



Sherburne County Board of Commissioners

August 5, 2025 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Open Public Hearing

9:02am 1 Public Hearing to Consider Approval of Recommended Amendments to the Parks Regulations Ordinance No. 270.

Gina Hugo, Parks Director

3. 9:17am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

4. 9:32am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a “consent calendar”) groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Consider Approval of the Official Minutes from July 22nd, 2025, Regular Meeting of the County Board. | Administration |
| 2 | Consider Approval of Expense Reimbursement for Commissioner Gray from the July 2025 NACo Annual Conference. | Administration |
| 3 | Consider Approval of Commissioner & Manual Warrants dated July 18th and July 25th, 2025. | Auditor / Treasurer |
| 4 | Consider Approval of the PATH (Projects for Assistance in Transition from Homelessness) Grant Contract Renewal between CAMHI (CommUNITY Adult Mental Health Initiative) and Sherburne County. | Health & Human Services |
| 5 | Consider Approval of July 18th, 2025, HHS IFS Admin Warrants. | Health & Human Services |
| 6 | Consider Approval of a Memorandum of Understanding with Teamsters Local 320 - Health & Human Services Unit. | Human Resources |
| 7 | Consider Approval of an Agreement Between Sherburne County and the City of Zimmerman to Regulate Subsurface Sewage Treatment Systems (SSTS) within the City. | Planning & Zoning |

- 8 Consider Approval of the Joint Powers Agreement with the City of Princeton for Public Works the CSAH 29 Reconstruction Project (CP 71-629-022).
- 9 Consider Approval of the Lowest Responsive Bidder for CSAH 1 and CSAH 5 Public Works Pavement Resurfacings: SAP 71-601-027 & SAP 71-605-035.
- 10 Consider Approval of the 2026-2027 Radiological Emergency Preparedness Sheriff (REP) Grant Agreement and Acceptance of the Grant Award.
- 11 Consider Approval and Acceptance of a Donation from the Elk River Sportsman Sheriff Club to the Sheriff's Office K-9 Unit.
- 12 Consider Approval of the Pre-Construction Solicitation Award to Adolfson & Sheriff Peterson Construction for the Jail Expansion Project.

5. 9:33am Announcements

- 9:33am 1** Receive Updates and Announcements from the County Administrator.
Bruce Messelt, County Administrator

6. 9:35am Regular Agenda

- 9:35am 1** Receive an Update from the Great River Regional Library.
Karen Pundsack, Hilary Dawson, Margot Barry, Great River Regional Staff
- 9:50am 2** Consider Approval of Appointment of Chief Deputy County Attorney.
Dawn Nyhus, Sherburne County Attorney
- 9:55am 3** Consider Approval of Sherburne County's Submission of the 2026 Low Income Septic Grant Application.
Jillian Carlson, Environmental Specialist
- 10:00am 4** Consider Approval of the Lowest Responsive Bidder for the US Hwy 169 & CSAH 4 Interchange Project (SP 71-604-039).
Andrew Witter, Public Works Department Head

7. 10:05am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(July 23, 2025 - August 4, 2025)

8. 10:20am Recess Regular Meeting, Break

9. 10:30am Reconvene Regular Meeting

- 10:30am 1** Ongoing State and Federal Legislative Sessions and Issues Presented by Minnesota Inter-County Association (MICA).
Bruce Messelt, County Administrator, MICA Staff

10. 11:00am Recess Regular Meeting, Open Workshop

- 11:00am 1** Discuss County Solar Power Regulations and Related Issues.
Lynn Waytashek, Planning & Zoning Administrator

11. 11:30am Close Workshop, Adjourn Regular Meeting

Upcoming Meetings

August 19, 2025, County Board Meeting, 9:00am, County Board Room

August 21, 2025, Economic Development Authority, 8:00am, County Board Room

September 2, 2025, County Board Meeting, County Board Room

September 10-12, 2025, AMC Fall Policy Conference, Arrowwood, Alexandria, Mn

September 16, 2025, County Board Meeting, 9:00am, County Board Room

Future Workshops

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)

Baseload Energy Planning