim Use Permit - Karl Bekius and Douglas Manthei. | Planning & Zoning |

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| 11 | Consider Approval to Authorize Parks to Publish a Public Hearing Notice on the County's Intent to Enact Updates to the County's Park Regulations Ordinance. | Public Works |
| 12 | Consider Approval of the Federal Transportation Grants Technical Assistance and IIJA Discretionary Match Grant Agreement & Resolution No. 062425-AD-3219 for SAP 071-589-004. | Public Works |
| 13 | Consider Approval of a Letter of Support for Corridors of Commerce Readiness Advancement Program for the Mississippi River Crossing. | Public Works |
| 14 | Consider Approval of the Local Road Improvement Program Grant Agreement & Resolution No. 062425-AD-3216 for SAP 071-604-042. | Public Works |
| 15 | Consider Approval of the Lowest Responsive Bidder for CSAH 5 Pedestrian Bridge, SP 071-090-007. | Public Works |
| 16 | Consider Approval of Resolution No. 062425-AD-3218 for State Capital Spending Request. | Public Works |
| 17 | Consider Approval of Resolution No 062425-AD-3222 for Support for the Corridors of Commerce Readiness Advancement Program for the TH 10 and CSAH 11 Interchange Design. | Public Works |
| 18 | Consider Approval of Resolution No. 062425-AD-3223 to Acquire Property for the County State Aid Highway 29 and County State Aid Highway 2 Reconstruction Project. | Public Works |
| 19 | Consider Approval of Transfers from the Unallocated Recorder's Compliance Fund to Various Departments for the 2026 Budget Year. | Recorder |
| 20 | Consider Approval of a Resolution and Joint Powers Agreement Between Sherburne County and the MN Bureau of Criminal Apprehension for the MN Internet Crimes Against Children Task Force. | Sheriff |
| 21 | Consider Approval of Out-of-State Travel for a Sheriff's Office Employee to Attend the 2025 ProPhoenix National User's Conference. | Sheriff |
| 22 | Consider Approval of the Purchase of the Flock Safety Platform. | Sheriff |

4. 9:18am Announcements

- 9:18am 1** Receive Updates and Announcements from the County Administrator.
Bruce Messelt, County Administrator

5. 9:20am Regular Agenda

- 9:20am 1** Consider Approval of the Advertisement for a Public Hearing for 2025 Fee Schedule Changes - Community Corrections.
Corey Mabis-Rowe, Director of Community Corrections

6. 9:30am Recess Regular Meeting, Employee Recognition

- 9:30am 1** Celebrate Spring Employee Anniversary Recognition.
Bruce Messelt, County Administrator

7. 10:00am Reconvene, Regular Agenda

- 10:00am 1** Receive, Review and Accept the Auditor-Treasurer's Monthly Report for June 2025.
Loraine Rupp, Auditor/Treasurer
- 10:05am 2** Update on TH 169 & CSAH 4 Interchange Project (Zimmerman).
Andrew Witter, Public Works Department Head
- 10:20am 3** 2025 Legislative Recap and 2026 Budget Implications.
Bruce Messelt, County Administrator

8. 10:35am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items
(June 4, 2025 - June 23, 2025)

9. 10:50am Recess Regular Meeting, Open Ditch Authority Meeting

10:50am 1 Consider Approval of Ditch Authority Agenda.

Mike Lindenau, County Ditch Inspector

10:51am 2 Consider Receipt and Acceptance of the Ditch Drainage Technician's Report.

Mike Lindenau, County Ditch Inspector

10. 11:05am Recess Regular Meeting, Break

11. 11:20am Reconvene, Open Workshop

11:20am 1 Review and Discuss Tobacco Licensing Ordinance - Part 2.

Nicole Ruhoff, CHS Administrator

11:50am 2 Discuss County Solar Power Regulations and Related Issues.

Lynn Waytashek, Planning & Zoning Administrator

12. 12:20pm Close Workshop Meeting, Adjourn Regular Meeting

Upcoming Meetings

July 11-14, 2025, NACo Annual Conference, Philadelphia, PA

July 17, 2025, Economic Development Authority, 8:00am, County Board Room

July 22, 2025, County Board Meeting, 9:00am, County Board Room

July 22, 2025, Budget Workshops, Post Board Meeting, County Board Room

July 23, 2025, Budget Workshops, 9:00am, County Board Room

Future Workshops

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)

Baseload Energy Planning