



# Sherburne County Board of Commissioners

## September 2, 2025 - County Board Meeting

### Agenda

#### 1. 9:00am **Call to Order**

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

#### 2. 9:02am **Open Forum** - *Please sign up at the table in the back of the Board Room*

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

*Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.*

#### 3. 9:17am **Consent Agenda**

*The Consent Agenda (also known by Roberts Rules of Order as a “consent calendar”) groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.*

- |   |                                                                                                                                                                     |                         |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 1 | Consider Approval of the Official Minutes from August 19th, 2025, Regular Meeting of the County Board.                                                              | Administration          |
| 2 | Consider Approval of the Official Minutes from the August 19th, 2025, County Board Workshop.                                                                        | Administration          |
| 3 | Consider Approval of a Joint Powers Agreement with Livonia Township for the Enforcement and Regulation of Cannabis Retail Business Registration.                    | Administration          |
| 4 | Consider Approval of Long-Term Record Storage Policy (Administration).                                                                                              | Administration          |
| 5 | Consider Approval of the Santiago Lions Club MN Legal Gambling Premises Permit Renewal.                                                                             | Administration          |
| 6 | Consider Approval of Commissioner and Manual Warrants dated August 15th, 19th, and 22nd, 2025, as recommended.                                                      | Auditor / Treasurer     |
| 7 | Consider Approval of HHS IFS Admin Warrants Dated August 22, 2025.                                                                                                  | Health & Human Services |
| 8 | Consider Approval of a Community Living Infrastructure Grant Award and Contract.                                                                                    | Health & Human Services |
| 9 | Consider Approval of an Agreement Between Sherburne County and the City of Becker to Regulate Subsurface Sewage Treatment Systems (SSTS) within the City of Becker. | Planning & Zoning       |

- |    |                                                                                                                                                                                                                                                       |                    |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| 10 | Consider Acceptance of Grant Award, Approval of Grant Agreement, and Execution of Purchase Option for Park Land Acquisition - Two Inlets Regional Park.                                                                                               | Public Works       |
| 11 | Consider Approval of the Lowest Responsive Bidder for Capital Improvements at Island View Park, as recommended.                                                                                                                                       | Public Works       |
| 12 | Consider Approval of MnDOT Contract # 1058487 and Resolution No. 090225-AD-3233 for the Cooperative Construction Agreement between MnDOT, Sherburne County and the City of Zimmerman pertaining to the US Highway 169 and CSAH 4 Interchange Project. | Public Works       |
| 13 | Consider Approval of a Donation of Obsolete/Excess Radios from the Sheriff's Office to the Minnesota State Fire Marshal's Office.                                                                                                                     | Sheriff            |
| 14 | Consider a Request for Use of YES Account Funds for the RAVE Mobile Safety Application.                                                                                                                                                               | Sheriff            |
| 15 | Consider Approval and Acceptance of the County Veteran Services Officer (CVSO) Annual Operational Improvement Grant for FY 2026.                                                                                                                      | Veteran's Services |
4. **9:18am Announcements & Recognitions**
- 9:18am 1 Acknowledgment and Recognition of Honored Veteran Richard Rauenhorst for His Service to the Country.  
*Larry Fonder, Veteran Service Officer*
- 9:23am 2 Receive Updates, Correspondence, and Announcements from the County Administrator.  
*Bruce Messelt, County Administrator*
5. **9:25am Regular Agenda**
- 9:25am 1 Receive an Update from the Retired Seniors Volunteer Program (RSVP).  
*Jennifer Wucherer, RSVP Program Director*
- 9:40am 2 Receive an Update from the Central Minnesota Council on Aging (CMCOA).  
*Lori Vrolson, CMCOA Executive Director*
- 10:00am 3 Discuss and Consider County State/Federal Issues, Including Big Lake Post Office Relocation and Proposed State Legislative Positions for AMC Consideration.  
*Bruce Messelt, County Administrator*
6. **10:10am Recess Regular Meeting, Open Regional Rail Authority Meeting**
7. **10:15am Adjourn Regional Rail Authority Meeting, Reconvene Regular Meeting**
- 10:15am 1 Consider Approval of the Proposed Regional Rail Levy for 2026, as Recommended by the Regional Rail Authority.  
*Dan Weber, Assistant County Administrator*
8. **10:20am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**  
(August 20, 2025 - September 1, 2025)
9. **10:40am Recess Regular Meeting, Open Special Community Health Board Meeting**
10. **11:05am Close Special Community Health Board Meeting, Break**
11. **11:20am Reconvene, Open Closed Session**
- 11:20am 1 Closed Session Pursuant to Minnesota Statute 13D.05, Subd (3a) - Performance Evaluation.  
*Bruce Messelt, County Administrator*
12. **12:05pm Close Closed Session, Break**
13. **12:15pm Reconvene, Open Workshop**
- 12:15pm 1 Part 4 Discussion Regarding Tobacco Licensing Ordinance  
*Nicole Ruhoff, CHS Administrator*

#### **14. 12:45pm Close Workshop, Adjourn Regular Meeting**

##### **Upcoming Meetings**

September 10-12, 2025, AMC Fall Policy Conference, Arrowwood, Alexandria, Mn

September 16, 2025, County Board Meeting, 9:00am, County Board Room

September 18, 2025, Economic Development Authority, 8:00am, County Board Room

October 7, 2025, County Board Meeting, 9:00am, County Board Room

October 15, 2025, Sherburne County Association of Townships, 7:00pm, Sherburne History Center

##### **Future Workshops**

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)

Baseload Energy Planning