



Sherburne County Board of Commissioners

August 19, 2025 - County Board Meeting

Agenda

1. 9:00am **Call to Order**

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am **Open Forum** - *Please sign up at the table in the back of the Board Room*

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am **Consent Agenda**

The Consent Agenda (also known by Roberts Rules of Order as a “consent calendar”) groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Consider the Approval of the Official Minutes from August 5th, 2025, Regular Meeting of the County Board. | Administration |
| 2 | Consider Approval of Amended Expense Claim for Commissioner Schumacher from the March 2025 NACo Legislative Conference. | Administration |
| 3 | Consider Approval of Commissioner & Manual Warrants dated July 31st, August 1st, and August 8th, 2025. | Auditor / Treasurer |
| 4 | Consider Approval of a Temporary On-Sale Liquor License for Clear Lake Lions Club. | Auditor / Treasurer |
| 5 | Consider Approval of HHS IFS Admin Warrants dated August 8th, 2025. | Health & Human Services |
| 6 | Consider Approval of HHS OBO Warrants dated July 31st, 2025. | Health & Human Services |
| 7 | Consider Approval of Intergovernmental Transfer of Work Laptops to the City of Saint Paul. | Information Technology |
| 8 | Consider Approval of Renewal of a County Solid Waste License for Elk River Composting, Inc. | Planning & Zoning |
| 9 | Consider Approval of Renewal of a County Solid Waste License for Rite Away Auto, Inc. | Planning & Zoning |
| 10 | Consider Approval of the Lowest Responsive Bidder for the EV Charging Stations, SP 71-596-015. | Public Works |

- 11 Consider Approval of a Minnesota Department of Natural Resources (MN DNR) Public Works Outdoor Recreation Grant Agreement for Park Improvements at Island View Park.
 - 12 Consider Approval and Acceptance of a Donation from Lupulin Brewing Company to the Sheriff's Office's K-9 Unit. Sheriff
 - 13 Consider Approval of a Donation of Jail Equipment to the Wright County Sheriff's Office. Sheriff
4. **9:18am Announcements**
 - 1 Receive Updates, Correspondence, and Announcements from the County Administrator.
Bruce Messelt, County Administrator
5. **9:20am Regular Agenda**
 - 9:20am 1** Acknowledge GIS Staff and Receipt of Special Achievement in GIS Award.
Andrew Witter, Public Works Department Head
 - 9:25am 2** Consider Approval of a Scope of Work with Houston Engineering for Vonco Residential Well Sampling.
Dave Lucas, Solid Waste Administrator, June Volkers, Hydrogeologist
 - 9:30am 3** Consider Approval of a Preliminary and Final Simple Plat of "Belmont Pines" - Sheldon & Jozette Pool.
Lynn Waytashek, Planning & Zoning Administrator
 - 9:35am 4** Consider Approval of Amendments to the Sherburne County 2040 Comprehensive Plan.
Lynn Waytashek, Planning & Zoning Administrator
 - 9:40am 5** Consider Approval of and Authorize Sherburne County's Submission of the County Agricultural Inspector Grant for FY26.
Matt Danzl, Water Resource Planner
 - 9:45am 6** Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for July 2025.
Loraine Rupp, Auditor/Treasurer
 - 9:50am 7** Update on and Discussion of 2026 County Legislative Priorities.
Bruce Messelt, County Administrator
6. **10:00am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
(August 6, 2025 - August 18, 2025)
7. **10:15am Recess Regular Meeting, Open Ditch Authority Meeting**
 - 10:15am 1** Approve Ditch Authority Agenda.
Mike Lindenau, County Ditch Inspector
 - 10:16am 2** Consider and Accept the Ditch Drainage Technician's Report.
Mike Lindenau, County Ditch Inspector
 - 10:30am 3** Consider Approval and Authorize the Billing of Proposed 2025 County Drainage Assessments.
Loraine Rupp, Auditor/Treasurer
8. **10:35am Recess Regular Meeting, Break**
9. **10:50am Reconvene Regular Meeting, Open Workshop Meeting**
 - 10:50am 1** Discuss County Solar Power Regulations and Related Issues.
Lynn Waytashek, Planning & Zoning Administrator
 - 11:20am 2** Part 3 Discussion Regarding Tobacco Licensing Ordinance.
Nicole Ruhoff, CHS Administrator
10. **11:50am Close Workshop Meeting, Adjourn Regular Meeting**

Upcoming Meetings

August 21, 2025, Economic Development Authority, 8:00am, County Board Meeting

September 2, 2025, County Board Meeting, County Board Room

September 10-12, 2025, AMC Fall Policy Conference, Arrowwood, Alexandria, Mn

September 16, 2025, County Board Meeting, 9:00am, County Board Room

September 18, 2025, Economic Development Authority, 8:00am, County Board Room

Future Workshops

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)

Baseload Energy Planning